

CAPITAL PROJECTS ADVISORY COMMITTEE (CPAC) MINUTES
APRIL 20, 2017 AT 6:00 PM
COMMUNITY ROOM AT CITY HALL
206 NORTH MURPHY ROAD
MURPHY, TEXAS 75094

1. CALL TO ORDER

Chair Wideman called the meeting on April 20, 2017 to order at 6:03 pm.

Guests present: Mayor Pro Tem Scott Bradley, Councilmember Don Reilly, Maria Reilly, Bob Mortonson, Don Kiertscher, Ray Stahl and Assistant City Attorney Regina Edwards.

Staff members present were: City Manager Mike Castro, City Secretary Susie Quinn, Public Services Director Tim Rogers, Police Chief Trey Cotten, Fire Chief Del Albright, Finance Director Karen Montgomery, Parks Superintendent Matt Foster, Executive Administrative Assistant Alicia Munoz, A/P Payroll Specialist I Erin Posani, Jr. Network Analyst Andrew Rojo, Web Admin/Support Analyst William House, Recreation Services Manager Caitlyn Mullins and Facilities Superintendent Brett Bertelli.

2. ROLL CALL & CERTIFICATION OF A QUORUM

The following CPAC members present were: Chair John Wideman, Vice Chair Greg Matocha, Committee Member Chris George, Committee Member Kevin McGillis, and Committee Member Frederick Olison. Committee Member Chris Holloway arrived at 6:06 pm.

Absent was: Committee Member Wilson Pierce.

3. PUBLIC COMMENTS

No public comments were presented.

4. DISCUSSION AND ACTION ITEMS

- A. Approval of the March 18, 2017, Capital Projects Advisory Committee work session and meeting minutes. *Susie Quinn, City Secretary*

Committee Action on Item 4.A.

Vice Chair Matocha made a motion to approve the March 18, 2017 work session minutes as presented. It was seconded by Committee Member McGillis. The motion was approved unanimously, 5-0 (Committee Member Olison was absent and Committee Member Holloway arrived at 6:06 pm).

- B. Approval of the March 23, 2017, Capital Projects Advisory Committee meeting minutes. *Susie Quinn, City Secretary*

This item was moved to the May 4, 2017 meeting as the minutes were not available.

- C. Discuss the Texas Ethics Commission slide presentation regarding advocacy in bond elections. *Mike Castro, City Manager*

City Manager Mike Castro asked staff members present to attend tonight's meeting to hear the bond elections laws & ethics presentation since staff will be subject matter experts at the upcoming Town Hall meetings for CPAC.

Assistant City Attorney Regina Edwards with Messer, Rockefeller, Fort law firm was introduced. Ms. Edwards distributed pamphlet "A Short Guide to the Prohibition against Using Political Subdivision Resources for Political Advertising In Connection With An Election" from the Texas Ethics Commission to the group.

Discussion Only.

- D. Review, discuss and/or approve possible action regarding CPAC presentations made so far and develop a list of any follow up questions or feedback from the committee. *John Wideman, CPAC Chair*

Vice Chair Matocha shared with the Committee Members that on the Roads presentation, each Road has three (3) different cost options of road improvements. Question is how to apply the criteria? The Committee discussed and concluded to prioritize based on the type of improvement for each road.

A question from the Committee on McWhirter Road, is there a development plan for this area. The answer is no as the majority of the land is unincorporated and **IF** the City of Parker should decide to develop there would be substantial lead time prior to any type of development.

- E. Review, discuss and/or approve possible action regarding the upcoming Town Hall Meetings on Saturday, April 22, 2017 and Tuesday, April 25, 2017. *John Wideman, CPAC Chair*

Chair Wideman will begin with a welcome to the Town Hall meetings, explain the process, provide discussion around the Storyboards on display and open the floor for comments from the audience. The Town Hall meetings will be streamed live from the Council Chambers.

- F. Presentation of Equipment - Information Technology. *Gavin Cox, Interim Information Technology Director*

Interim Information Technology Director Gavin Cox presented to the Committee the following recommendations:

- Uninterrupted Power Supply for City Hall – number one priority
- Server upgrade / replacement
- Network equipment
- CCTV/Physical Security for City Hall, Public Works, Fire, Police and Utility Sites
- Incode upgrade

- Digital signage
- Audio / Visual upgrade for conference / community rooms
- Citrix

- G. Discuss and/or approve possible action on the formatting and packaging of the final deliverable to Council from the Murphy CPAC. *John Wideman, CPAC Chair*

Vice Chair Matocha along with Committee members reviewed each project on the spreadsheet and categorize based on whether the project is a remodel, new construction, deferred maintenance, or infrastructure. All evaluation entries will need to be completed by the Committee Members no later than Thursday, April 27 so the data may be prioritized at the May 4, 2017 meeting.

5. ANNOUNCEMENTS AND REQUESTS

- A. Members of the CPAC Committee may request topics for future agenda meetings. No member of the CPAC Committee may discuss any of the requested subjects until such matter has been properly placed on the agenda.

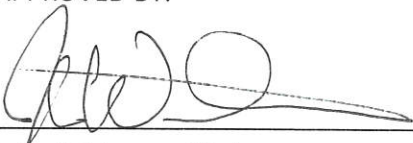
Chair Wideman requested the following items to be added to the next upcoming agenda:

- Review, discuss and/or approve possible action regarding CPAC presentations made so far and develop a list of any follow up questions or feedback from the committee.
- Discuss and/or approve possible action on the formatting and packaging of the final deliverable to Council from the Murphy CPAC.
- Discuss feedback from Town Hall meetings on Saturday, April 22, 2017 and Tuesday, April 25, 2017.

6. ADJOURNMENT

With no further business, Chair Wideman adjourned the Committee meeting at 9:02 pm.

APPROVED BY:



John Wideman, Chair

ATTEST:



Susie Quinn, City Secretary