City of Murphy

Fiscal Year 2016 Budget

City of Murphy
Fiscal Year 2015-2016
Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of $539,926, which is a 5.46 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $200,093.

The members of the governing body voted on the budget as follows:

FOR:	Mayor Eric Barna Mayor Pro Tem Scott Bradley Deputy Mayor Pro Tem Owais Siddiqui Councilmember Ben St. Clair	Councilmember Betty Spraggins Councilmember Sarah Fincanon
AGAINST:	None	
PRESENT and not voting:	None	
ABSENT:		

Property Tax Rate Comparison

	2015-2016	**2014-2015**
Property Tax Rate:	$0.530000/100	$0.550000/100
Effective Tax Rate:	$0.511745/100	$0.531741/100
Effective Maintenance & Operations Tax Rate:	$0.312876/100	$0.318578/100
Rollback Tax Rate:	$0.534685/100	$0.557794/100
Debt Rate:	$0.196779/100	$0.213730/100

Total debt obligation for City of Murphy secured by property taxes: $3,874,567

Annual Budget

Approved – *Fiscal Year 2016*

CITY OF
MURPHY
LIFE LIVED AT YOUR PACE

This budget will raise more revenue from property taxes than last year's budget by an amount of $539,926, which is a 5.46 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $200,093.

City Council

- Eric Barna, Mayor
- Scott Bradley, Mayor Pro-Tem
- Owais Siddiqui, Deputy Mayor Pro-Tem
- Sarah Fincanon
- Betty Nichols Spraggins
- Ben St. Clair
- Rob Thomas

City Manager

- James Fisher

Leadership Team

- Susie Quinn, City Secretary
- Ed Drain, Interim Chief of Police
- Bernie Parker, Director of Public Services
- Kristen Roberts, Dir. of Community & Economic Development
- Linda Truitt, Finance Director
- Mark Lee, Fire Chief
- Jana Traxler, Human Resources Manager

Table of Contents

Murphy's Vision Statement

Murphy Values a safe, vibrant, family – orientated distinctive city that fosters a strong sense of community.

Murphy's Guiding Principles

- **We will seek innovative solutions for local issues;**
- **We will have engaging community activities and programs for all ages;**
- **We will have attractive and inviting parks and trails;**
- **We will encourage civic and community involvement;**
- **We have a bold sense of economic vitality;**
- **We will maintain professional and highly trained staff with a servant leadership focus;**
- **We will respectfully enforce all laws and regulations;**
- **We will have well maintained infrastructure;**
- **We will uphold quality building standards**
- **We will have strong relationships with neighboring communities;**
- **We will be compassionate, caring, citizens, neighbors and city staff**

August 4, 2015
Mayor Eric Barna
Murphy City Council
206 N. Murphy Road
Murphy, Texas 75094

Dear Mayor Barna and Members of the City Council,

In accordance with the City of Murphy's Charter, Section 7.02, and with the financial policies of the City, I am pleased to submit the FY16 Annual Budget for the period of October 1, 2015 through September 30, 2016.

The City Council had a Planning Session in the spring of 2015 to review the current Strategic Plan that expires this year and to review the Vision and Mission Statement (Guiding Principles). The Council also discussed the financial condition of the City, the expectations of the community, and the challenges facing the city and the general direction of the City is heading. The City Council clarified the Vision Statement and Guiding Principles and adopted them as a foundation to build future decisions upon.

The Leadership Team began developing the FY16 Annual Budget in May and used the Guiding Principles with institutional knowledge to prepare their departmental budgets. The City Council and Leadership Team met throughout the summer to discuss the proposed budgets and how the departmental budgets were meeting the needs of the Community.

FINANCIAL SUMMARY

Total budget for FY16 is $32,664,600 and is a decrease of 6.60% from the FY15 adopted budget. The following table illustrates the adopted budgets for FY15 and the proposed FY16 as well as the percent change from one fiscal year to the next.

Funds	FY15 Adopted	FY16 Approved	Percent Change
General Fund	$ 13,308,500	$ 13,523,400	1.61%
Court Technology Fund	6,200	5,200	-16.13%
Building Security Fund	16,700	16,700	0.00%
Judicial Efficiency Fund	1,000	1,000	0.00%
JUV Case Manager Fund	30,000	30,000	0.00%
Community Events Fund	200,500	309,600	54.41%
Cable TV PEG Fund	-	5,200	-
Utility Fund	8,078,200	8,403,000	4.02%
Capital Project Fund	-	-	-
Community Development Fund	938,600	1,247,000	32.86%
Municipal Development Fund	493,400	590,500	19.68%
Debt Service Fund	3,846,700	3,877,400	0.80%
Capital Construction Fund	3,648,300	2,690,800	-26.25%
Utility Capital Construction Fund	3,830,000	1,591,000	-58.46%
Impact Fund	462,800	373,800	-19.23%
Total budget	**$ 34,860,900**	**$ 32,664,600**	**-6.30%**

Property Values

The City of Murphy saw an increase in certified appraised values this year of approximately 8% for a certified total of $1,916,589,023; with an addition $58,428,710 under review. Approximately 25% of the appraised values increase is due to new construction valued at $37,753,454. The increase in property values has been a trend for several years with the largest increase of approximately 9.5% in FY 15 and the smallest of approximately 0.40% in FY12. As the City reaches build out in the next couple of years, this trend of increase will slow down as indicated with approximately an 8% increase for this budget year which is 1.5% less than last year. The City will not be able to continue to rely on increased property values as an additional source of revenue.

Valuations

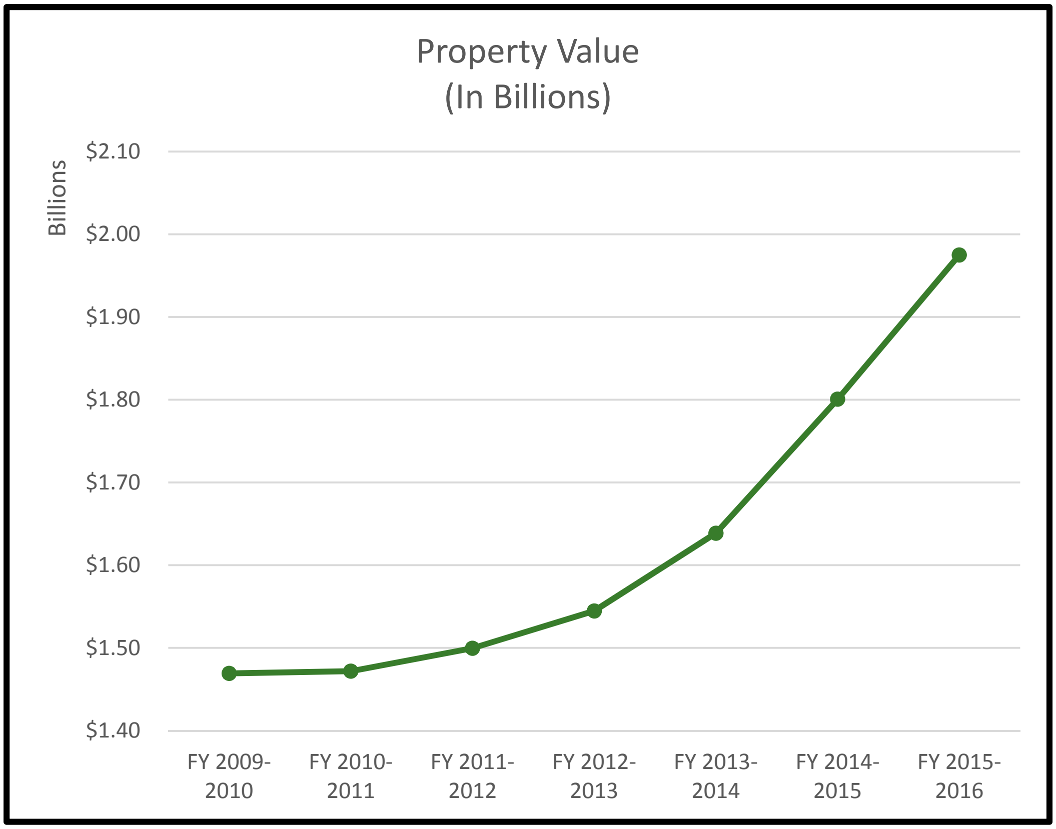
Tax Year	Certified	Review	Total	Changes	% of Change
2009-2010	1,433,169,326	35,975,582	1,469,144,908	-	-
2010-2011	1,468,140,104	3,786,377	1,471,926,481	34,970,778	2.38%
2011-2012	1,474,146,277	25,468,692	1,499,614,969	6,006,173	0.41%
2012-2013	1,526,307,177	18,353,253	1,544,660,430	52,160,900	3.48%
2013-2014	1,614,305,560	24,392,305	1,638,697,865	87,998,383	5.70%
2014-2015	1,774,655,435	25,968,662	1,800,624,097	160,349,875	9.79%
2015-2016	1,916,589,023	58,428,710	1,975,017,733	141,933,588	7.88%

The City's property taxes are divided into two components: Operations and Maintenance (O&M) and Debt Service. The O&M portion funds the daily operations of City government, such as administration, fire, police, parks, streets, code compliance, community development and sanitation. Debt Service is the portion that funds the debt the City has incurred to provide essential infrastructure and quality of life amenities for our community. The City has maintained an average tax rate of $0.55000 for the past six years while the average O&M tax rate has averaged at $0.3300 with the balance of the tax rate funding the debt of the City. Despite the voter approval of the $16 million dollar bond package in 2008, the tax rate for the outstanding debt only increased in FY 11 and FY 12 and has declined in every year since. Another factor that helped decrease the debt service tax rate was the refinancing of older bonds, saving the City $1,822,090 over the life of the bonds. The proposed tax rate for FY 16 is $0.5300 per $100 valuation a two cent decrease from FY 15. The proposed O&M rate is $0.333221 a (decrease of $0.003049) and the proposed debt service rate is $0.196779 (a decrease of $0.016951).

This is the second consecutive year that the City has decreased the property tax rate. Even though the appraised values have increased over the past several years, other revenue sources within the General Fund have fallen short of expectations. The City needs to increase General Fund revenue or reduce expenses and services it provides. We cannot continue this trend.

Tax Rate

Tax Year	O&M	Debt	Total	O&M Change	O&M % of Change
2009-2010	0.334089	0.204316	0.538405	-	-
2010-2011	0.317442	0.247558	0.565000	0.016647	-4.98%
2011-2012	0.309993	0.255007	0.565000	0.007449	-2.35%
2012-2013	0.329495	0.240505	0.570000	0.019502	6.29%
2013-2014	0.341521	0.228479	0.570000	0.012026	3.65%
2014-2015	0.336270	0.213730	0.550000	0.005251	-1.54%
2015-2016	0.333221	0.196779	0.530000	0.003049	-0.91%



GENERAL FUND BUDGET

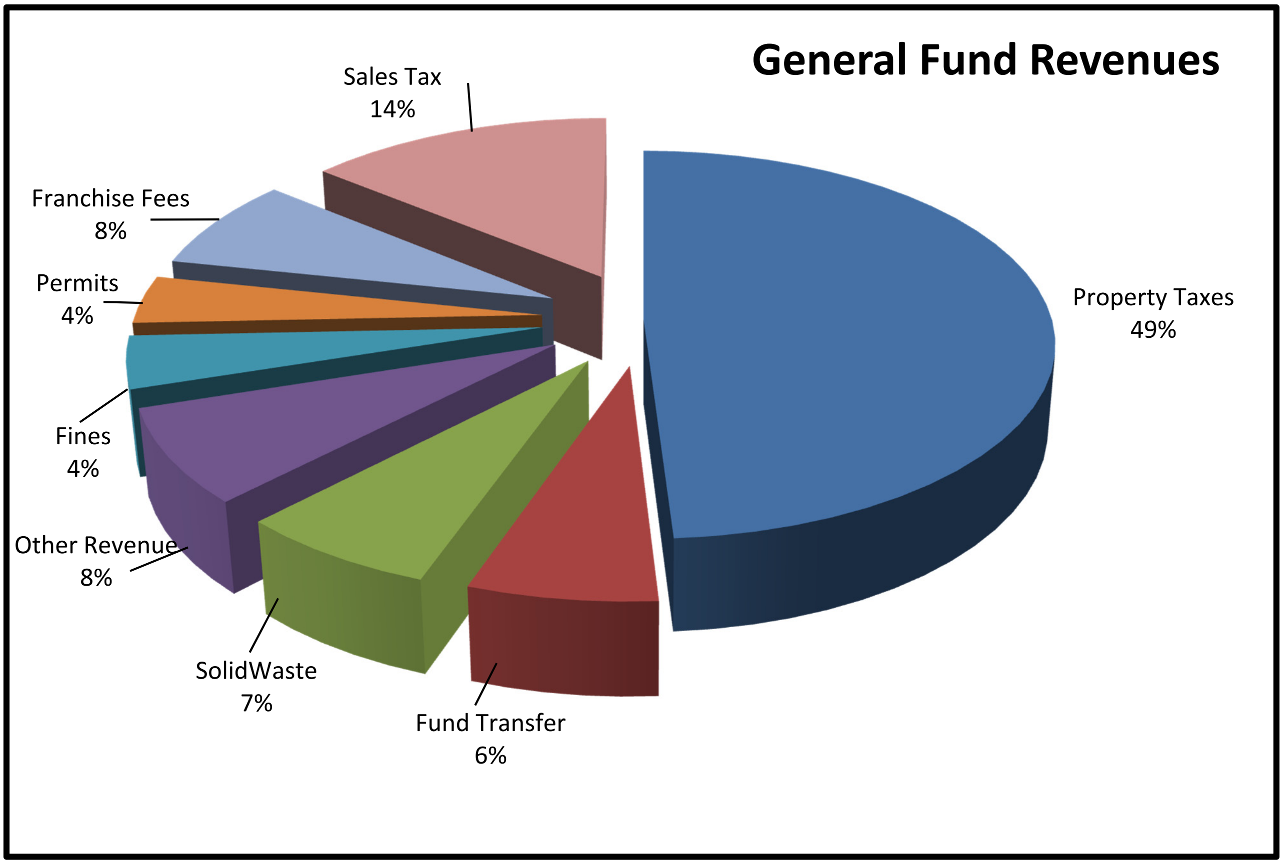
REVENUES

The City of Murphy receives approximately 49% of the budgeted revenues from property taxes. The City's property taxes are divided into two components: Operations and Maintenance (O&M) and Debt Service. The O&M portion funds the daily operations of City government, such as administration, fire, parks, police, streets and sanitation.

Debt service is the portion that pays for debt the City has incurred to provide essential services to our community. The proposed tax rate for FY16 is $0.5300 per $100 valuation.
The O&M rate is $0.333221 a (decrease of $0.003049) and the debt service rate is $0.196779 (a decrease of $0.016951). The average market value of a single family home is currently at $313,911 and will pay approximately $1,663.73 in city property tax.

Sales Tax revenue is budgeted at a 5.0% increase as the economy continues to improve and will generate approximately 14% of the General Fund revenue. Other Revenue generates approximately 8% of General Fund revenue, matched by Franchise Fees at 8%, followed by Solid Waste at 7%, Permits & Licenses at 5% and Municipal Court Revenue at 4%.

The General Fund also receives an $850,000 transfer from the City's Utility Fund and a $30,000 transfer from the City's Juvenile Case Manager Fund (funded from court costs). The transfer from the Utility Fund is used to offset Administrative expenses incurred in the General Fund for the benefit of the Utility Fund and will allow the City to purchase the needed capital without increasing taxes. The transfer from the City's Juvenile Case Manager Fund will pay a portion of the Municipal Court Juvenile Case Manager's salary and benefits. These transfers are approximately 6% of the General Fund revenue.

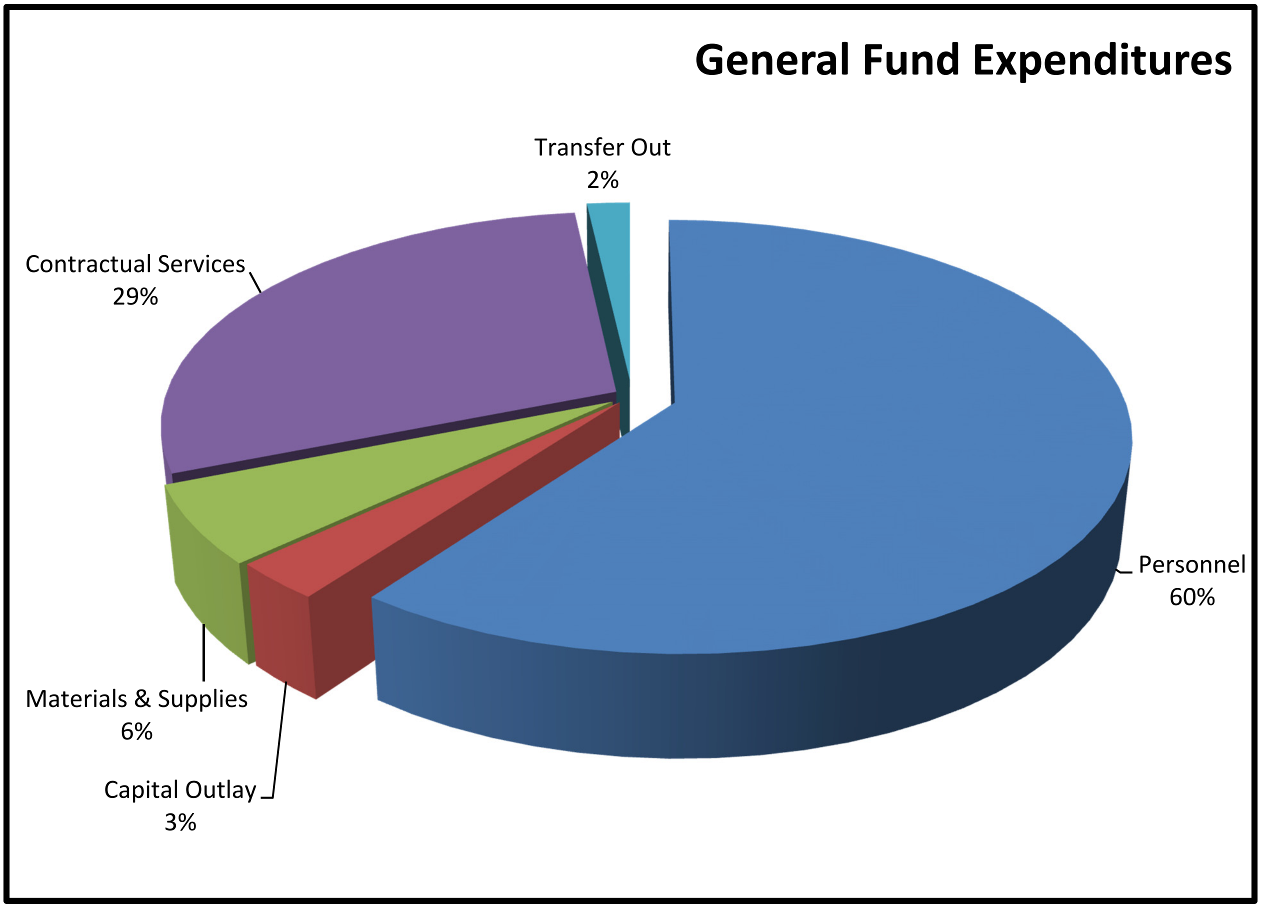


As you can see, the City is heavily dependent on property taxes for General Fund revenue. The City must continue to diversify revenue sources by growing the commercial businesses which generate sales tax. However, we must be careful in the area of economic development. The City should encourage businesses that are unique and complement our community. They should not only increase sales taxes but also increase property values for them and surrounding neighbors.

EXPENDITURES

The greatest asset of the City of Murphy is our employees. The City Council has recognized this asset in the adoption of the Guiding Principles that supports the City's Vision Statement. The City of Murphy will maintain professional and highly trained staff with a servant leadership focus. The City Council authorized a Compensation Study and Pay Plan for all employees in summer 2015. The results of this study and plan will be presented to the Council later this month and a more detailed review with implementation discussion will occur in October 2015. Personnel costs represent approximately 60% of the approved expenditures. This is a significant cost in the General Fund and one that must be examined closely every year.

Contractual services are the second greatest expenditures at approximately 29%. This is due to outsourcing of park mowing, right-of-way maintenance and service contracts for City facilities. Supplies account for 6% matched with capital purchases for 3% of the expenditures and transfer out at 2%.

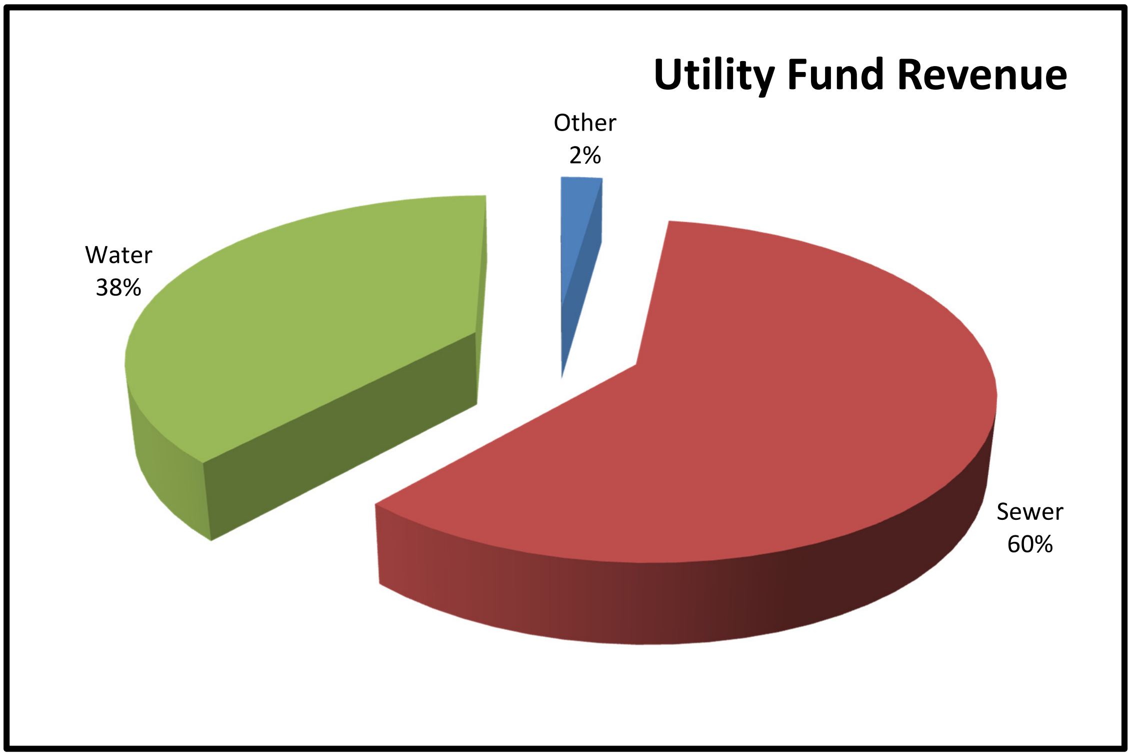


UTILITY FUND BUDGET

The Utility Fund accounts for the water and waste water services provided to the residents of the City of Murphy. All activities necessary to provide such services are accounted for in this fund, including construction, financing and related services. No taxes are used to support these services.

The following departments are funded through the Utility Fund:

- Water Distribution
- Wastewater Collection
- Customer Service (utility billing/receiving)



The main focuses for the Utility Fund are to maintain current levels of service, provide services for the continued residential growth, improve commercial development within the City and to provide maintenance and capital dollars for the general health of the system.

Total expenditures for the FY16 budget are $8,403,000 which includes $3,238,714 for the purchase of water and $917,500 for the treatment of wastewater from North Texas Municipal Water District. The City of Murphy will purchase 1,384,066,000 gallons of water at $2.34 per thousand gallons of water for a total cost of $3,238,714 for FY 2016 from North Texas Municipal Water District regardless of how many gallons of water the city sells/uses. The City also shares the cost of the Muddy Creek Waste Water Treatment Plant and the Muddy Creek Interceptor (sewer collection line) with the City of Wylie at cost of approximately $1.7 million.

The City's Utility fund is our enterprise fund and should generate enough revenue to ensure the investment in infrastructure is adequate for current and future use. The fund should also provide for the expenses of personnel, customer services, development and maintenance.

COMMUNITY IMPROVEMENT BUDGET

The citizens of Murphy approved a $16 million bond program in November 2008. During the past five years, the City built new parks, revitalized existing parks, remodeled and opened a Community Center, beautified medians and streetscapes, purchased land for parks and repaired various streets throughout the City.

The bond program has cost the taxpayers approximately $.05 cents per $100 valuation to cover the cost of the issued debt. As these projects continue to come online, the City will need additional revenue sources to fund the operations, including personnel, and maintenance of these projects.

MUNICIPAL DEVELOPMENT DISTRICT FUND BUDGET

The Murphy Municipal Development District (MMDD) was formed in April 2012 to allow the City of Murphy to adopt a sales tax to fund the district. The Corporation receives funds from a half-cent sales tax generated within the city limits. The MMDD can undertake a variety of projects with high flexibility using the sales tax proceeds, similar to a Community Development Corporation. The revenues are used to promote economic growth, carry out programs related to community development, and promotion of new and expanded business enterprises. Total revenues for FY16 are projected at $934,300, with a projected fund balance of $2,093,740.

COMMUNITY DEVELOPMENT CORPORATION FUND BUDGET

The Murphy Community Development Corporation (MCDC) is a Community Development Sales Tax Corporation whose purpose is to promote projects to enhance the community's image through beautification, parks and open space ventures. The MCDC was created in June 2003 by the Murphy City Council and residents who recognize the need to set aside the money for these important public services. Total revenues for FY16 are projected at $931,800 with a projected fund balance of $135,510.

DEBT SERVICE FUND BUDGET

The total general obligation outstanding debt including principal and interest is $35,975,420.05 payable over the next 16 years. The debt portion of the debt payable in FY 16 is $2,795,000 of principal and $1,079,600 of interest for a total of $3,874,600. The tax rate necessary to generate the appropriated amount of taxes to pay the debt service requirement is $0.196779 per $100 valuation. During FY 2009, FY 2011 and FY 2012, the City refunded/refinanced outstanding bonds with higher interest rates with a lower interest rate bond and saved the City $1,822,090 of interest over a 15 year period. City staff and the City's Financial Advisor continue to monitor the bond market and interest rates to ensure that the City is taking advantage of any interest savings.

IMPACT FUND BUDGET

An "Impact Fee" is a charge or assessment imposed by a political subdivision for new development within its service area in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to the new development. The City of Murphy water and wastewater service area is all land within the City limits. The first step in determining an impact fee is to prepare land use and growth assumptions for the service area for the next ten years. Next, a Capital Improvement Plan must be created to describe the water and wastewater infrastructure that will be necessary to serve the anticipated land uses and growth. The following items can be included in the impact fee calculation:

- The portion of the cost of the new infrastructure that is to be paid by the City, including engineering, property acquisition and construction costs;
- Existing excess capacity in lines and facilities that will serve future growth and which were paid for in whole or part by the City; and
- Interest and other finance charges on bonds issued by the City to cover its portion of the cost.

The City's current Capital Improvement Plan is good through 2016 when it must be reviewed and updated to accommodate the needs of the City. Staff will begin this process in the next couple of months.

Water and Sewer impact fees are currently funding a portion of the debt incurred by North Texas Municipal Water District for the construction of the Muddy Creek Waste Water Treatment Plant and various waste water collection lines and the debt incurred by the City for the construction of the elevated water storage tank on Rodeo Drive. With the anticipated build-out of the City within the next five years, impact fees may no longer be available to fund the debt for the Muddy Creek Waste Water Treatment Plant, waste water collection lines and the elevated water storage tank. The funding of this debt will be the responsibility of the Utility Fund and will require adjustment to the water and sewer rates.

CONCLUSION

Murphy is an outstanding community that was just awarded #1 place to live by *Movoto Real Estate* and has been ranked several times in the top 10 best suburbs in the Dallas/Ft. Worth area by *D Magazine*. We are very proud of our city and will continue to strive for excellence, and to make this an excellent place to work, live and play.

This is a strong budget that will enable the staff the opportunity to provide exceptional customer and community services to our citizens. However, the budget is not without challenges. The staff will continue to monitor and manage the budget throughout the fiscal year. The staff will also make the necessary adjustments to ensure our compliance with the FY16 Annual Budget.

I would like to thank the City Council and Leadership Team for their contributions and support in the development of the FY16 Annual Budget. I especially want to thank Linda Truitt, Finance Director, and Steven Ventura, Assistant Finance Director, for their tireless hours and dedication to the preparation of the budget.

Sincerely,

James Fisher
City Manager

General Fund Budget

Fiscal Year 2016

General Fund

Summary of Revenues & Expenditures

	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Beginning Fund Balance	$ 3,556,703	$ 3,365,403	$ 3,365,403	$ 3,046,203
Revenues				
Property Taxes	5,610,787	5,924,300	6,044,300	6,520,000
Sales Tax	1,624,731	1,767,100	1,774,000	1,863,000
Franchise Tax	957,372	969,900	1,022,200	1,023,600
Permits & Licenses	811,366	640,000	539,000	530,000
Other Revenue	925,281	935,600	966,400	1,035,000
Court Revenue	328,476	365,000	235,000	300,000
Solid Waste	855,981	890,000	910,000	915,000
Miscellaneous Revenue	150,000	-	-	-
Total Revenues	**11,293,994**	**11,491,900**	**11,490,900**	**12,186,600**
Transfer from Utility Fund	850,000	850,000	850,000	850,000
Transfer from Court Restricted Fund	30,000	30,000	30,000	30,000
Transfer From Reserves - Vehicles	-	-	-	246,200
Total Other Sources	**880,000**	**880,000**	**880,000**	**1,126,200**
Total Revenues & Other Sources	**12,173,994**	**$2,371,900**	**12,370,900**	**13,312,800**
Expenditures				
Administration	354,805	461,300	428,500	485,800
Human Resources	132,025	154,500	175,000	164,400
Information Technology	792,193	881,700	871,800	998,500
City Council	222,583	335,500	403,400	337,900
City Secretary	169,474	165,000	150,700	192,000
Finance	358,697	500,300	483,800	504,100
Fire	2,471,813	2,985,200	2,905,100	2,782,900
Public Works	373,550	510,300	335,500	353,900
Facilities	386,719	482,800	454,700	643,700
Community Services	523,590	615,500	610,700	637,600
Economic Development	111,218	150,600	160,600	187,600
Police	3,062,951	3,364,100	3,367,600	3,522,900
Animal Control	940,281	153,400	217,000	166,700
Recreation	300,425	349,300	329,000	353,600
Parks	838,350	1,054,200	944,400	1,035,900
Municipal Court	335,512	391,800	369,800	380,800
Solid Waste	721,110	753,000	752,500	775,100
Transfer Out	-	-	-	246,200
Total Expenses	**12,095,296**	**13,308,500**	**12,960,100**	**13,769,600**

Revenue Less Expenses	**78,698**	**(936,600)**	**(589,200)**	**(456,800)**
Ending Fund Balance	**$ 3,635,403**	**$ 2,698,803**	**$ 3,046,203**	**$ 2,589,403**

City Administration

The City of Murphy operates under a "Council-Manager form of government." The City Council appoints the City Manager, who shall serve as the Chief Administrative Officer for the City of Murphy. The City Manager is responsible for the administration of all affairs of the City and manages the diverse departments to keep the City running smoothly. The City Manager is supported by a Leadership Team who leads the dynamic force of 100 plus employees every day to accomplish the goals, objectives and expectations of the Mayor, City Council and Citizens. The City Manager is the primary point of contact between the City's departments and the Mayor and City Council. The main functions are to lead, guide and provide coordination to the departments as they implement City policy decisions made by the Mayor and City Council. The City Manager enforces municipal laws and ordinances and recommends improvement in operations.

This office is also responsible for presenting the Annual Budget and Community Improvement Program to City Council and provides accurate, timely information and recommendations regarding City-wide policies.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personnel Services	$ 189,874	$ 275,300	$ 241,600	$ 274,900
Materials & Supplies	17,590	16,200	14,800	24,700
Contractual Services	147,341	169,800	172,100	186,200
Total	**$ 354,805**	**$ 461,300**	**$ 428,500**	**$ 485,800**

Personnel Breakdown	FY14	FY15	FY16
City Manager	1	1	1
Executive Assistant to the City Manager	1	1	1
Total	**2**	**2**	**2**

Human Resources

The Human Resources Department is driven by core leadership values of trust, integrity and excellence, the Human Resources Department strives to administer quality service to our employees by providing education and support in training, recruiting, employee relations, benefits, compensation and professional development. The Human Resources Department is also responsible for risk management for the City.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personnel Services	$ 79,095	$ 98,100	$ 98,300	$ 102,400
Materials & Supplies	1,115	1,000	200	800
Contractual Services	50,942	55,400	76,500	61,200
Capital Outlay	873	-	-	-
Total	**$ 132,025**	**$ 154,500**	**$ 175,000**	**$ 164,400**

Personnel Breakdown	FY14	FY15	FY16
Human Resources Manager	1	1	1
Total	**1**	**1**	**1**

Information Technology

The Murphy Information Technology Department (ITD) develops and maintains the vital infrastructure and services which enable city employees to serve the citizens of Murphy.

The department secures, operates, enhances and supports a broad variety of products and technical systems for city departments ranging from water and wastewater, SCADA systems, economic development, social media, fiscal and payroll applications to public safety applications which require 24x7x365 support and reliability.

In addition to technical support, the ITD provides business analysis and project management resources in an effort to help city departments determine the best solutions to meet their needs. The department is responsible for data and voice communication, including local, wide-area and wireless networks, business application development, as well as hardware, software and desktop troubleshooting and support.

The Murphy ITD is also tasked with ensuring that internal business processes and technical systems comply with a variety of regulations to include, but are not limited to, the Payment Card Industry (PCI), Health Insurance Portability and Accountability Act (HIPAA), Open Records Act/Public Information Act, Americans with Disabilities Act (ADA), Federal Bureau of Investigation Criminal Justice Information System (FBI CJIS), Texas Department of Public Safety Texas Law Enforcement Telecommunications System (TxDPS), Texas Commission on Environmental Quality (TCEQ), and the Department of Homeland Security (DHS).

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personnel Services	$ 253,836	$ 345,000	$ 317,100	$ 421,900
Materials & Supplies	13,257	11,700	14,100	10,200
Contractual Services	309,181	415,000	428,600	444,300
Capital Outlay	547,240	546,900	564,900	588,100
Total	**$ 792,193**	**$ 881,700**	**$ 871,800**	**$ 998,500**

Personnel Breakdown	FY14	FY15	FY16
IT Manager	1	1	1
Network Analyst	1	1	1
Web Admin/Support Analyst	1	1	1
IT Business Analyst	0	1	1
GIS Analyst	0	0	1
Total	**3**	**4**	**5**

City Council

The City Council is elected at large and is composed of a Mayor and six Councilmembers. They are responsible for appointing and removing the City Manager, City Secretary, City Attorney, and Municipal Judge. Other responsibilities include adopting the budget and setting the tax rate, legislating policies, making board appointments, and establishing a vision for the City's development.

The City Council currently meets on the first and third Tuesday each month to transact the business of the City. Special meetings of the City Council shall be called by the City Secretary upon request of the Mayor, City Manager or three (3) Councilmembers.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personnel Services	$ 19,565	$ 13,000	$ 12,800	$ 13,800
Materials & Supplies	15,251	21,500	34,300	23,600
Contractual Services	187,767	271,000	324,900	300,500
Capital Outlay	-	30,000	31,400	-
Total	**$ 222,583**	**$ 335,500**	**$ 403,400**	**$ 337,900**

Personnel Breakdown	FY14	FY15	FY16
No Personnel	0	0	0
Total	**0**	**0**	**0**

City Secretary

The City Secretary's office strives to provide quality service and information to the citizens, the City Council, and City staff, as well as maintain official city records for historical preservation. This office is responsible for preparing Council agenda packets, recording Council meeting minutes, preparing and posting public notices, managing public information requests, and administering City elections.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personnel Services	$ 85,728	$105,100	$100,700	$ 103,800
Materials & Supplies	1,300	1,300	2,200	1,300
Contractual Services	82,446	56,600	46,000	78,300
Capital Outlay	-	2,000	1,800	8,600
Total	**$169,474**	**$165,000**	**$150,700**	**$ 192,000**

Personnel Breakdown	FY14	FY15	FY16
City Secretary	1	1	1
Total	**1**	**1**	**1**

Finance

The Finance Department is responsible for critical operations, including supervision, administration and overall planning of the City of Murphy's financial activities. This includes financial reporting, billing, collections, procurement, risk management, debt management and compliance, purchasing, and cash and budget management.

Our mission is to ensure fiscal responsibility to the citizens while providing timely and accurate information, and competent quality service to the external and internal customers of the Finance Department.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personnel Services	$236,596	$361,100	$343,500	$366,100
Materials & Supplies	1,715	1,700	1,700	1,700
Contractual Services	119,338	132,500	133,600	136,300
Capital Outlay	1,048	5,000	5,000	-
Total	**$358,697**	**$500,300**	**$483,800**	**$504,100**

Personnel Breakdown	FY14	FY15	FY16
Finance Director	1	1	1
Assistant Finance Director	1	1	1
AP/Payroll Specialist II	1	1	1
AP/Payroll Specialist I	0	1	1
Total	**3**	**4**	**4**

Fire & Rescue

The Murphy Fire Department is responsible for serving the community through fire and life safety prevention, planning, preparation, response, restoration, and review. Our mission is to look for ways to provide for a high quality of life for those living, or visiting the city.

This department provides fire, emergency medical system and emergency management services. Some incidents require resources greater than available in Murphy so a reliance on neighboring communities is also planned for. This additional aid is also reciprocated to those other communities as needed.

Whether the department is reviewing development plans for future commercial occupancies or delivering life safety messages at an HOA meeting the idea is to prevent occurrences that require emergency response. Those existing programs will be continued and new programs will be sought out. Murphy Fire Rescue stands ready to serve.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personnel Services	$1,922,402	$2,204,000	$2,121,000	$2,190,900
Materials & Supplies	133,472	176,800	162,800	169,800
Contractual Services	271,151	303,400	311,700	324,200
Capital Outlay	144,788	301,000	310,100	98,000
Total	**$2,471,813**	**$2,985,200**	**$2,905,100**	**$2,782,900**

Personnel Breakdown	FY14	FY15	FY16
Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Fire Marshall	1	1	1
Lieutenant	3	3	3
Administrative Assistant	1	1	1
Driver/Engineer	3	3	3
Firefighter/Paramedic	14	15	15
Total	**24**	**25**	**25**

Public Works

The Public works department is comprised of Streets/Sidewalks and Storm Water.

The Street/Sidewalk Division is responsible for the surface repair and maintenance of streets and sidewalks throughout the City. Additional functions include minimizing hazardous roadway conditions, performing drainage work, and responding to citizen requests for service. This division also responds to emergencies and weather related events as needed in an effort to assure safe conditions for citizens and motorists.

The Storm Water Maintenance division checks and maintains storm inlets. Debris collects in these inlets which can restrict the outflow and cause a flooding hazard during excessive rainfalls. Inlets and outlets are inspected monthly, after heavy rainfall and in response to a citizen request that may cause a potential problem.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Materials & Supplies	$ 21,169	$ 83,400	$ 61,000	$ 112,500
Contractual Services	285,942	337,900	244,500	241,400
Capital Outlay	66,439	89,000	30,000	-
Total	**$ 373,550**	**$ 510,300**	**$ 335,500**	**$ 353,900**

Personnel Breakdown	FY14	FY15	FY16
No Personnel	0	0	0
Total	**0**	**0**	**0**

Facilities

The Facilities Department is comprised of 3 employees and two divisions.

The Facilities division has one employee responsible for the maintenance and repairs for all city facilities consisting of 7 public buildings, 2 elevated storage tanks, 911 Communication building, WHF lift station, NS Pump station. Responsibilities including but not limited to, regular maintenance, repairs, state inspections, contract maintenance/repairs, staff work orders, set up and take down for meetings, elections etc. and supervision of the custodial crew.

The Custodian division has two employees that are responsible for cleaning 6 city facilities including City Hall, Fire Rescue, Activity Center, Community Center, Police/Courts and Public Works buildings.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personnel Services	$ 90,876	$112,700	$127,900	$195,400
Materials & Supplies	50,744	57,300	56,600	66,600
Contractual Services	245,099	312,800	270,200	357,000
Capital Outlay	-	-	-	24,700
Total	**$386,719**	**$482,800**	**$454,700**	**$643,700**

Personnel Breakdown	FY14	FY15	FY16
Facilities Superintendent	1	1	1
Custodian	2	2	2
Maintenance Technician	0	0	1
Total	**3**	**3**	**4**

Community Services

Community Services have several responsibilities in many areas. Building inspections is responsible for reviewing permit plans and performing inspections for new projects as well as, additions, and remodeling projects for residential and commercial properties. The Building Inspections Department enforces the building, electrical, plumbing, mechanical, fuel gas and energy codes, zoning ordinances, and certain State statutes relating to construction.

Code Compliance is responsible for inspecting properties within the city to enforce specific City ordinances related to public nuisances, zoning violations and substandard buildings. Our Code Compliance Officers are authorized to pursue criminal and civil remedies to abate nuisances within Murphy for the purpose of maintaining a safe, sanitary and clean city.

The Health Department is charged with protecting the health and safety of the public. The Health Inspectors ensures that all food service establishments, public and semi-public swimming pools, and daycare and retirement centers meet safe and sanitary requirements by developing and implementing health education, investigation and enforcement programs.

The Planning & Zoning Department processes all zoning and development including but not limited to specific use permits, site plans, landscape plans, and plats. This department is also responsible for processing Planning & Zoning Commission and Zoning Board of Adjustment cases. Updating and managing the City's Comprehensive Plan is another primary objective of the Planning & Zoning Department.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personnel Services	$223,188	$279,400	$253,800	$273,400
Materials & Supplies	9,244	13,100	10,600	11,700
Contractual Services	271,288	323,000	346,300	352,500
Total	**$523,590**	**$615,500**	**$610,700**	**$637,600**

Personnel Breakdown	FY14	FY15	FY16
Administrative Assistant	0.6	0.6	0.6
Code Compliance Supervisor	1	1	1
Code Compliance Officer	2	2	2
Director of Community Development & Economic Development	0.6	0.6	0.6
Total	**4.2**	**4.2**	**4.2**

Economic Development

The Economic Development Department is responsible for assisting with business retention and attracting new businesses. Retaining local businesses and attracting new businesses that will enhance the City of Murphy is an important element to the city's economic development; as such, with the addition of the Economic Development Coordinator, the department has direct contact with businesses in the city and coordinates Buy Murphy programs.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personnel Services	$ 77,475	$118,400	$ 128,400	$ 122,700
Materials & Supplies	780	2,100	1,600	4,100
Contractual Services	31,584	30,100	30,600	60,800
Capital Outlay	1,379	-	-	-
Total	**$111,218**	**$150,600**	**$ 160,600**	**$ 187,600**

Personnel Breakdown	FY14	FY15	FY16
Director of Community Development & Economic Development	0.4	0.4	0.4
Administrative Assistant	0.4	0.4	0.4
Economic Development Coordinator	1	1	1
Total	**1.8**	**1.8**	**1.8**

Police

The men and women of the Murphy Police Department are committed to delivering the most progressive, responsive and professional police services possible while maintaining outstanding customer service. The department provides a safe environment for residents, businesses and visitors by engaging in high visibility patrol activities to deter crime and facilitate the safe flow of traffic. The department provides 24/7 dispatch operations and promptly answers all emergency and public safety related calls. Patrol Officers provide a prompt and professional response to all requests for police services, and Detectives contact victims and conduct follow-up investigations on all reported criminal offenses.

The Police Department's School Resource Officer and School Crossing Guard programs provide a high level of safety and security for our schools. The department sponsors programs such as Citizens on Patrol, Police Explorers, Citizen Police Academy, and Youth Citizen Police Academy to establish partnerships and engagement with the community.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personnel Services	$2,590,719	$2,883,800	$2,840,900	$2,923,200
Materials & Supplies	115,288	147,300	141,900	160,400
Contractual Services	223,576	269,000	320,800	297,800
Capital Outlay	123,368	64,000	64,000	141,500
Total	**$3,062,951**	**$3,364,100**	**$3,367,600**	**$3,522,900**

Personnel Breakdown	FY14	FY15	FY16
Police Chief	1	1	1
Executive Administrative Assistant	1	1	1
Lieutenant	1	1	1
Sergeant	4	4	4
Police Officers	16	16	16
School Campus Protection Officer	1	1	1
School Resource Officer	1	1	1
Support Services Manager	1	1	1
Communications Supervisor	1	1	1
Communications Officers	8	8	8
Crossing Guards - PART TIME	9	13	11
Total	**44**	**48**	**46**

Animal Control

Animal Control, a division of the Police Department, responds to domestic animal, wildlife, and livestock issues that arise throughout the City. Their duties include rabies awareness, investigating animal bites, lost pets, animals at large, adoptions, housing/caring for stray animals, public awareness on West Nile Virus, along with treatment of stagnant water in the City.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personnel Services	$102,110	$110,900	$111,800	$115,200
Materials & Supplies	9,216	14,700	10,400	14,700
Contractual Services	8,112	22,300	25,900	36,800
Capital Outlay	820,843	5,500	68,900	-
Total	**$940,281**	**$153,400**	**$217,000**	**$ 166,700**

Personnel Breakdown	FY14	FY15	FY16
Animal Control Officer	2	2	2
Total	**2**	**2**	**2**

Recreation

The City of Murphy Recreation Department is responsible for providing quality and affordable programs for the residents of Murphy and surrounding areas. The Department's core activities include: community events, recreational, social and educational/tutorial activities and programs; fitness and promotion of healthy lifestyles. The Department is able to provide these services by conducting and overseeing recreational programs for youth as well as programs for adults. The Recreation Department provides exciting community events including Murphy Maize Days, Moonlight Movies, and Sounds at Sundown and Christmas in the Park, as well as many excellent volunteer opportunities for residents.

The Department also partners with multiple local and national recreational associations and organizations. They oversee reservations for all indoor and outdoor recreational facilities including practice fields for ten parks, nine pavilions and one amphitheater. These parks, programs, and activities are offered in hopes of improving the quality of life and physical and mental well-being of our citizens. The Recreation Department is a very important and growing part of the City of Murphy, and its objective is to expand its abilities to provide meaningful and accessible recreational opportunities for all.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personnel Services	$ 169,426	$ 191,200	$ 185,200	$ 189,000
Materials & Supplies	9,359	15,800	14,300	13,300
Contractual Services	121,640	142,300	129,500	151,300
Total	**$ 300,425**	**$ 349,300**	**$ 329,000**	**$ 353,600**

Personnel Breakdown	FY14	FY15	FY16
Manager of Recreation Services	1	1	1
Recreation Specialist II	1	1	1
Recreation Specialist I	1	1	1
Recreation Specialist - PART TIME	4	4	4
Total	**7**	**7**	**7**

Parks

The Parks Department is comprised of 9 employees, who are responsible for the maintenance of approximately 324 acres of developed and undeveloped park land, thoroughfares/medians, applicable rights-of-ways, and other City-owned property and facilities.

Maintenance duties include mowing maintenance; tree trimming; bed planting and upkeep; irrigation scheduling, checks, repairs, and monitoring; restroom cleaning and repairs; general maintenance on park amenities.

The Parks Department is also responsible for assisting in the majority of the set-up and tear down for special events that are hosted by the Recreation Department, and many other special projects that take place in the City.

The overall goal of the Parks Department is to strive to improve the quality of life for the citizens of Murphy by providing an aesthetically pleasing park system that fosters a sense of community amongst the residents.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personal Services	$ 521,883	$ 638,600	$ 607,500	$ 666,000
Materials & Supplies	134,803	173,900	148,800	197,100
Contractual Services	170,802	241,700	191,500	172,800
Capital Outlay	10,862	-	-	-
Total	**$ 838,350**	**$1,054,200**	**$ 947,400**	**$1,035,900**

Personnel Breakdown	FY14	FY15	FY16
Director of Public Services	0.5	0.5	0.5
Parks Superintendent	1	1	1
Sr. Grounds Keeper	1	1	1
Grounds Keeper II	4	4	4
Grounds Keeper I	3	3	4
Administrative Assistant	0.5	0.5	0.5
Total	**10**	**10**	**11**

Municipal Court

The Municipal Court is the Judicial Branch of City government. These Courts hear Class C misdemeanor cases, which are punishable by a fine only, and includes traffic, the Penal Code and ordinance violations.

The Murphy Municipal Court will provide the public with prompt and courteous service for the just resolution of all citations, complaints and court appearances involving Class C misdemeanor offenses and violations of the City's ordinances occurring within the corporate limits of Murphy.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personnel Services	$285,115	$318,000	$319,300	$326,800
Materials & Supplies	3,563	4,300	2,800	3,100
Contractual Services	46,834	68,100	46,300	50,900
Capital Outlay	-	1,400	1,400	-
Total	**$335,512**	**$391,800**	**$369,800**	**$380,800**

Personnel Breakdown	FY14	FY15	FY16
Court Administrator	1	1	1
Juvenile Case Manager	1	1	1
Deputy Court Clerk	1	1	1
Total	**3**	**3**	**3**

Solid Waste

The Solid Waste Department is responsible for the City's weekly solid waste and recycling services, which is provided by an outside contractor.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Contractual Services	$721,110	$753,000	$752,500	$775,100
Total	**$721,110**	**$753,000**	**$752,500**	**$775,100**

Personnel Breakdown	FY14	FY15	FY16
No Personnel	0	0	0
Total	**0**	**0**	**0**

CITY OF
MURPHY
LIFE LIVED AT YOUR PACE

Proposed Operational Capital Projects

Fiscal Year 2016

City of Murphy – General Fund
Approved Operational Capital Projects *
FY 2016

Department	Description of item/project	Amount
IT	Rugged Mobile Computer Replacements (Toughbooks)	$ 40,000
	Replace Enterprise Wireless Access Points - Phase I (End of Life 2015)	25,000
	Virtual Workspace Project (Remote Employee Access)	15,000
	Replace DNS Infrastructure (2)- (End of Life 12/2015)	15,000
	Wireless Management Utility Software- Public Safety Vehicle Fleet	8,000
	Laserfiche Avante Quickfields Server Agent	12,600
	Capital - New Employee	6,500
	Total	**122,100**
City Secretary	Records Management Module for Laserfiche	8,600
	Total	**8,600**
Fire	Lucas Device - Mechanical CPR Device to Replace AutoPulse	18,000
	Staff Vehicle - Fire Marshal	80,000
	Total	**98,000**
Facilities	Ford Transit Connect with equipment	24,700
	Total	**24,700**
Police	Staff Car (Replace Lt. Car #34, 2007 Crown Vic)	26,500
	2 Patrol Vehicles @ 57,500 ea.	115,000
	Total	**141,500**
	Total General Fund	**$ 394,900**

***$5,000 plus life span of more than one (1) year**

City of Murphy - Utility Fund
Approved Operational Capital Projects *
FY 2016

Department	Description of item/project	Amount
Customer Service	Replacement of printers/equipment	$ 3,500
	Proposed Vehicle Ford Transit Connect - LWB	24,700
	Mobile Building and Work Order System	1,500
	Total	**29,700**
Water Distribution	Rebuild Water Pump & Motor 2	25,000
	Rebuild Water Pump & Motor 6	40,000
	Replace control valve for pump 2 with electronic control valve	20,000
	Pump Starters electrical work	10,000
	SCADA (Supervisory Control and Data Acquisition) Upgrade Phase III - Alarm Dialer, NTMWD interface, generator interface, control valve interface	21,500
	Valve Machine Trailer	20,000
	Total	**136,500**
	Total Utility Fund	**$ 166,200**

***$5,000 plus life span of more than one (1) year**

City of Murphy – General Fund
Proposed Operational Capital Projects *
FY 2017

Department	Description of item/project	Amount
IT	Computer / Printer Replacement Program	$ 30,000
	Replace Enterprise Tier1 Data Storage (City Hall)	35,000
	Replace Enterprise Firewalls	25,000
	Replace Network Switches - Phase I (City Hall, Fire, Public Works)	35,000
	Replace Enterprise Wireless AP's- Phase II	25,000
	Total	**150,000**
Fire	1999 F450 Squad Replacement	248,000
	Total	**248,000**
Public Works	Skid Steer Grapple Bucket Attachment	8,000
	Total	**8,000**
Police	2 Complete Taser Systems @ 1,600 each	3,000
	Mobil FLIR (Forward Looking Infra-Red Vehicle Mounted)	10,000
	Total Station (Crime Scene Plotting/Drawing Device)	7,000
	Recumbent Bicycle for PD Fitness Center	5,500
	Lexipol Software	6,000
	2 Patrol Vehicles @ 57,500 ea.	115,000
	Staff Car for Victims Coordinator & CID Sgt (if approved) x2	50,000
	2 HH Radios @ 5,000 ea.	10,000
	Total	**206,500**
Animal Control	New AC Vehicle and Box	165,000
	Total	**165,000**
Parks	Blower Attachment for Ventrac	6,000
	2 - Toro ZTR Mowers - replacement for current Kubota mowers	26,000
	F-250 Truck - replacement for Truck #115 (2002 F-250)	25,000
	Total	**57,000**
	Total General Fund	**$ 669,500**

***$5,000 plus life span of more than one (1) year**

City of Murphy – Utility Fund
Proposed Operational Capital Projects *
FY 2017

Department	Description of item/project	Amount
Customer Service	$1,500 x 6 workstations computer equipment -routine change out	$ 9,000
	Installation of four Cisco IP CCTV (2-south CS entrance, 1- safe area, 1- public entrance hallway) cameras that will be installed in the CS area.	7,800
	The tentative plan is to install a flat panel TV above the CS counter area to allow staff to view hallway traffic in addition to any activity taking place in the counter area.	3,000
	ReCollect Digital Solutions for Waste Management	7,500
	Energov Product Suite (Incode software) Permitting & Land Management	28,300
	Total	**55,600**
Water Distribution	Replace Skid Steer	40,000
	Rebuild Pump and Motor 7 300HP	40,000
	Pump Starters electrical work	10,000
	Main line camera system and Van (Possible Interlocal Agreement)*	150,000
	Total	**240,000**
Wastewater Collection	Smoke Testing & Rehab for sewer main leaks	100,000
	Total	100,000
	Total Utility Fund	**$ 340,000**

***$5,000 plus life span of more than one (1) year**

City of Murphy – General Fund
Proposed Operational Capital Projects *
FY 2018

Department	Description of item/project	Amount
IT	Computer/Printer Replacement Program	$ 30,000
	Replace Data Storage (MPD)	35,000
	Total	**65,000**
Fire	Replace SCBA x 15	150,000
	Replace 1 Staff Vehicle - Asst Fire Chief	85,000
	Total	**235,000**
Police	Universal Gym for PD Fitness Room	10,000
	Automatic License Plate Reader	20,000
	2 Complete Taser Systems	3,000
	2 Patrol Vehicles @ $57,500 each	115,000
	Total	**148,000**
Parks	Replacement Batwing Mower	65,000
	Additional Ventrac Tractor	32,000
	F-250 Truck for replacement of Truck #117 (2003 F-150)	26,000
	Total	**123,000**
	Total General Fund	**571,000**

***$5,000 plus life span of more than one (1) year**

City of Murphy - Utility Fund
Proposed Operational Capital Projects *
FY 2018

Department	Description of item/project	Amount
Water Distribution	Replace Truck 118 F-350 Diesel flatbed with light bar	$ 40,000
	Bunny Run Drive Water Line Loop. From end of Bunny Run Dr. to Exist 20" W.L.** Engineer Quote - 2014 Project #5	66,000
	Replace 2100' 8" asbestos water main on Murphy Rd from FM544 to Briar Oak Dr.** Engineer Quote - 2014 Project #2	757,000
	Total	**863,000**
Wastewater Collection	Smoke Testing & Rehab for sewer main leaks	100,000
	Total	**100,000**
	Total Utility Fund	**$ 963,000**

***$5,000 plus life span of more than one (1) year**

City of Murphy – General Fund
Proposed Operational Capital Projects *
FY 2019

Department	Description of item/project	Amount
Fire	Ambulance Replacement	$250,000
	Total	**250,000**
Police	Elliptical Trainer	5,500
	3-Wheel Segway (patrolling linear park and events) (Move 2019)	8,000
	Covert Radar Data Collector/Analysis System	10,000
	2 Patrol Vehicles	115,000
	Total	**138,500**
Parks	F-250 Truck - replacement for Truck #117 (2003 F-150)	26,000
	Replacement Batwing Mower	65,000
	Replacement Toro ZTR Mower	13,500
	Total	**104,500**
	Total General Fund	**$493,000**

***$5,000 plus life span of more than one (1) year**

City of Murphy – Utility Fund
Proposed Operational Capital Projects *
FY 2019

Department	Description of item/project	Amount
Customer Service	$1,500 x 6 workstations	$ 9,000
	Total	**$ 9,000**
Water Distribution	Valve machine trailer	20,000
	Replace Cast Iron Water Main on Kinney Drive (from S Maxwell/Kinney Dr. to Ridgeview/Kinney Drive)** Engineer Quote - 2014 Project #6	616,000
	S Maxwell Creek Road to Ridgeview Drive Water Loop** Engineer Quote - 2014 Project #7	150,000
	Betsy Lane Elevated Storage Tank - Internal Paining	365,000
	Total	**1,151,000**
Wastewater Collection	Smoke Testing & Rehab for sewer main leaks	100,000
	Total	**100,000**
	Total Utility Fund	**$ 1,260,000**

***$5,000 plus life span of more than one (1) year**

City of Murphy - General Fund
Proposed Operational Capital Projects *
FY 2020

Department	Description of item/project	Amount
Fire	Replace 1 Staff Vehicle - Fire Chief	$ 90,000
	Certified Physical Ability Test w/ Trailer	60,000
	Total	**150,000**
Police	1 Staff Car (CID) @ 26,000 (Unit 40)(Move to 2020)	26,000
	Replace 3 patrol units @ $57,500 each	115,000
	2 Tasers @ $1,500 each	3,000
	Handheld Replacement Program 2 HH @ $5,000 each	10,000
	Total	**154,000**
	Total General Fund	**$ 304,000**

***$5,000 plus life span of more than one (1) year**

Court Restricted Funds

(Building Security Fund
Judicial Efficiency Fund
Juvenile Case Management Fund Budgets)

Fiscal Year 2016

Court Restricted Fund

Summary of Revenues & Expenditures

	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Beginning Fund Balance	**$ 124,674**	**$ 101,372**	**$ 101,372**	**$ 84,472**
Revenue				
Building Security Fund	8,931	9,000	8,000	9,000
Court Technology Fund	11,902	12,000	10,000	11,000
Judicial Efficiency Fund	972	1,100	800	900
Juv Case Mgt Fund	16,349	16,000	14,000	15,000
Total Revenues	**38,153**	**38,100**	**32,800**	**35,900**
Expenditures				
Building Security Fund	12,416	16,700	13,200	16,700
Court Technology Fund	19,039	6,200	5,500	5,200
Judicial Efficiency Fund	-	1,000	1,000	1,000
Juv Case Mgt Fund	30,000	30,000	30,000	30,000
Total Expenditures	**61,455**	**53,900**	**49,700**	**52,900**
Revenues less Expenditures	**(23,302)**	**(15,800)**	**(16,900)**	**(17,000)**
Ending Fund Balances	**$ 101,372**	**$ 85,572**	**$ 84,472**	**$ 67,472**

CITY OF MURPHY

LIFE LIVED AT YOUR PACE

Community Events

Fiscal Year 2016

Community Events

The City of Murphy holds numerous community events annually including Arbor Day, two Recycle/Shredding days, Rainbow Trout Roundup, Moonlight Movies, Sounds at Sundown, Experience Murphy. Our biggest annual event is Murphy Maize Days and 5k; anticipated attendance is 10,000 to enjoy the vendors, Kids Zone, bounce houses, various performers, and the Grand Finale Show which includes fireworks. Murphy has a strong community spirit which continues to grow through these community events.

Community Events

Summary of Revenues & Expenditures

	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Beginning Fund Balance	**$-**	**$ -**	**$ -**	**$ 53,000**
Revenue				
Donations/Fees	-	-	10,000	10,000
Transfers from MCDC	-	200,500	200,500	309,600
Total Revenues	**-**	**200,500**	**210,500**	**319,600**
Expenditures				
Community Events	-	200,500	157,500	309,600
Total Expenditures	**-**	**200,500**	**157,500**	**309,600**
Revenues less Expenditures	**-**	**-**	**53,000**	**10,000**
Ending Fund Balance	**$-**	**$-**	**$ 53,000**	**$ 63,000**

CITY OF MURPHY

LIFE LIVED AT YOUR PACE

Murphy Cable TV PEG

Fiscal Year 2016

Murphy Cable TV PEG

The state issued cable service or video franchise requires that the cable services and video service provider pays directly to each city in which it provides service a franchise fee of 5% of its gross revenue (a defined term in Chapter 66), even if the incumbent cable provider is paying a smaller percentage or on different gross revenue base amount. Pro rata and 1% payment in lieu of in-kind PEG/I-Net facilities (Section 66.006): Chapter 66 also provides that if the incumbent cable provider pays any cash payments to the city in support of public educational, governmental channels or to support an institutional network, those cash payments are matched by the state-issued franchise holder as calculated by the city on a per subscriber basis. After the expiration of the incumbent cable franchise, all the state-issued franchise holders pay, at the cities choice, either an additional PEG capital support fee equal to 1% of its gross revenue or a fee equal to the per subscriber cash payments that were made under the expired incumbent's cable franchise.

Murphy Cable TV PEG

Summary of Revenues & Expenditures

	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Beginning Fund Balance	**$ -**	**$ -**	**$12,765**	**$13,965**
Revenue				
Cable TV	12,765	-	5,200	5,200
Total Revenues	**12,765**	**-**	**5,200**	**5,200**
Expenditures				
Software Maintenance	-	-	4,000	5,200
Total Expenditures	-	-	4,000	5,200
Revenues less Expenditures	**12,765**	**-**	**1,200**	**-**
Ending Fund Balance	**$12,765**	**$ -**	**$13,965**	**$13,965**

CITY OF

MURPHY

LIFE LIVED AT YOUR PACE

Utility Fund Budget

Fiscal Year 2016

City of Murphy
FY 16 Proposed Budget Summary

	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Water/Sewer Fund				
REVENUES				
Other Revenue	$ 191,128	$ 183,500	$ 180,900	$ 178,500
Water Revenue	4,297,251	5,255,000	4,400,000	4,700,000
Sewer Revenue	2,270,796	2,715,000	2,800,000	3,013,700
TOTAL REVENUES	**6,759,175**	**8,153,500**	**7,380,900**	**7,892,200**
DEPARTMENT				
Water Distribution	3,756,649	4,716,700	4,334,600	4,729,100
Wastewater Collection	1,544,524	1,654,300	1,829,000	2,033,100
Customer Service	507,610	857,200	868,200	790,800
Total Department	**5,808,783**	**7,228,200**	**7,031,800**	**7,553,000**
Transfer to General Fund	850,000	850,000	850,000	850,000
Total Expenses	**6,658,783**	**8,078,200**	**7,881,800**	**8,403,000**
Revenues less Expenses	**$ 100,392**	**$ 75,300**	**$(500,900)**	**$ (510,800)**

Water Distribution

The Water Distribution division operates, maintains and repairs the city's water distribution system. The crews are responsible for the safe delivery of high-quality potable water within the City of Murphy, by conducting daily sampling of water, flushing fire hydrants, monitoring all water facilities, visual inspections and responding to citizen requests. The system includes a pump station, 3 ground storage tanks and 2 elevated storage tanks.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personnel Services	$ 501,069	$ 626,600	$ 599,900	$ 652,100
Materials & Supplies	164,005	111,500	112,300	136,600
Contractual Services	2,788,943	3,209,600	3,177,400	3,563,600
Capital Outlay	136,679	603,200	279,200	136,500
Debt Services	165,953	165,800	165,800	240,300
Total	**$3,756,649**	**$4,716,700**	**$4,334,600**	**$4,729,100**

Personnel Breakdown	FY14	FY15	FY16
Director of Public Services	0.5	0.5	0.5
Public Works Superintendent	1	1	1
Sr. Maintenance Worker	1	1	1
Maintenance Worker II	3	3	3
Maintenance Worker I	4	4	4
Administrative Assistant	0.5	0.5	0.5
Total	**10**	**10**	**10**

Wastewater Collection

The Wastewater division maintains and repairs the wastewater system to ensure efficient disposal of wastewater within the City. The crews perform routine and emergency cleaning, line stoppage removals, sewer taps, manhole repairs and clean-out installation and repairs. The system includes a lift station.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personnel Services	$ 60,217	$ 67,200	$ 48,700	$ 65,600
Materials & Supplies	14,745	42,200	42,200	63,700
Contractual Services	759,561	874,000	903,400	960,200
Capital Outlay	82,499	106,000	106,000	-
Debt Services	627,502	564,900	728,700	943,600
Total	**41,544,524**	**$1,654,300**	**$1,829,000**	**$2,033,100**

Personnel Breakdown	FY14	FY15	FY16
Maintenance Worker II	1	1	1
Total	**1**	**1**	**1**

Customer Service

The Customer Service Center for the City of Murphy is committed to delivering superior customer service that meets and strives to exceed the needs of our residents, business owners, and others with unsurpassed professionalism, politeness, and promptness. Our Customer Service Center is uniquely positioned to handle a variety of demands including, but not limited to, building projects, water, sewer and solid waste issues. This allows our department to be the center of customer service needs.

The Customer Service Center oversees many aspects of utility billing and building projects. Not only does this department manage the City's billing for water, wastewater, recycling, and trash service. It is also responsible for overseeing the permitting and building project process which includes handling commercial, residential and health permits along with building inspections request.

Expenditures by Category	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Personnel Services	$299,203	$373,000	$369,300	$383,200
Materials & Supplies	7,015	245,800	243,800	150,200
Contractual Services	198,813	176	188,000	227,700
Capital Outlay	2,579	62,100	67,100	29,700
Total	**$507,610**	**$857,200**	**$868,200**	**$790,800**

Personnel Breakdown	FY14	FY15	FY16
Customer Service Manager	1	1	1
Assistant Customer Service Manager	1	1	1
Customer Service Specialist	4	4	4
Total	**6**	**6**	**6**

Capital Improvement Fund Budget

Fiscal Year 2016

Capital Improvement Fund

Summary of Revenues & Expenditures

	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Beginning Fund Balance	**$ 506,141**	**$ 252,192**	**$ 252,192**	**$ 240,192**
Revenues				
Miscellaneous Revenue	-	-	7,000	-
Interest Income	314	400	300	300
Total Revenues	**314**	**400**	**7,300**	**300**
Expenditures				
Capital Outlay	254,263	-	19,300	-
Total Expenditures	**254,263**	**-**	**19,300**	**-**
Revenues Over (Under) Expenditures	**(253,949)**	**400**	**(12,000)**	**300**
Fund Balance	**$ 252,192**	**$ 252,592**	**$ 240,192**	**$ 240,492**

Capital Construction Fund Budget

Fiscal Year 2016

Capital Construction Fund

Summary of Revenues & Expenditures

	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Beginning Fund Balance	**$3,265,199**	**$3,174,583**	**$3,174,583**	**$3,654,783**
Revenue				
Interest	4,901	4,000	4,000	2,000
Texas Parks WD Grants	115,128	-	-	-
Collin County Grant	233,396	-	500,000	-
State of Texas - RTR	135,322	332,900	2,635,900	-
Safe Routes To School	120,205	1,029,600	999,600	-
Collin County McCreary	36,203	-	-	-
Transfer from MMDD	850,000	-	-	-
Misc Revenue	369,604	-	-	-
Donations	55,509	-	5,000	-
Total Revenues	**1,920,268**	**1,366,500**	**4,139,500**	**2,000**
Expenditures				
Contractual Services	324,513	29,900	188,900	20,000
Capital Outlay	1,686,371	3,618,400	3,475,400	2,670,800
Total Expenditures	**2,010,884**	**3,648,300**	**3,664,300**	**2,690,800**
Revenues less Expenditures	**(90,616)**	**(2,281,800)**	**475,200**	**(2,688,800)**
Ending Fund Balance	**$3,174,583**	**$ 892,783**	**$3,649,783**	**$ 965,983**

CITY OF
MURPHY
LIFE LIVED AT YOUR PACE

Utility Capital Construction Fund Budget

Fiscal Year 2016

Utility Capital Construction Fund

Summary of Revenues & Expenditures

	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Beginning Fund Balance	$ 1,185,467	$ 1,066,656	$ 1,066,656	$ 1,653,656
Revenue				
Interest	1,107	1,200	2,000	1,200
Bond Proceeds	-	3,000,000	3,000,000	-
Total Revenues	**1,107**	**3,001,200**	**3,002,000**	**1,200**
Expenditures				
Contractual Services	71,618	375,000	215,000	300,000
Capital Outlay	48,300	3,455,000	2,200,000	1,291,000
Total Expenditures	**119,918**	**3,830,000**	**2,415,000**	**1,591,000**
Revenues less Expenditures	**(118,811)**	**(828,800)**	**587,000**	**(1,589,800)**
Ending Fund Balance	**$ 1,066,656**	**$ 237,856**	**$ 1,653,656**	**$ 63,856**

Proposed Community Improvement Capital Program

Fiscal Year 2016

City of Murphy
Community Improvement Capital Program *
FY 2016

General Fund

Department	Description of item/project	Amount
Radio System	USDD Digital Dispatch System for Automated Dispatching	$155,000
	Upgrade Dispatch Consoles to Digital Capabilities	324,000
	Radio System Upgrade to recommended PAWM Conversion	791,000
	Radios - Public Works	85,000
	Replace HH and Portable radios no longer serviced Fire & PD	514,806
	US Digital Dispatch for Fire Station Alerting	180,000
	Microwave dish (2) and tripod tower	250,000
	Total	**2,299,806**
Municipal Buildings Renovation/Maintenance	Roofs	508,000
	Generators	145,000
	Overhead doors (Fire, Police & Public Works)	100,000
	Fire - renovation	2,000,000
	PD - renovation	300,000
	Dispatch - remodel/relocate	45,000
	City Hall/ - renovation	300,000
	MAC - renovation	550,000
	Public Works - renovation & addition of outside storage areas	150,000
	Replace chillers	241,000
	Total	**4,339,000**
Fire	Quint Replacement	1,000,000
	Tools and Supplies Replacement for New Quint	225,000
	Total	**1,225,000**
Public Works	Street Improvements for Asphalt Roads throughout City: Tom Clevenger, Maxwell Creek Rd. (North & South), McMillen Rd., Kinney Dr., McWhirter, and Misc. Repairs**	4,500,000
	Sidewalk Replacement Program	1,500,000
	Total	**6,000,000**

Recreation	Recreation Fields	TBD
	Total	-
	Total General Fund	**$13,863,806**
Utility Fund		
Water Distribution	North Maxwell Creek Road Waterline concrete paving**	$2,600,000
	North Maxwell Creek Road Waterline Replacement ** Quote 2014 Project #3	247,000
	South Maxwell Creek Road Waterline Replacement ** Quote 2014 Project #4	716,000
	Ground Storage paint and repair 2 million gallon, 1 million gallon , 250,000 gallon tanks.	821,000
	Total	**4,384,000**
	Total Utility Fund	**$4,384,000**
	Total CIP	**$18,247,806**

***$5,000 plus life span of 5 plus years and significant community impact**

Municipal Development District Budget

Fiscal Year 2016

Municipal Development District

The Murphy Municipal Development District (MMDD) was created through an election for an additional sales tax by the City of Murphy's voters, similar to 4B EDC. Formed in April 2012 by the voters of Murphy, the MMDD replaced the Murphy Economic Development Corporation (4A). The MMDD receives funds from a half-cent sales tax generated within the city limits, and a five-member Board is appointed by the Murphy City Council.

The MMDD's primary purpose is to manage a development project fund in which the MMDD must deposit the half-cent sales tax proceeds into the fund. The revenues may be used to pay costs associated with development projects in the MMDD such as promoting economic growth, carrying out programs related to community development, and promoting new and expanded business enterprises.

The goals of the MMDD include promoting and retaining businesses that are unique to Murphy that will enhance the quality of life with family oriented activities, encouraging organizations and residents to reinvest in their community and strengthening the economic base with businesses that generate sales tax revenue.

Murphy Municipal Development District

Summary of Revenues & Expenditures

	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Beginning Fund Balance	**$ 871,767**	**$ 1,235,640**	**$ 1,235,640**	**$ 1,749,940**
Revenue				
Sales Tax	787,543	883,600	885,000	931,500
Other Revenue	871,869	2,600	2,800	2,800
Total Revenues	**1,659,412**	**886,200**	**887,800**	**934,300**
Expenditures				
Contractual Services	315,870	315,870	245,300	405,800
Capital Outlay	1,000	1,000	-	53,500
Debt Service	**128,669**	**128,669**	**128,200**	**131,200**
Total Expenditures	**445,539**	**445,539**	**373,500**	**590,500**
Transfer to Capital Construction	**850,000**	**850,000**	**-**	**-**
Revenues less Expenditures	**363,873**	**440,661**	**514,300**	**343,800**
Ending Fund Balance	**$ 1,235,640**	**$ 1,676,301**	**$ 1,749,940**	**$ 2,093,740**

CITY OF
MURPHY
LIFE LIVED AT YOUR PACE

Community Development Corporation Budget

Fiscal Year 2016

Community Development Corporation

The Murphy Community Development Corporation was formed in 2003 by the voters of Murphy and receives funds from the half-cent sales tax for community development projects. The seven-member board is appointed by the Murphy City Council. Community projects are identified and funded by sales tax. Expenditures are subject to the provisions of the Development Corporation Act of 1979.

The half-cent sales tax has enabled the City of Murphy to fund several quality-of-life projects such as park improvements and community events.

Murphy Community Development Corporation

Summary of Revenues & Expenditures

	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Beginning Fund Balance				
	$ 352,920	**$ 454,709**	**$ 454,709**	**$ 450,710**
Revenue				
Sales Tax	800,092	883,600	885,000	931,500
Interest	262	300	200	300
Total Revenues	**800,354**	**883,900**	**885,200**	**931,800**
Expenditures				
Personnel Services	2,215	61,100	53,600	100,400
Materials & Supplies	163,716	201,300	201,000	344,000
Contractual Services	152,816	198,400	161,300	278,900
Capital Outlay	51,449	148,800	144,300	189,500
Debt Service	328,369	329,000	329,000	334,200
Total Expenditures	**698,565**	**938,600**	**889,200**	**1,247,000**
Revenues less Expenditures	**101,789**	**(54,700)**	**(4,000)**	**(315,200)**
Ending Fund Balance	**$ 454,709**	**$ 400,009**	**$ 450,710**	**$ 135,510**

Debt Service Fund Budget

Fiscal Year 2016

Debt Service Fund

Summary of Revenues & Expenditures

	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Beginning Fund Balance	**$ 844,034**	**$ 836,120**	**$ 836,120**	**$ 855,320**
Revenue				
Property Taxes	3,727,143	3,843,900	3,843,900	3,874,600
Delinquent Property Taxes	15,517	8,000	8,000	8,000
Interest	13,435	15,500	14,000	15,000
Total Revenues	**3,756,095**	**3,867,400**	**3,865,900**	**3,897,600**
Expenditures				
Principal	2,520,000	2,680,000	2,680,000	2,795,000
Interest	1,241,709	1,163,900	1,163,900	1,079,600
Agent Fee	2,300	2,800	2,800	2,800
Total Expenditures	**3,764,009**	**3,846,700**	**3,846,700**	**3,877,400**
Revenues less Expenditures	**(7,914)**	**20,700**	**19,200**	**20,200**
Ending Fund Balance	**$ 836,120**	**$ 856,820**	**$ 855,320**	**$ 875,520**

Impact Fund Budget

Fiscal Year 2016

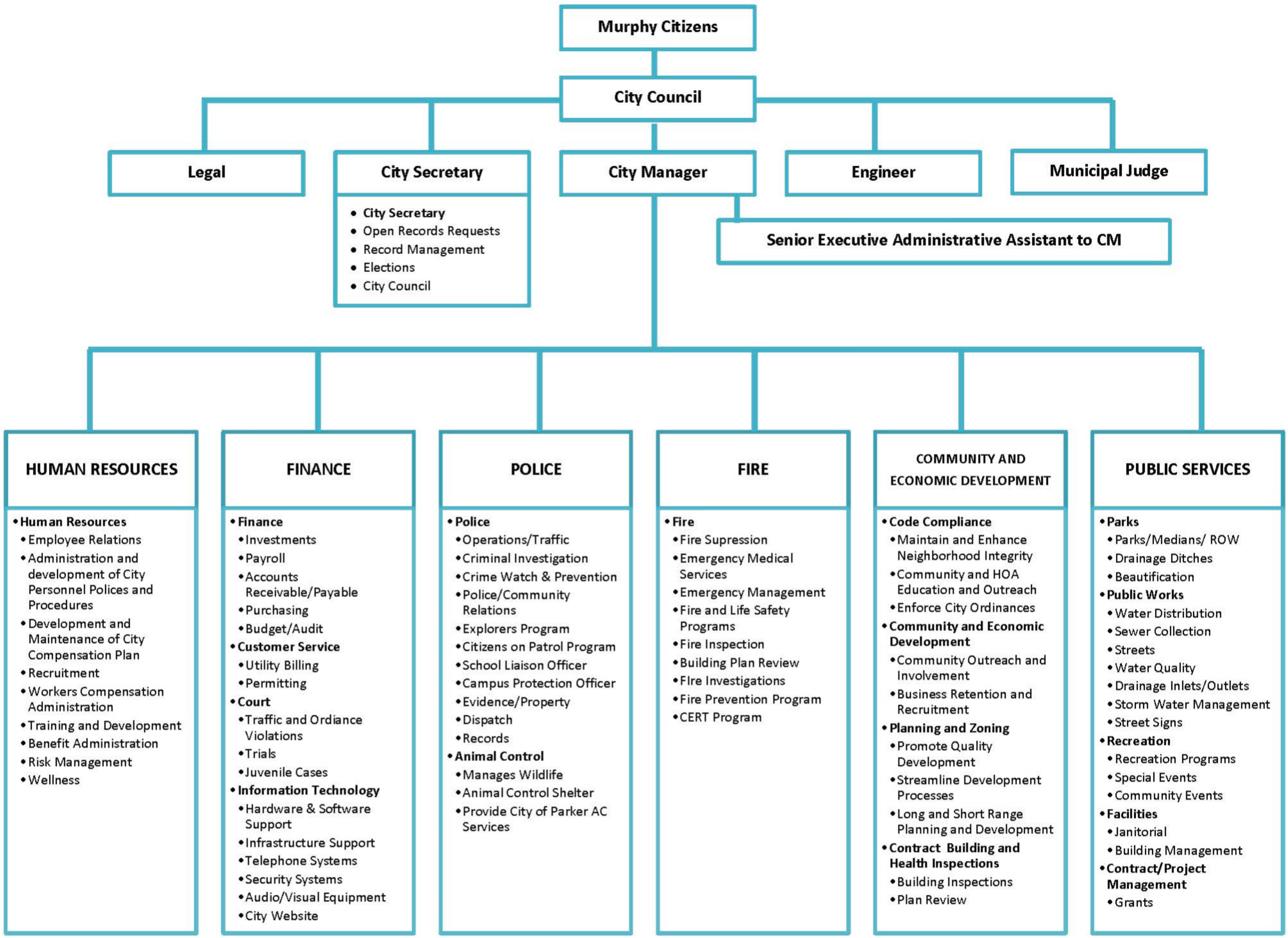
Impact Fund

Summary of Revenues & Expenditures

	FY14 Actual	FY15 Budget	FY15 Projected	FY16 Approved
Beginning Fund Balance	**$ 651,923**	**$ 647,150**	**$ 647,150**	**$ 402,750**
Revenue				
Water Impact Fee	117,939	93,700	55,300	58,400
Sewer Impact Fee	338,929	271,600	164,400	163,000
Interest	619	500	400	400
Total Revenues	**457,487**	**365,800**	**220,100**	**221,800**
Expenditures				
Capital Projects	462,260	462,800	464,500	373,800
Total Expenditures	**462,260**	**462,800**	**464,500**	**373,800**
Revenues less Expenditures	**(4,773)**	**(97,000)**	**(244,400)**	**(152,000)**
Ending Fund Balance	**$ 647,150**	**$ 550,150**	**$ 402,750**	**$ 250,750**

Additional Information

Fiscal Year 2016


Murphy Citizens
City Council
Legal
City Secretary
• City Secretary
• Open Records Requests
• Record Management
• Elections
• City Council
City Manager
Engineer
Municipal Judge
Senior Executive Administrative Assistant to CM
HUMAN RESOURCES
• Human Resources
• Employee Relations
• Administration and development of City Personnel Polices and Procedures
• Development and Maintenance of City Compensation Plan
• Recruitment
• Workers Compensation Administration
• Training and Development
• Benefit Administration
• Risk Management
• Wellness
FINANCE
• Finance
• Investments
• Payroll
• Accounts Receivable/Payable
• Purchasing
• Budget/Audit
• Customer Service
• Utility Billing
• Permitting
• Court
• Traffic and Ordiance Violations
• Trials
• Juvenile Cases
• Information Technology
• Hardware & Software Support
• Infrastructure Support
• Telephone Systems
• Security Systems
• Audio/Visual Equipment
• City Website
POLICE
• Police
• Operations/Traffic
• Criminal Investigation
• Crime Watch & Prevention
• Police/Community Relations
• Explorers Program
• Citizens on Patrol Program
• School Liaison Officer
• Campus Protection Officer
• Evidence/Property
• Dispatch
• Records
• Animal Control
• Manages Wildlife
• Animal Control Shelter
• Provide City of Parker AC Services
FIRE
• Fire
• Fire Supression
• Emergency Medical Services
• Emergency Management
• Fire and Life Safety Programs
• Fire Inspection
• Building Plan Review
• FIre Investigations
• Fire Prevention Program
• CERT Program
COMMUNITY AND ECONOMIC DEVELOPMENT
• Code Compliance
• Maintain and Enhance Neighborhood Integrity
• Community and HOA Education and Outreach
• Enforce City Ordinances
• Community and Economic Development
• Community Outreach and Involvement
• Business Retention and Recruitment
• Planning and Zoning
• Promote Quality Development
• Streamline Development Processes
• Long and Short Range Planning and Development
• Contract Building and Health Inspections
• Building Inspections
• Plan Review
PUBLIC SERVICES
• Parks
• Parks/Medians/ ROW
• Drainage Ditches
• Beautification
• Public Works
• Water Distribution
• Sewer Collection
• Streets
• Water Quality
• Drainage Inlets/Outlets
• Storm Water Management
• Street Signs
• Recreation
• Recreation Programs
• Special Events
• Community Events
• Facilities
• Janitorial
• Building Management
• Contract/Project Management
• Grants

Personnel Schedule

Fiscal Year 2016

PERSONNEL SCHEDULE
FISCAL YEAR 2016

DEPARTMENT/POSITION TITLE	FY15	FY16
City Manager		
City Manager	1	1
Executive Assistant to the City Manager	1	1
TOTAL FULL - TIME	**2**	**2**
Human Resources		
Human Resources Manager	1	1
TOTAL FULL - TIME	**1**	**1**
Information Technology		
IT Manager	1	1
Network Analyst	1	1
Web Admin/Support Analyst	1	1
IT Business Analyst	1	1
GIS Analyst		1
TOTAL FULL - TIME	**4**	**5**
City Secretary		
City Secretary	1	1
TOTAL FULL - TIME	**1**	**1**
Finance		
Finance Director	1	1
Assistant Finance Director	1	1
AP/Payroll Specialist II	1	1
AP/Payroll Specialist I	1	1
TOTAL FULL - TIME	**4**	**4**
Fire		
Fire Chief	1	1
Assistant Fire Chief	1	1
Fire Marshall	1	1
Lieutenant	3	3
Administrative Assistant	1	1
Driver/Engineer	3	3
Firefighter/Paramedic	15	15
TOTAL FULL - TIME	**25**	**25**

PERSONNEL SCHEDULE
FISCAL YEAR 2016

DEPARTMENT/POSITION TITLE	FY15	FY16
Facilities		
Facilities Superintendent	1	1
Custodian	2	2
Maintenance Technician		1
TOTAL FULL - TIME	**3**	**4**
Community Services		
Administrative Assistant	0.6	0.6
Code Compliance Supervisor	1	1
Code Compliance Officer	2	2
Director Of Community & Economic Development	0.6	0.6
TOTAL FULL - TIME	**4.2**	**4.2**
Economic Development		
Director of Community & Economic Development	0.4	0.4
Administrative Assistant	0.4	0.4
Economic Development Coordinator	1	1
TOTAL FULL - TIME	**1.8**	**1.8**
Police		
Police Chief	1	1
Executive Administrative Assistant	1	1
Lieutenant	1	1
Sergeant	4	4
Police Officers	16	16
School Campus Protection Officer	1	1
School Resource Officer	1	1
Support Services Manager	1	1
Communications Supervisor	1	1
Communications Officer	8	8
Crossing Guards - PART TIME	13	11
TOTAL FULL - TIME	**35**	**35**
TOTAL PART - TIME	**13**	**11**
Animal Control		
Animal Control Officer	2	2
TOTAL FULL - TIME	**2**	**2**

PERSONNEL SCHEDULE
FISCAL YEAR 2016

DEPARTMENT/POSITION TITLE	FY15	FY16
Recreation		
Manager of Recreation Services	1	1
Recreation Specialist II	1	1
Recreation Specialist I	1	1
Recreation Specialist - PART TIME	4	4
TOTAL FULL - TIME	**3**	**3**
TOTAL PART - TIME	**4**	**4**
Parks		
Director of Public Services	0.5	0.5
Parks Superintendent	1	1
Sr. Grounds Keeper	1	1
Grounds Keeper II	4	4
Grounds Keeper I	3	4
Administrative Assistant	0.5	0.5
TOTAL FULL - TIME	**10**	**11**
Municipal Court		
Judge	1	1
Court Administrator	1	1
Juvenile Case Manager	1	1
Deputy Court Clerk	1	1
TOTAL FULL - TIME	**4**	**4**
Water Distribution		
Director of Public Services	0.5	0.5
Public Works Superintendent	1	1
Sr. Maintenance Worker	1	1
Maintenance Worker II	3	3
Maintenance Worker I	4	4
Administrative Assistant	0.5	0.5
TOTAL FULL - TIME	**10**	**10**
Waste Water Collections		
Maintenance Worker II	1	1
TOTAL FULL - TIME	**1**	**1**

PERSONNEL SCHEDULE
FISCAL YEAR 2016

DEPARTMENT/POSITION TITLE	FY15	FY16
Customer Service		
Customer Service Manager	1	1
Assistant Customer Service Manager	1	1
Customer Service Specialist	4	4
TOTAL FULL - TIME	**6**	**6**
Murphy Community Development Corporation		
Special Events Coordinator	1	1
TOTAL FULL - TIME EMPLOYEES	**1**	**1**
TOTAL FULL - TIME EMPLOYEES	**118**	**121**
TOTAL PART - TIME EMPLOYEES	**17**	**15**

Financial policies set forth the basic framework for the fiscal management of the City. Policies, which are reviewed and approved by the City Council, will be updated and implemented annually to ensure the City maintains a sound financial position in each of the City's fund and account groups. These policies are developed within the parameters set forth in the City's Charter, Article VII. The policies will provide guidelines for short and long term decision making.

A. Operating Funds Budget Policies

1. Prior to August 10th of each year the City Manager shall prepare and submit to the City Council, the annual budget covering the next fiscal year. A budget message shall be prepared in accordance with City Charter requirements.

2. The City shall operate on a current funding base. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year savings and any transfers.

3. Transfers between funds shall only be permitted to the extent that the basis and justification of the transfer can be quantified. Periodic transfers are made for administrative cost reimbursements to the various funds. In addition, fund transfers may occur when surplus fund balances are used to support non-recurring capital expenses.

4. One-time revenues in operating funds will not be used for funding of ongoing expenditures. One-time revenues shall only be used to fund capital improvements, capital equipment, or other one-time expenditures.

B. General Fund Revenue Policies

1. All new programs or service enhancements shall be implemented according to Council direction as a part of the budget process. In the event additional revenues are required to implement a new program or service enhancement, a cost benefit analysis of the program change will be conducted by the staff to determine if a new revenue source or increase in existing revenue will be needed. The analysis shall include the applicability of user fees as a source of revenue to support the new or expanded program. The maintenance and operation portion of the General Fund ad valorem tax rate shall only be raised after thorough review of other revenue sources.

2. Through the proposed budget the City shall strive to develop a balance in major revenue sources to protect the financial stability of the City in the event of severe fluctuation in the national and/or local economy. This balance will maintain a diversified and stable revenue system. The major revenue sources of the General Fund are Ad Valorem taxes, Sales Tax, Permits and all other charges for fines and services.

3. Charges for services shall be reviewed and updated at least every five years. The review will consider the cost of providing the service and a review of similar charges in comparable cities in the region.

4. Revenues shall be projected based on actual collections from the preceding year and estimated collections of the current fiscal year, while taking into account known circumstances that will impact revenues for the new fiscal year. Revenue projections will be made conservatively.

C. Utility Fund Revenue Policies

1. A cost of service rate study will be conducted to determine rates necessary to fund the utility fund for five years. Annual reviews by staff will be performed and updates to the study will be performed as necessary to ensure that the rates in effect will fund the utility budgets.

2. Capital improvements and participation in the oversizing of utility facilities during the development of the City required as a result of growth should be paid in part through impact fees that are reviewed and adjusted within the requirements of the statute allowing their utilization.

3. Utility Fund revenues are budgeted on the basis of a normal year, not on the basis of forecasted extreme wet or dry years. The City will make every reasonable effort to ensure that an accurate measurement of water purchased and sold is maintained.

4. The City shall consider the appropriateness of using contract revenue bonds issued through the NTMWD when considering the issuance of revenue bonds.

D. Debt Service Fund Revenue and Expenditure Policies

1. The City will issue only multi-year debt and the debt will be used only to fund capital projects that cannot be funded by current revenues except as may be otherwise required by an emergency or other unforeseen circumstance.

2. To minimize interest costs on issued debt, the City will structure debt with maturities not to exceed 20 years. Longer issues may be authorized in the unusual case of a substantially longer life or other extenuating circumstances. The final maturity date for any multi-year debt will not exceed the expected useful life of the capital improvement so financed.

3. An evaluation of existing and projected overlapping and direct debt shall be reviewed by the City Council, City's Financial Advisors, as well as any committee appointed by the Council to develop recommendations for proposed new debt for the City. Estimates of growth shall be conservative and consideration will be given as to the City's future ability to repay the debt and maintain an ability to issue additional unforeseen debt.

E. Special Revenue Funds Revenue and Expenditure Policies

1. Special revenues include funds received for park programs. Funds generated from this source will be used for the expansion of park services.

F. Reserve Fund Balance Policies

1. The proposed General Fund budget shall be submitted to the City Council with a fund balance reserve of not less than 10 percent of total budgeted expenditures for each fiscal year. It is the goal of the Council to accumulate a fund balance of 15 percent of total expenditures.

Within the Reserve Fund, Replacement Fund shall be created and funded. The Replacement Fund is intended to fund major expenditures that the City will incur as it strives to provide for its citizens. The City Council will consider allocating the following percentages of the total General Fund expenditure budget annually during its budget retreat:

1% Fire Department Vehicle and Equipment Replacement Fund;

1% Vehicle Replacement Fund;

1% Equipment Replacement Fund; and

2% Building Renovation and Repair Fund

2. Debt Service Fund balances shall not have a balance that exceeds five percent of the general obligation debt outstanding principal. Debt service fund balances in excess of this requirement may be drawn down to be used to reduce ad valorem tax revenue for bond principal and interest payments on existing or new debt. Consideration will be given to the impact such use would have on future tax rate calculations. Fund balance requirements shall always be in agreement with bond covenants.

3. All other fund balances shall be maintained at a level necessary to ensure stability in the event of a decline in revenues dedicated to that fund.

4. Fund balances which exceed the minimum levels established for each fund may be used for non-recurring capital projects or programs or in emergency situations.

G. Operating Fund Expenditures

1. Operating fund expenditures shall be accounted for and budgeted in four major categories:

a. Personnel Services
b. Materials and Supplies
c. Contractual Services
d. Capital Outlay

2. The operating budgets for all Funds shall be approved by the City Council at the departmental level. ***Any change to a department's line item budget more than 25%, the City Manager shall notify the City Council and discuss the change in the next monthly financial report.*** Reviews of the operating budgets shall be performed quarterly or as needed and budget amendments shall be presented to City Council when necessary.

3. The proposed budget shall appropriate sufficient funds for operations to maintain existing quality and scope of City services and where appropriate include funds for expanded or new services.

4. The City will regularly examine programs and services in order to reduce operating cost or enhance service levels without cost increases.

5. Personnel service expenditures will reflect the minimum staffing to provide approved quality and scope of City services.

6. The City will provide a competitive compensation and benefit plan to attract and retain quality employees in order to provide high quality service.

7. Supply expenditures shall be sufficient to ensure optimal productivity of City employees. Maintenance expenditures shall be sufficient to ensure a relatively stable level of maintenance expenditures each budget year and to enhance and prolong the life of capital equipment and property.

8. Expenditures for new capital equipment shall be made only to enhance employee productivity, improve quality of service, or expand scope of services.

9. The City will evaluate the methods for providing public services in order to reduce operating expenditures and/or enhance quality and scope of services without increased costs.

H. <u>Capital Project Expenditures</u>

1. The City will develop a multi-year plan for capital projects, which identifies all projects likely to be constructed within a five-year period. The multi-year plan will reflect for each project the likely funding source and timeframe for completion.

2. Capital projects will be constructed to:

   a. Protect or improve the community's quality of life.
   b. Protect or enhance the community's economic vitality.
   c. Support and service new citizens and development.
   d. Provide significant rehabilitation of City infrastructure for sustained service.

3. The City will develop and implement a vehicle and equipment replacement program. This program will address the age, mileage/hours, repairs and condition of each vehicle and equipment in order to provide a timely replacement.

I. Budgetary Finance Committee

The City Council may appoint a Budgetary Finance Committee in July of each year for a one (1) year term. The Committee will review the City Manager's submitted August Annual Budget, the Audit Financial Report in March, and the Budgetary Financial Policies of the City. Any items of concern or interest shall be brought to the City Council's attention within thirty (30) days of receiving the proposed budget or Audit Financial Report. The Committee shall be comprised of two council members, finance director, and two citizens at large.

ORDINANCE 15-09-999

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF MURPHY, TEXAS, MURPHY MUNICPAL DEVELOPMENT DISTRICT AND MURPHY COMMUNITY DEVELOPMENT CORPORATION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, AND ENDING SEPTEMBER 30, 2016; APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF MURPHY, TEXAS, FOR THE 2015-2016 FISCAL YEAR.

WHEREAS, an annual budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 has been duly created by the City Manager of the City of Murphy, Texas, in accordance with sections 102.002 and 102.003 of the Local Government Code; and

WHEREAS, the budget officer for the City of Murphy filed the proposed budget, attached as ***Exhibit A***, in the office of the City Secretary on or before August 5, 2015 and the proposed budget was made available for public inspection by the taxpayers in accordance with section 102.005(b) of the Local Government Code; and

WHEREAS, section 7.05 of the City of Murphy Home-Rule Charter requires the Public Hearing on the Budget be published at least once in the official newspaper of the City, and on the official City website; and

WHEREAS, the budget, attached as ***Exhibit A***, for the fiscal year beginning October 1, 2015, and ending September 30, 2016, was duly presented to the City Council by the City Manager and two Public Hearings were ordered by the City Council and a Public Notice of said hearings was caused to be given by the City Council and said notice was published in the Murphy Monitor and said Public Hearings were held according to said notice; and

WHEREAS, a public hearing was held by the Murphy City Council on August 18, 2015 and September 1, 2015 in accordance with section 102.006 of the Local Government Code and section 7.05 of the City of Murphy Home-Rule Charter at which time all citizens and parties of interest were given the opportunity to be heard regarding the proposed 2015-2016 fiscal year budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MURPHY, TEXAS, THAT:

Section 1: That all of the above premises are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

Section 2: That the appropriations for the fiscal year beginning October 1, 2015, and ending September 30, 2016, for the, support of the General Debt Services of the City of Murphy, Texas, expenditures shown in the City's fiscal year 2015-2016 budget, a copy of which is attached hereto as ***Exhibit A***.

Section 3: That the budget, as shown in words and figures in ***Exhibit A***, and the City's pay plan are hereby approved in all respects and the budget is adopted at the departmental level as the City's budget for the fiscal year beginning October 1, 2015, and ending September 30, 2016.

Section 4: That there is appropriated the amount shown in said budget necessary to provide for a sinking fund for the payment of the principal and interest and the retirement of the bonded debt.

Section 5: That this Ordinance shall take effect and be enforced from and after its passage.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Murphy, Texas, on this 21st day of September, 2015.

Eric Barna, Mayor
City of Murphy

ATTEST:

Susie Quinn, City Secretary
City of Murphy

CITY OF MURPHY
SEPTEMBER 29, 1958

APPROVED AS TO FORM AND LEGALITY:

Wm. Andrew Messer, City Attorney

EXHIBIT A

ORDINANCE NO. 15-09-1000

AN ORDINANCE OF THE CITY OF MURPHY, TEXAS, LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MURPHY, TEXAS FOR THE 2015-2016 FISCAL YEAR; PROVIDING FOR APPORTIONING EACH LEVY AND SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID.

WHEREAS, Section 26.05 of the Texas Tax Code requires that the City of Murphy, Texas, adopt a tax rate for the next fiscal year by September 30, 2015; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MURPHY, TEXAS, THAT:

Section 1: That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Murphy for the 2015-2016 fiscal year, upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of **$0.530000** on each $100 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

a. For the maintenance and support of the General Government (General Fund) for the fiscal year 2015-2016, **$0.333221** on each $100 valuation of property. **THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

   THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.50 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $-3.05

b. For debt services for the fiscal year 2015-2016, **$0.196779** on each $100 valuation of property. **THIS TAX RATE WILL DECREASE TAXES FOR DEBT SERVICE THAN LAST YEAR'S TAX RATE.**

   THE TAX RATE WILL DECREASE THE TAXES PAID FOR DEBT SERVICE ON A $100,000 HOME BY APPROXIMATELY $16.95.

Section 2: That taxes levied under this ordinance shall be due October 1, 2015, and if not paid on or before January 31, 2016, shall immediately become delinquent.

Section 3: All taxes shall become a lien upon the property against which assessed, and the City Tax Collector, or designee, of the City of Murphy, is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and Ordinances of the City of Murphy, Texas. Shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest and the interest and penalty collected from such delinquent taxes shall be apportioned to the General Fund of the City of Murphy. All delinquent taxes shall bear interest from date of delinquency at the rate as prescribed by State Law.

Section 4: That the City Manager or his designee shall put the following notice on the homepage of the City's Internet website:

> There is hereby levied and there shall be collected for the use and support of the municipal government of the City of Murphy for the 2015-2016 fiscal year, upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of **$0. 530000** on each $100 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:
>
> **"CITY OF MURPHY ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**
>
> **THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.50 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $-3.05."**
>
> **"IN ADDITION, THE CITY OF MURPHY, TEXAS ADOPTED A TAX RATE OF $0.196779 THAT WILL DECREASE TAXES FOR DEBT SERVICE THAN LAST YEAR'S TAX RATE.**
>
> **THE TAX RATE WILL DECREASE THE TAXES PAID FOR DEBT SERVICE ON A $100,000 HOME BY APPROXIMATELY $16.95."**

Section 5: That this Ordinance shall take effect and be enforced from and after its passage.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Murphy, Texas, on this 21st day of September, 2015.

Eric Barna, Mayor
City of Murphy

ATTEST:

Susie Quinn, City Secretary
City of Murphy

APPROVED AS TO FORM AND LEGALITY:

Wm. Andrew Messer, City Attorney