

**ORDINANCE 16-09-1019**

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF MURPHY, TEXAS, MURPHY MUNICIPAL DEVELOPMENT DISTRICT AND MURPHY COMMUNITY DEVELOPMENT CORPORATION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2017; APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF MURPHY, TEXAS, FOR THE 2016-2017 FISCAL YEAR.**

**WHEREAS**, an annual budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 has been duly created by the City Manager of the City of Murphy, Texas, in accordance with sections 102.002 and 102.003 of the Local Government Code; and

**WHEREAS**, the budget officer for the City of Murphy filed the proposed budget, attached as *Exhibit A*, in the office of the City Secretary on or before August 9, 2016 and the proposed budget was made available for public inspection by the taxpayers in accordance with section 102.005(b) of the Local Government Code; and

**WHEREAS**, section 7.05 of the City of Murphy Home-Rule Charter requires the Public Hearing on the Budget be published at least once in the official newspaper of the City, and on the official City website; and

**WHEREAS**, the budget, attached as *Exhibit A*, for the fiscal year beginning October 1, 2016, and ending September 30, 2017, was duly presented to the City Council by the City Manager and two Public Hearings were ordered by the City Council and a Public Notice of said hearings was caused to be given by the City Council and said notice was published in the Murphy Monitor and said Public Hearings were held according to said notice; and

**WHEREAS**, a public hearing was held by the Murphy City Council on September 6, 2016 and September 13, 2016 in accordance with section 102.006 of the Local Government Code and section 7.05 of the City of Murphy Home-Rule Charter at which time all citizens and parties of interest were given the opportunity to be heard regarding the proposed 2016-2017 fiscal year budget.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MURPHY, TEXAS, THAT:**

**Section 1:** That all of the above premises are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

**Section 2:** That the appropriations for the fiscal year beginning October 1, 2016, and ending September 30, 2017, for the, support of the General Debt Services of the City of Murphy,

Texas, expenditures shown in the City's fiscal year 2016-2017 budget, a copy of which is attached hereto as *Exhibit A*.

**Section 3:** That the budget, as shown in words and figures in *Exhibit A*, and the City's pay plan are hereby approved in all respects and the budget is adopted at the departmental level as the City's budget for the fiscal year beginning October 1, 2016, and ending September 30, 2017.

**Section 4:** That there is appropriated the amount shown in said budget necessary to provide for a sinking fund for the payment of the principal and interest and the retirement of the bonded debt.

**Section 5:** That this Ordinance shall take effect and be enforced from and after its passage.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Murphy, Texas, on this 20st day of September, 2016.



Eric Barna, Mayor  
City of Murphy

ATTEST:



Susie Quinn, City Secretary  
City of Murphy



APPROVED AS TO FORM AND LEGALITY:



Wm. Andrew Messer, City Attorney



# **City of Murphy**

## **Fiscal Year 2017 Budget**

# City of Murphy

## Fiscal Year 2016-2017

### Budget Cover Page

This budget will raise more total property taxes than last year's budget by \$593,517 or 5.8%, and of that amount \$131,968 is tax revenue to be raised from new property added to the roll this year.

The members of the governing body voted on the budget as follows:  
**FOR:**

**AGAINST:**

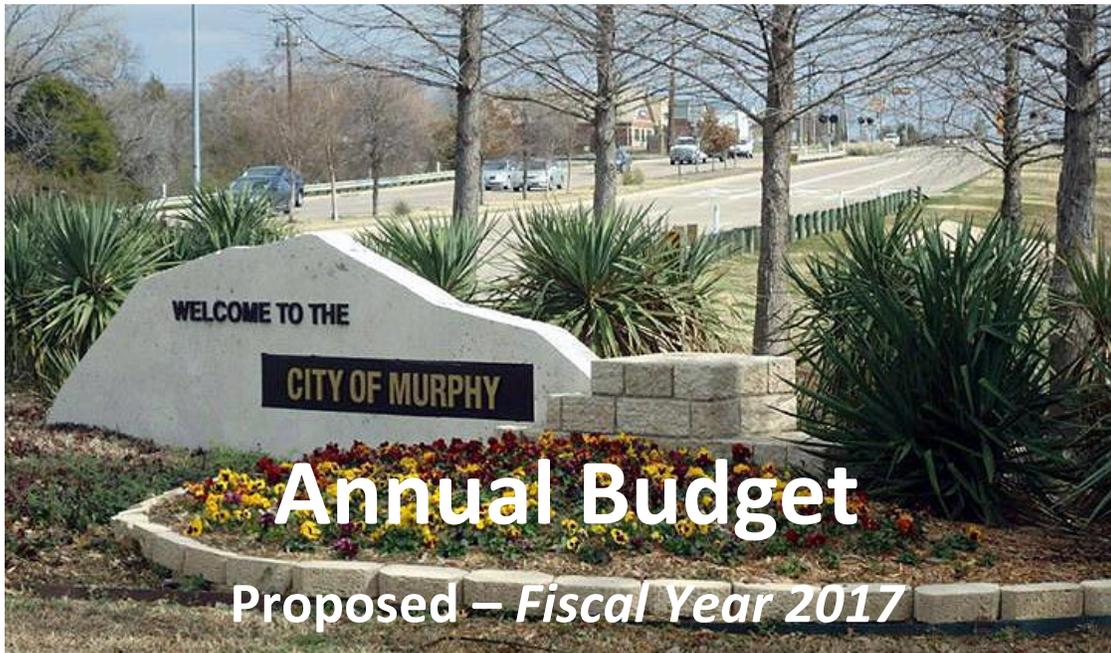
**PRESENT** and not voting:

**ABSENT:**

#### Property Tax Rate Comparison

	<b>2016-2017</b>	<b>2015-2016</b>
Property Tax Rate:	\$0.510000/100	\$0.530000/100
Effective Tax Rate:	\$0.484776/100	\$0.511745/100
Effective Maintenance & Operations Tax Rate:	\$0.304767/100	\$0.312876/100
Rollback Tax Rate:	\$0.511399/100	\$0.534685/100
Debt Rate:	\$0.182251/100	\$0.196779/100

Total debt obligation for City of Murphy secured by property taxes:  
\$3,980,688



This budget will raise more total property taxes than last year's budget by \$593,517 or 5.8%, and of that amount \$131,968 is tax revenue to be raised from new property added to the roll this year.

*Exhibit A*



## City Council

**Eric Barna  
Mayor**

**Scott Bradley  
Mayor Pro-Tem**

**Owais Siddiqui  
Deputy Mayor  
Pro-Tem**

**Sarah Fincanon**

**Betty Nichols Spraggins**

**Jennifer Berthiaume**

**Don Reilly**

## City Manager

**Mike Castro**

## Leadership Team

**Susie Quinn,  
City Secretary**

**Trey Cotten,  
Chief of Police**

**Wendle Medford,  
Director of Innovation  
& Technology**

**Director Public Services  
(Vacant)**

**Kelly Carpenter, Interim  
Dir. of Community &  
Economic Development**

**Steven Ventura, Interim  
Finance Director**

**Ed Henderson,  
Interim Fire Chief**

**Jana Traxler,  
Human Resources  
Manager**

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## *Murphy's Vision Statement*

*Murphy Values a safe, vibrant, family – orientated distinctive city that fosters a strong sense of community.*

## *Murphy's Guiding Principles*

- We will seek innovative solutions for local issues;
- We will have engaging community activities and programs for all ages;
- We will have attractive and inviting parks and trails;
- We will encourage civic and community involvement;
- We have a bold sense of economic vitality;
- We will maintain professional and highly trained staff with a servant leadership focus;
- We will respectfully enforce all laws and regulations;
- We will have well maintained infrastructure;
- We will uphold quality building standards
- We will have strong relationships with neighboring communities;
- We will be compassionate, caring, citizens, neighbors and city staff

*Exhibit A*



September 20, 2016  
Mayor Eric Barna  
Murphy City Council  
206 N. Murphy Road  
Murphy, Texas 75094

Dear Mayor Barna and Members of the City Council,

In accordance with the City of Murphy's Charter, Section 7.02, and with the financial policies of the City, I am pleased to submit the FY17 Annual Budget for the period of October 1, 2016 through September 30, 2017.

The Leadership Team began developing the FY17 Annual Budget in April. The City Council and Leadership Team met in June to discuss the proposed budgets and how the departmental budgets were meeting the needs of the Community.

*Exhibit A*

**FINANCIAL SUMMARY**

Total budget for FY17 is \$32,784,700 and is an increase of .37% from the FY16 adopted budget. The following table illustrates the adopted budgets for FY16 and the proposed FY17 as well as the percent change from one fiscal year to the next.

<b>Funds</b>	<b>FY16 Adopted</b>	<b>FY17 Proposed</b>	<b>Percent Change</b>
General Fund	\$ 13,450,000	\$ 14,864,400	10.52%
Court Technology Fund	5,200	5,200	-
Building Security Fund	16,700	14,700	-11.98%
Judicial Efficiency Fund	1,000	1,000	-
JUV Case Manager Fund	30,000	17,000	-43.33%
Community Events Fund	309,600	295,300	-4.62%
Cable TV PEG Fund	5,200	13,000	250%
Utility Fund	8,403,000	9,485,000	12.02%
Capital Project Fund	-	-	-
Community Development Fund	1,247,000	840,900	-32.57%
Municipal Development Fund	590,500	570,700	-3.35%
Debt Service Fund	3,877,400	3,982,700	2.72%
Capital Construction Fund	2,690,800	1,520,000	-43.51%
Utility Capital Construction Fund	1,591,000	800,000	-49.72
Impact Fund	373,800	374,800	0.27%
<b>Total budget</b>	<b>\$ 32,664,600</b>	<b>\$ 32,784,700</b>	<b>0.37%</b>

**Property Values**

The City of Murphy saw an increase in certified appraised values this year of approximately 10% for a certified total of \$2,108,125,222; with \$83,944,475 under review. Of that increase \$25,876,000 is due to new construction. The increase in property values has been a trend for several years with the largest increase of approximately 9.5% in FY 15 and the smallest of approximately 0.40% in FY12. As the City reaches build out in the next couple of years, this trend of increase will slow down. The City will not be able to continue to rely on increased property values as an additional source of revenue.

*Exhibit A*

**Valuations**

<b>Tax Year</b>	<b>Certified</b>	<b>Review</b>	<b>Total</b>	<b>% of Change</b>
2010-2011	1,468,140,104	3,786,377	1,471,926,481	-
2011-2012	1,474,146,277	25,468,692	1,499,614,969	0.41%
2012-2013	1,526,307,177	18,353,253	1,544,660,430	3.48%
2013-2014	1,614,305,560	24,392,305	1,638,697,865	5.70%
2014-2015	1,774,655,435	25,968,662	1,800,624,097	9.79%
2015-2016	1,916,589,023	58,428,710	1,975,017,733	7.88%
2016-2017	2,108,125,222	83,944,475	2,192,069,697	10.00%

The City's property taxes are divided into two components: Operations and Maintenance (O&M) and Debt Service. The O&M portion funds the daily operations of City government, such as administration, fire, police, parks, streets, code compliance, community development and sanitation. Debt Service is the portion that funds the debt the City has incurred to provide essential infrastructure and quality of life amenities for our community. The City has maintained an average total tax rate of \$0.56000 for the past six years while the average O&M tax rate has averaged at \$0.3300 with the balance of the tax rate funding the debt of the City. The proposed tax rate for FY 17 is \$0.5100 per \$100 valuation, a two cent decrease from FY 16. The proposed O&M rate is \$0.3277 (a decrease of \$0.0055) and the proposed debt service rate is \$0.1823 (a decrease of \$0.0145).

This is the third consecutive year that the City has decreased the property tax rate. Even though the appraised values have increased over the past several years, other revenue sources within the General Fund have fallen short of expectations.

*Exhibit A*

**Tax Rate**

<b>Tax Year</b>	<b>O&amp;M</b>	<b>Debt</b>	<b>Total</b>	<b>O&amp;M Change</b>	<b>O&amp;M % of Change</b>
2009-2010	0.334089	0.204316	0.538405	-	-
2010-2011	0.317442	0.247558	0.565000	0.016647	-4.98%
2011-2012	0.309993	0.255007	0.565000	0.007449	-2.35%
2012-2013	0.329495	0.240505	0.570000	0.019502	6.29%
2013-2014	0.341521	0.228479	0.570000	0.012026	3.65%
2014-2015	0.336270	0.213730	0.550000	0.005251	-1.54%
2015-2016	0.333221	0.196779	0.530000	0.003049	-0.91%
2016-2017	0.327749	0.182251	0.510000	0.005472	-1.64%

**GENERAL FUND BUDGET**

**REVENUES**

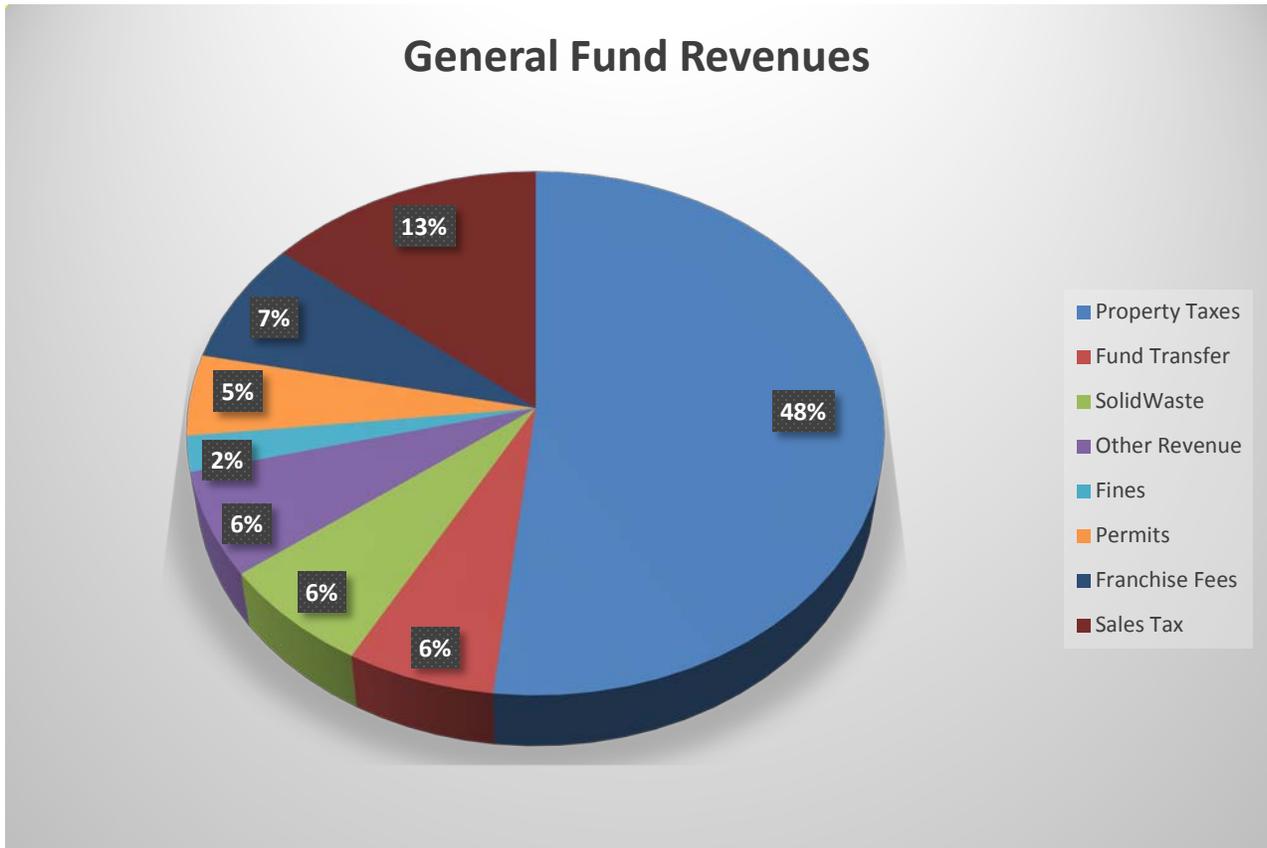
The City of Murphy receives approximately 48% of the budgeted revenues from property taxes. The City's property taxes are divided into two components: Operations and Maintenance (O&M) and Debt Service. The O&M portion funds the daily operations of City government, such as administration, fire, parks, police, streets and sanitation.

Debt service is the portion that pays for debt the City has incurred to provide essential services to our community. The proposed tax rate for FY17 is \$0.5100 per \$100 valuation.

The proposed O&M rate is \$0.3277 (a decrease of \$0.0055) and the proposed debt service rate is \$0.1823 (a decrease of \$0.0145). The average market value of a single family home is currently at \$340,004 and will pay approximately \$1,734.02 in city property tax.

Sales Tax revenue is budgeted at a 3.0% increase as the economy continues to improve and will generate approximately 13% of the General Fund revenue. Other Revenue generates approximately 6% of General Fund revenue, Franchise Fees at 7%, followed by Solid Waste at 6%, Permits & Licenses at 5% and Municipal Court Revenue at 2%.

The General Fund also receives an \$850,000 transfer from the City's Utility Fund and a \$17,000 transfer from the City's Juvenile Case Manager Fund (funded from court costs). The transfer from the Utility Fund is used to offset Administrative expenses incurred in the General Fund for the benefit of the Utility Fund and will allow the City to purchase the needed capital without increasing taxes. The transfer from the City's Juvenile Case Manager Fund will pay a portion of the Municipal Court Juvenile Case Manager's salary and benefits. These transfers are approximately 6% of the General Fund revenue.

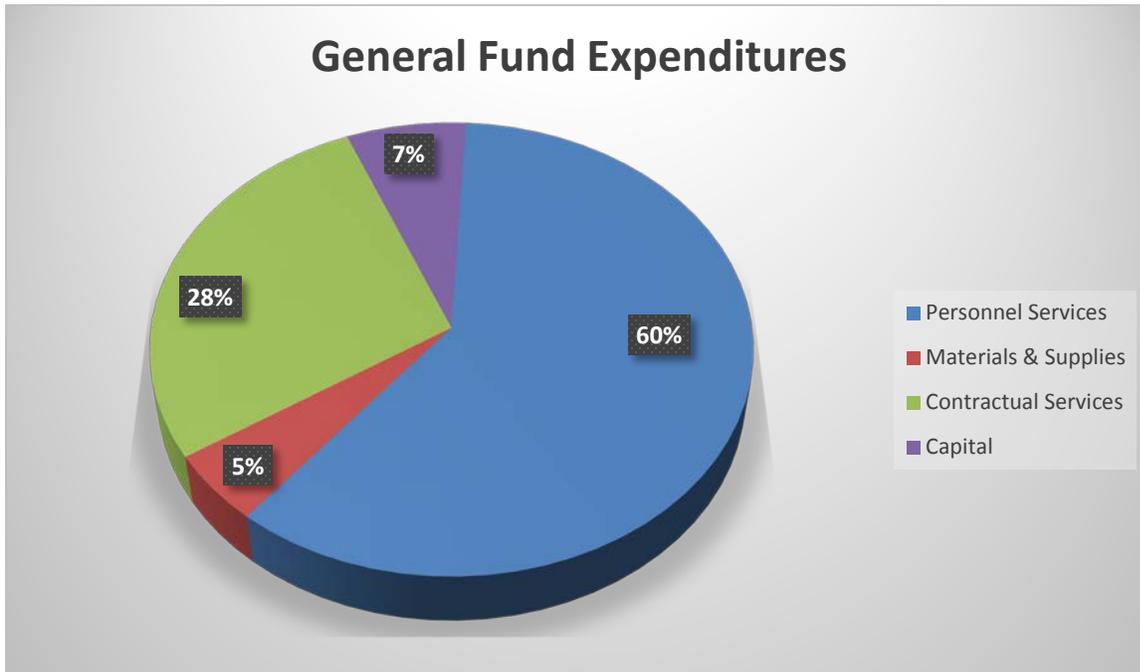


As evidenced above, the City is heavily dependent on property taxes for General Fund revenue. The City must continue to diversify revenue sources by growing the commercial businesses which generate sales tax. However, we must be careful in the area of economic development. The City should encourage businesses that are unique and complement our community. They should not only increase sales taxes but also increase property values for them and surrounding neighbors.

### EXPENDITURES

The greatest asset of the City of Murphy is our employees. The City of Murphy will maintain professional and highly trained staff with a servant leadership focus. The City Council approved a Pay Plan for all employees in the summer 2016, and is proposed to be implemented October 2016. Personnel costs represent approximately 60% of the approved expenditures.

Contractual services are the second greatest expenditures at approximately 28%. This is due to outsourcing of park mowing, right-of-way maintenance and service contracts for City facilities. Supplies account for 5% and capital account for 7% of the expenditures.

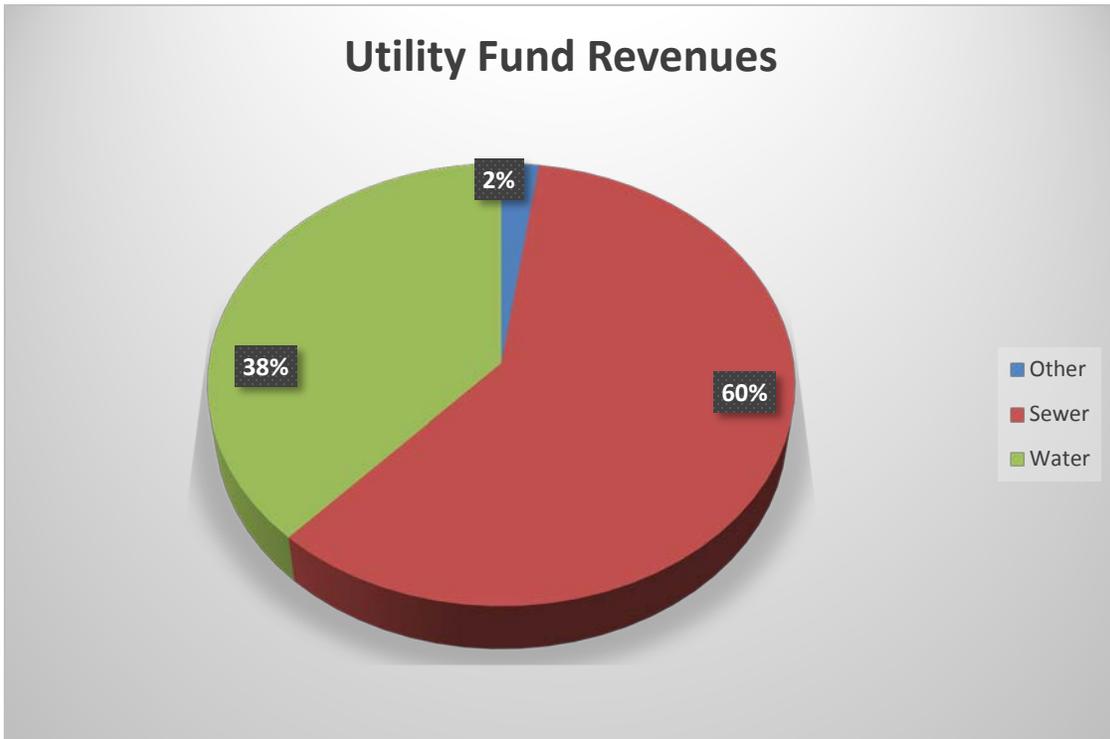


**UTILITY FUND BUDGET**

The Utility Fund accounts for the water and waste water services provided to the residents of the City of Murphy. All activities necessary to provide such services are accounted for in this fund, including construction, financing and related services. No taxes are used to support these services.

The following departments are funded through the Utility Fund:

- Water Distribution
- Wastewater Collection
- Customer Service (utility billing/receiving)



The main focuses for the Utility Fund are to maintain current levels of service, provide services for the continued residential growth, improve commercial development within the City and to provide maintenance and capital dollars for the general health of the system.

Total expenditures for the FY17 budget are \$9,485,000 which includes \$3,570,900 for the purchase of water and \$1,310,800 for the treatment of wastewater from North Texas Municipal Water District. The City of Murphy will purchase 1,384,066,000 gallons of water at \$2.58 per thousand gallons of water for a total cost of \$3,570,900 for FY 2016 from North Texas Municipal Water District regardless of how many gallons of water the city sells/uses. The City also shares the cost of the Muddy Creek Waste Water Treatment Plant and the Muddy Creek Interceptor (sewer collection line) with the City of Wylie at cost of approximately \$1.7 million.

The City's Utility fund is our enterprise fund and should generate enough revenue to ensure the investment in infrastructure is adequate for current and future use. The fund should also provide for the expenses of personnel, customer services, development and maintenance.

### **COMMUNITY IMPROVEMENT BUDGET**

The citizens of Murphy approved a \$16 million bond program in November 2008. During the past five years, the City built new parks, revitalized existing parks, remodeled and opened a Community Center, beautified medians and streetscapes, purchased land for parks and repaired various streets throughout the City.

## *Exhibit A*

The bond program has cost the taxpayers approximately \$.05 cents per \$100 valuation to cover the cost of the issued debt.

### **MUNICIPAL DEVELOPMENT DISTRICT FUND BUDGET**

The Murphy Municipal Development District (MMDD) was formed in April 2012 to allow the City of Murphy to adopt a sales tax to fund the district. The Corporation receives funds from a half-cent sales tax generated within the city limits. The MMDD can undertake a variety of projects with high flexibility using the sales tax proceeds, similar to a Community Development Corporation. The revenues are used to promote economic growth, carry out programs related to community development, and promotion of new and expanded business enterprises. Total revenues for FY17 are projected at \$958,500, with a projected fund balance of \$1,513,272.

### **COMMUNITY DEVELOPMENT CORPORATION FUND BUDGET**

The Murphy Community Development Corporation (MCDC) is a Community Development Sales Tax Corporation whose purpose is to promote projects to enhance the community's image through beautification, parks and open space ventures. The MCDC was created in June 2003 by the Murphy City Council and residents who recognize the need to set aside the money for these important public services. Total revenues for FY17 are projected at \$954,000 with a projected fund balance of \$353,076.

### **DEBT SERVICE FUND BUDGET**

The total general obligation outstanding debt including principal and interest is \$32,295,332. The debt portion of the debt payable in FY 17 is \$2,960,000 of principal and \$1,020,688 of interest for a total of \$3,980,688. The tax rate necessary to generate the appropriated amount of taxes to pay the debt service requirement is \$0.1823 per \$100 valuation. During FY 2009, FY 2011 and FY 2012, the City refunded/refinanced outstanding bonds with higher interest rates with a lower interest rate bond and saved the City \$1,822,090 of interest over a 15 year period. City staff and the City's Financial Advisor continue to monitor the bond market and interest rates to ensure that the City is taking advantage of any interest savings.

### **IMPACT FUND BUDGET**

An "Impact Fee" is a charge or assessment imposed by a political subdivision for new development within its service area in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to the new development. The City of Murphy water and wastewater service area is all land within the City limits.

### *Exhibit A*

The first step in determining an impact fee is to prepare land use and growth assumptions for the service area for the next ten years. Next, a Capital Improvement Plan must be created to describe the water and wastewater infrastructure that will be necessary to serve the anticipated land uses and growth. The following items can be included in the impact fee calculation:

- The portion of the cost of the new infrastructure that is to be paid by the City, including engineering, property acquisition and construction costs;
- Existing excess capacity in lines and facilities that will serve future growth and which were paid for in whole or part by the City; and
- Interest and other finance charges on bonds issued by the City to cover its portion of the cost.

The City's Capital Improvement Plan must be reviewed and updated in 2016 to accommodate the needs of the City. A Capital Improvement Program committee will begin this process in the next couple of months.

Water and Sewer impact fees are currently funding a portion of the debt incurred by North Texas Municipal Water District for the construction of the Muddy Creek Waste Water Treatment Plant and various waste water collection lines and the debt incurred by the City for the construction of the elevated water storage tank on Rodeo Drive. With the anticipated build-out of the City within the next five years, impact fees may no longer be available to fund the debt for the Muddy Creek Waste Water Treatment Plant, waste water collection lines and the elevated water storage tank. The funding of this debt will be the responsibility of the Utility Fund and will require adjustment to the water and sewer rates.

**CONCLUSION**

Murphy is an outstanding community that was just awarded #1 place to live by *Movoto Real Estate* and has been ranked several times in the top 10 best suburbs in the Dallas/Ft. Worth area by *D Magazine*. We are very proud of our city and will continue to strive for excellence, and to make this an excellent place to work, live and play.

This is a strong budget that will enable the staff the opportunity to provide exceptional customer and community services to our citizens. However, the budget is not without challenges. The staff will continue to monitor and manage the budget throughout the fiscal year. The staff will also make the necessary adjustments to ensure our compliance with the FY17 Annual Budget.

I would like to thank the City Council and Leadership Team for their contributions and support in the development of the FY17 Annual Budget. I especially want to thank Steven Ventura, Interim Finance Director, for his tireless hours and dedication to the preparation of the budget.

Sincerely,

Mike Castro, PhD  
City Manager



CITY OF \_\_\_\_\_  
**MURPHY**  
LIFE LIVED AT YOUR PACE

# **General Fund Budget**

*Fiscal Year 2017*

## **General Fund**

*Exhibit A*

**Summary of Revenues & Expenditures**

	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Proposed
<b>Beginning Fund Balance</b>	\$ 3,635,401	\$ 3,960,567	\$ 3,960,567	\$ 4,900,395
<b>Revenues</b>				
Property Taxes	6,047,999	6,520,000	6,591,000	7,115,300
Sales Tax	1,800,561	1,863,000	1,905,000	1,932,000
Franchise Tax	1,035,658	1,023,600	1,028,800	1,047,100
Permits & Licenses	620,024	530,000	903,000	688,000
Other Revenue	965,439	1,035,000	1,548,620	881,100
Court Revenue	335,330	300,000	275,000	300,000
Solid Waste	906,797	915,000	915,000	915,000
Miscellaneous Revenue	-	-	-	-
<b>Total Revenues</b>	<b>11,711,807</b>	<b>12,186,600</b>	<b>13,166,420</b>	<b>12,878,500</b>
Transfer from Utility Fund	850,000	850,000	850,000	850,000
Transfer from Court Restricted Fund	30,000	30,000	30,000	17,000
Transfer From Reserves – Capital	-	-	-	1,019,700
<b>Total Other Sources</b>	<b>880,000</b>	<b>880,000</b>	<b>880,000</b>	<b>1,886,700</b>
<b>Total Revenues &amp; Other Sources</b>	<b>12,591,807</b>	<b>\$13,066,600</b>	<b>14,046,420</b>	<b>14,765,200</b>
<b>Expenditures</b>				
Administration	420,700	485,800	627,100	598,700
Human Resources	179,829	164,400	163,750	181,800
Information Technology	832,075	998,500	1,050,500	1,214,800
City Council	364,968	337,900	293,600	473,600
City Secretary	149,437	192,000	178,625	205,900
Finance	453,470	504,100	575,200	547,600
Fire	2,816,694	2,782,900	2,729,750	3,182,200
Public Works	308,251	353,900	259,400	364,700
Facilities	390,431	643,700	539,279	662,700
Community Services	530,908	637,600	500,500	494,500
Economic Development	151,514	187,600	160,200	198,000
Police	3,206,466	3,522,900	3,524,200	3,675,800
Animal Control	205,691	166,700	153,650	237,100
Recreation	298,414	353,600	341,380	386,400
Parks	838,988	1,035,900	870,383	1,232,600
Municipal Court	335,927	380,800	369,075	432,900
Solid Waste	756,114	775,100	770,000	775,100
Transfer Out	-	-	-	1,019,700
<b>Total Expenses</b>	<b>12,266,641</b>	<b>13,450,000</b>	<b>13,106,592</b>	<b>14,864,400</b>

*Exhibit A*

<b>Revenue Less Expenses</b>	<b>325,166</b>	<b>(383,400)</b>	<b>939,828</b>	<b>(99,200)</b>
<b>Ending Fund Balance</b>	<b>3,960,567</b>	<b>3,577,167</b>	<b>4,900,395</b>	<b>3,781,495</b>

*Exhibit A*

**City Administration**

The City of Murphy operates under a “Council-Manager form of government.” The City Council appoints the City Manager, who shall serve as the Chief Administrative Officer for the City of Murphy. The City Manager is responsible for the administration of all affairs of the City and manages the diverse departments to keep the City running smoothly. The City Manager is supported by a Leadership Team who leads the dynamic force of 100 plus employees every day to accomplish the goals, objectives and expectations of the Mayor, City Council and Citizens. The City Manager is the primary point of contact between the City’s departments and the Mayor and City Council. The main functions are to lead, guide and provide coordination to the departments as they implement City policy decisions made by the Mayor and City Council. The City Manager enforces municipal laws and ordinances and recommends improvement in operations.

This office is also responsible for presenting the Annual Budget and Community Improvement Program to City Council and provides accurate, timely information and recommendations regarding City-wide policies.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personnel Services	\$ 232,557	\$ 274,900	\$ 321,400	\$374,300
Materials & Supplies	21,787	24,700	23,700	24,700
Contractual Services	166,356	186,200	282,000	199,700
<b>Total</b>	<b>\$ 420,700</b>	<b>\$ 485,800</b>	<b>\$ 627,100</b>	<b>\$ 598,700</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
City Manager	1	1	1
Executive Assistant to the City Manager	1	1	1
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>

*Exhibit A*

**Human Resources**

The Human Resources Department is driven by core leadership values of trust, integrity and excellence, the Human Resources Department strives to administer quality service to our employees by providing education and support in training, recruiting, employee relations, benefits, compensation and professional development. The Human Resources Department is also responsible for risk management for the City.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personnel Services	\$ 96,277	\$ 102,400	\$ 100,900	\$116,600
Materials & Supplies	191	800	1,050	1,000
Contractual Services	83,361	61,200	61,500	64,200
Capital Outlay	-	-	-	-
<b>Total</b>	<b>\$ 179,829</b>	<b>\$ 164,400</b>	<b>\$ 163,750</b>	<b>\$181,800</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
Human Resources Manager	1	1	1
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>

*Exhibit A*

**Information Technology**

The Murphy Information Technology Department (ITD) develops and maintains the vital infrastructure and services which enable city employees to serve the citizens of Murphy.

The department secures, operates, enhances and supports a broad variety of products and technical systems for city departments ranging from water and wastewater, SCADA systems, economic development, social media, fiscal and payroll applications to public safety applications which require 24x7x365 support and reliability.

In addition to technical support, the ITD provides business analysis and project management resources in an effort to help city departments determine the best solutions to meet their needs. The department is responsible for data and voice communication, including local, wide-area and wireless networks, business application development, as well as hardware, software and desktop troubleshooting and support.

The Murphy ITD is also tasked with ensuring that internal business processes and technical systems comply with a variety of regulations to include, but are not limited to, the Payment Card Industry (PCI), Health Insurance Portability and Accountability Act (HIPAA), Open Records Act/Public Information Act, Americans with Disabilities Act (ADA), Federal Bureau of Investigation Criminal Justice Information System (FBI CJIS), Texas Department of Public Safety Texas Law Enforcement Telecommunications System (TxDPS), Texas Commission on Environmental Quality (TCEQ), and the Department of Homeland Security (DHS).

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personnel Services	\$ 306,833	\$ 421,900	\$421,900	\$425,700
Materials & Supplies	6,842	10,200	15,000	9,600
Contractual Services	410,583	444,300	475,800	480,500
Capital Outlay	107,816	122,100	134,000	270,000
<b>Total</b>	<b>\$ 832,075</b>	<b>\$ 998,500</b>	<b>\$1,050,500</b>	<b>\$1,214,800</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
IT Manager	1	1	1
Network Analyst	1	1	1
Web Admin/Support Analyst	1	1	1
IT Business Analyst	1	1	1
GIS Analyst	0	1	1
<b>Total</b>	<b>4</b>	<b>5</b>	<b>5</b>

*Exhibit A*

**City Council**

The City Council is elected at large and is composed of a Mayor and six Councilmembers. They are responsible for appointing and removing the City Manager, City Secretary, City Attorney, and Municipal Judge. Other responsibilities include adopting the budget and setting the tax rate, legislating policies, making board appointments, and establishing a vision for the City's development.

The City Council currently meets on the first and third Tuesday each month to transact the business of the City. Special meetings of the City Council shall be called by the City Secretary upon request of the Mayor, City Manager or three (3) Councilmembers.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personnel Services	\$ 13,995	\$ 13,800	\$15,700	\$15,900
Materials & Supplies	31,252	23,600	20,900	23,600
Contractual Services	297,329	300,500	256,100	314,100
Capital Outlay	31,392	-	900	120,000
<b>Total</b>	<b>\$373,968</b>	<b>\$ 337,900</b>	<b>\$293,600</b>	<b>\$473,600</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
No Personnel	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

*Exhibit A*

**City Secretary**

The City Secretary’s office strives to provide quality service and information to the citizens, the City Council, and City staff, as well as maintain official city records for historical preservation. This office is responsible for preparing Council agenda packets, recording Council meeting minutes, preparing and posting public notices, managing public information requests, and administering City elections.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personnel Services	\$ 97,587	\$ 103,800	\$102,900	\$107,800
Materials & Supplies	2,284	1,300	1,300	1,300
Contractual Services	48,476	78,300	65,825	96,800
Capital Outlay	1,091	8,600	8,600	-
<b>Total</b>	<b>\$149,437</b>	<b>\$ 192,000</b>	<b>\$178,625</b>	<b>\$205,900</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
City Secretary	1	1	1
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>

*Exhibit A*

**Finance**

The Finance Department is responsible for critical operations, including supervision, administration and overall planning of the City of Murphy's financial activities. This includes financial reporting, billing, collections, procurement, risk management, debt management and compliance, purchasing, and cash and budget management.

Our mission is to ensure fiscal responsibility to the citizens while providing timely and accurate information, and competent quality service to the external and internal customers of the Finance Department.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personnel Services	\$329,126	\$366,100	\$412,600	\$385,200
Materials & Supplies	1,579	1,700	1,700	1,700
Contractual Services	122,765	136,300	160,900	160,800
Capital Outlay	-	-	-	-
<b>Total</b>	<b>\$453,470</b>	<b>\$504,100</b>	<b>\$575,200</b>	<b>\$547,700</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
Finance Director	1	1	1
Assistant Finance Director	1	1	1
AP/Payroll Specialist II	1	1	1
AP/Payroll Specialist I	1	1	1
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>

*Exhibit A*

**Fire & Rescue**

The Murphy Fire Department is responsible for serving the community through fire and life safety prevention, planning, preparation, response, restoration, and review. Our mission is to look for ways to provide for a high quality of life for those living, or visiting the city.

This department provides fire, emergency medical system and emergency management services. Some incidents require resources greater than available in Murphy so a reliance on neighboring communities is also planned for. This additional aid is also reciprocated to those other communities as needed.

Whether the department is reviewing development plans for future commercial occupancies or delivering life safety messages at an HOA meeting the idea is to prevent occurrences that require emergency response. Those existing programs will be continued and new programs will be sought out. Murphy Fire Rescue stands ready to serve.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personnel Services	\$2,033,731	\$2,190,900	\$2,114,200	\$2,251,500
Materials & Supplies	179,124	169,800	145,050	185,300
Contractual Services	303,015	324,200	379,000	345,400
Capital Outlay	300,824	98,000	91,500	400,000
<b>Total</b>	<b>\$2,816,694</b>	<b>\$2,782,900</b>	<b>\$2,729,750</b>	<b>\$3,182,200</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Fire Marshall	1	1	1
Lieutenant	3	3	3
Administrative Assistant	1	1	1
Driver/Engineer	3	3	3
Firefighter/Paramedic	15	15	15
<b>Total</b>	<b>25</b>	<b>25</b>	<b>25</b>

*Exhibit A*

**Public Works**

The Public works department is comprised of Streets/Sidewalks and Storm Water.

The Street/Sidewalk Division is responsible for the surface repair and maintenance of streets and sidewalks throughout the City. Additional functions include minimizing hazardous roadway conditions, performing drainage work, and responding to citizen requests for service. This division also responds to emergencies and weather related events as needed in an effort to assure safe conditions for citizens and motorists.

The Storm Water Maintenance division checks and maintains storm inlets. Debris collects in these inlets which can restrict the outflow and cause a flooding hazard during excessive rainfalls. Inlets and outlets are inspected monthly, after heavy rainfall and in response to a citizen request that may cause a potential problem.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Materials & Supplies	\$ 43,094	\$ 112,500	\$41,600	\$76,500
Contractual Services	242,214	241,400	217,800	280,200
Capital Outlay	22,944	-	-	8,000
<b>Total</b>	<b>\$ 308,251</b>	<b>\$ 353,900</b>		

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
No Personnel	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

*Exhibit A*

**Facilities**

The Facilities Department is comprised of 3 employees and two divisions.

The Facilities division has one employee responsible for the maintenance and repairs for all city facilities consisting of 7 public buildings, 2 elevated storage tanks, 911 Communication building, WHF lift station, NS Pump station. Responsibilities including but not limited to, regular maintenance, repairs, state inspections, contract maintenance/repairs, staff work orders, set up and take down for meetings, elections etc. and supervision of the custodial crew.

The Custodian division has two employees that are responsible for cleaning 6 city facilities including City Hall, Fire Rescue, Activity Center, Community Center, Police/Courts and Public Works buildings.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personnel Services	\$ 117,070	\$195,400	\$153,829	\$226,200
Materials & Supplies	35,388	66,600	56,600	66,800
Contractual Services	237,973	357,000	304,150	324,700
Capital Outlay	-	24,700	24,700	45,000
<b>Total</b>	<b>\$390,431</b>	<b>\$643,700</b>	<b>\$539,279</b>	<b>\$662,700</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
Facilities Superintendent	1	1	1
Custodian	2	2	2
Maintenance Technician	0	1	1
<b>Total</b>	<b>3</b>	<b>4</b>	<b>4</b>

*Exhibit A*

**Community Services**

Community Services have several responsibilities in many areas. Building inspections is responsible for reviewing permit plans and performing inspections for new projects as well as, additions, and remodeling projects for residential and commercial properties. The Building Inspections Department enforces the building, electrical, plumbing, mechanical, fuel gas and energy codes, zoning ordinances, and certain State statutes relating to construction.

Code Compliance is responsible for inspecting properties within the city to enforce specific City ordinances related to public nuisances, zoning violations and substandard buildings. Our Code Compliance Officers are authorized to pursue criminal and civil remedies to abate nuisances within Murphy for the purpose of maintaining a safe, sanitary and clean city.

The Health Department is charged with protecting the health and safety of the public. The Health Inspectors ensures that all food service establishments, public and semi-public swimming pools, and daycare and retirement centers meet safe and sanitary requirements by developing and implementing health education, investigation and enforcement programs.

The Planning & Zoning Department processes all zoning and development including but not limited to specific use permits, site plans, landscape plans, and plats. This department is also responsible for processing Planning & Zoning Commission and Zoning Board of Adjustment cases. Updating and managing the City's Comprehensive Plan is another primary objective of the Planning & Zoning Department.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personnel Services	\$249,334	\$271,400	\$152,800	\$339,900
Materials & Supplies	5,514	11,300	8,200	7,900
Contractual Services	273,823	282,100	339,500	146,700
<b>Total</b>	<b>\$528,670</b>	<b>\$564,800</b>	<b>\$500,500</b>	<b>\$494,500</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
Administrative Assistant	0.6	0.6	0.6
Code Compliance Supervisor	1	1	1
Code Compliance Officer	2	2	2
Director of Community Development & Economic Development	0.6	0.6	0.6
<b>Total</b>	<b>4.2</b>	<b>4.2</b>	<b>4.2</b>

*Exhibit A*

**Economic Development**

The Economic Development Department is responsible for assisting with business retention and attracting new businesses. Retaining local businesses and attracting new businesses that will enhance the City of Murphy is an important element to the city’s economic development; as such, with the addition of the Economic Development Coordinator, the department has direct contact with businesses in the city and coordinates Buy Murphy programs.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personnel Services	\$ 119,251	\$ 124,200	\$114,700	\$136,300
Materials & Supplies	1,330	600	500	600
Contractual Services	30,933	61,000	45,000	61,100
Capital Outlay	-	-	-	-
<b>Total</b>	<b>\$151,514</b>	<b>\$185,800</b>	<b>\$160,200</b>	<b>\$198,000</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
Director of Community Development & Economic Development	0.4	0.4	0.4
Administrative Assistant	0.4	0.4	0.4
Economic Development Coordinator	1	1	1
<b>Total</b>	<b>1.8</b>	<b>1.8</b>	<b>1.8</b>

*Exhibit A*

**Police**

The men and women of the Murphy Police Department are committed to delivering the most progressive, responsive and professional police services possible while maintaining outstanding customer service. The department provides a safe environment for residents, businesses and visitors by engaging in high visibility patrol activities to deter crime and facilitate the safe flow of traffic. The department provides 24/7 dispatch operations and promptly answers all emergency and public safety related calls. Patrol Officers provide a prompt and professional response to all requests for police services, and Detectives contact victims and conduct follow-up investigations on all reported criminal offenses.

The Police Department’s School Resource Officer and School Crossing Guard programs provide a high level of safety and security for our schools. The department sponsors programs such as Citizens on Patrol, Police Explorers, Citizen Police Academy, and Youth Citizen Police Academy to establish partnerships and engagement with the community.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personnel Services	\$2,715,312	\$2,923,200	\$2,906,000	\$3,121,600
Materials & Supplies	101,660	160,400	117,800	160,600
Contractual Services	328,642	297,800	358,900	335,600
Capital Outlay	60,853	141,500	141,500	58,000
<b>Total</b>	<b>\$3,206,466</b>	<b>\$3,522,900</b>	<b>\$3,524,200</b>	<b>\$3,675,800</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
Police Chief	1	1	1
Executive Administrative Assistant	1	1	1
Lieutenant	1	1	1
Sergeant	4	4	4
Police Officers	16	16	16
School Campus Protection Officer	1	1	1
School Resource Officer	1	1	1
Support Services Manager	1	1	1
Communications Supervisor	1	1	1
Communications Officers	8	8	8
Crossing Guards - PART TIME	13	11	11
<b>Total</b>	<b>48</b>	<b>46</b>	<b>46</b>

*Exhibit A*

**Animal Control**

Animal Control, a division of the Police Department, responds to domestic animal, wildlife, and livestock issues that arise throughout the City. Their duties include rabies awareness, investigating animal bites, lost pets, animals at large, adoptions, housing/caring for stray animals, public awareness on West Nile Virus, along with treatment of stagnant water in the City.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personnel Services	\$107,943	\$115,200	\$115,900	\$128,600
Materials & Supplies	9,315	14,700	12,050	18,300
Contractual Services	19,976	36,800	25,700	35,500
Capital Outlay	68,458	-	-	54,700
<b>Total</b>	<b>\$205,691</b>	<b>\$166,700</b>	<b>\$153,650</b>	<b>\$237,100</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
Animal Control Officer	2	2	2
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>

**Recreation**

*Exhibit A*

The City of Murphy Recreation Department is responsible for providing quality and affordable programs for the residents of Murphy and surrounding areas. The Department’s core activities include: community events, recreational, social and educational/tutorial activities and programs; fitness and promotion of healthy lifestyles. The Department is able to provide these services by conducting and overseeing recreational programs for youth as well as programs for adults. The Recreation Department provides exciting community events including Murphy Maize Days, Moonlight Movies, and Sounds at Sundown and Christmas in the Park, as well as many excellent volunteer opportunities for residents.

The Department also partners with multiple local and national recreational associations and organizations. They oversee reservations for all indoor and outdoor recreational facilities including practice fields for ten parks, nine pavilions and one amphitheater. These parks, programs, and activities are offered in hopes of improving the quality of life and physical and mental well-being of our citizens. The Recreation Department is a very important and growing part of the City of Murphy, and its objective is to expand its abilities to provide meaningful and accessible recreational opportunities for all.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personnel Services	\$ 173,195	\$ 189,000	\$181,100	\$221,700
Materials & Supplies	12,434	13,300	12,350	15,300
Contractual Services	112,786	151,300	147,930	149,400
<b>Total</b>	<b>\$ 298,414</b>	<b>\$ 353,600</b>	<b>\$ 341,380</b>	<b>\$ 386,400</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
Manager of Recreation Services	1	1	1
Recreation Specialist II	1	1	1
Recreation Specialist I	1	1	1
Recreation Specialist - PART TIME	4	4	4
<b>Total</b>	<b>7</b>	<b>7</b>	<b>7</b>

**Parks**

*Exhibit A*

The Parks Department is comprised of 9 employees, who are responsible for the maintenance of approximately 324 acres of developed and undeveloped park land, thoroughfares/medians, applicable rights-of-ways, and other City-owned property and facilities.

Maintenance duties include mowing maintenance; tree trimming; bed planting and upkeep; irrigation scheduling, checks, repairs, and monitoring; restroom cleaning and repairs; general maintenance on park amenities.

The Parks Department is also responsible for assisting in the majority of the set-up and tear down for special events that are hosted by the Recreation Department, and many other special projects that take place in the City.

The overall goal of the Parks Department is to strive to improve the quality of life for the citizens of Murphy by providing an aesthetically pleasing park system that fosters a sense of community amongst the residents.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personal Services	\$ 573,842	\$ 666,000	\$635,700	\$734,700
Materials & Supplies	110,934	197,100	157,483	210,000
Contractual Services	154,213	172,800	80,200	263,900
Capital Outlay	-	-	-	24,000
<b>Total</b>	<b>\$ 838,988</b>	<b>\$ 1,035,900</b>	<b>\$ 873,383</b>	<b>\$ 1,232,600</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
Director of Public Services	0.5	0.5	0.5
Parks Superintendent	1	1	1
Sr. Grounds Keeper	1	1	1
Grounds Keeper II	4	4	4
Grounds Keeper I	3	4	4
Administrative Assistant	0.5	0.5	0.5
<b>Total</b>	<b>10</b>	<b>11</b>	<b>11</b>

***Municipal Court***

*Exhibit A*

The Municipal Court is the Judicial Branch of City government. These Courts hear Class C misdemeanor cases, which are punishable by a fine only, and includes traffic, the Penal Code and ordinance violations.

The Murphy Municipal Court will provide the public with prompt and courteous service for the just resolution of all citations, complaints and court appearances involving Class C misdemeanor offenses and violations of the City’s ordinances occurring within the corporate limits of Murphy.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personnel Services	\$309,278	\$326,800	\$317,400	\$338,700
Materials & Supplies	2,675	4,600	4,100	3,600
Contractual Services	43,975	50,600	47,575	50,600
Capital Outlay	-	-	-	40,000
<b>Total</b>	<b>\$355,927</b>	<b>\$382,000</b>	<b>\$369,075</b>	<b>\$432,900</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
Court Administrator	1	1	1
Juvenile Case Manager	1	1	1
Deputy Court Clerk	1	1	1
<b>Total</b>	<b>3</b>	<b>3</b>	<b>3</b>

**Solid Waste**

*Exhibit A*

The Solid Waste Department is responsible for the City's weekly solid waste and recycling services, which is provided by an outside contractor.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Contractual Services	\$756,114	\$775,100	\$770,000	\$775,100
<b>Total</b>	<b>\$756,114</b>	<b>\$753,000</b>	<b>\$770,000</b>	<b>\$775,100</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
No Personnel	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>



# **Proposed Operational Capital Projects**

*Fiscal Year 2017*

**City of Murphy – General Fund  
Approved Operational Capital Projects \***

*Exhibit A*

FY 2017		
Department	Description of item/project	Amount
<b>IT</b>	Replace Enterprise Wireless Access Point System - Phase II	25,000
	Replace (4) Servers/(2)ISCSI Switches/Enterprise Data Storage (City Hall Data Center) **	145,000
	(3) Server/(2) ISCSI Switches/ Enterprise Storage for DisasterRecovery Site	100,000
	<b>Total</b>	<b>270,000</b>
<b>Court</b>	Ticket Writers – PD/Court	40,000
	<b>Total</b>	<b>40,000</b>
<b>City Council</b>	Council Chambers AV Upgrade	120,000
	<b>Total</b>	<b>120,000</b>
<b>Fire</b>	1999 F450 Squad Replacement - every six years (12 overall)	250,000
	SCBA Replacement (10 year replacement program)	150,000
	<b>Total</b>	<b>400,000</b>
<b>Public Works</b>	Skid Steer Grapple Bucket Attachment	8,000
	<b>Total</b>	<b>8,000</b>
<b>Facilities</b>	UPS - PW & FD	45,000
	<b>Total</b>	<b>45,000</b>
<b>Police</b>	Police Patrol Vehicle(s): 1 @ \$57,500 with all equipment	58,000
	<b>Total</b>	<b>58,000</b>
<b>Animal Control</b>	New AC Vehicle and Box	54,700
	<b>Total</b>	<b>54,700</b>
<b>Parks</b>	Replacement of Truck #115 - F250 Regular Cab w/Tow Package and Safety Lighting Package	24,000
	Reel Mower	4B
	(2) Trailers - 18' w/trailer brakes	4B
	<b>Total</b>	<b>24,000</b>
<b>General Fund Capital Item Total:</b>		<b><u><u>\$1,019,700</u></u></b>

*Exhibit A*

**City of Murphy - Utility Fund  
Approved Operational Capital Projects \*  
FY 2017**

<b>Department</b>	<b>Description of item/project</b>	<b>Amount</b>
<b>Water Distribution</b>	Replace Jet/Vac truck – 50% shared with Waste Water	MDD
	Pump Starters	10,000
	Rebuild Pump No.6 & Motor	40,000
	<b>Total</b>	<b><u>\$ 50,000</u></b>
<b>Wastewater Collection</b>	Main Line Camera System/trailer combo	MDD
	Replace Jet/Vac truck – 50% shared with Water Distribution	MDD
<b>Customer Service</b>	ReCollect Digital Solutions for Waste Management/ Work Order Software	9,000
	Physical Surveillance System/AV System.	17,800
	<b>Total</b>	<b><u>26,800</u></b>
<b>Total Utility Fund</b>		<b><u><u>\$ 76,800</u></u></b>

\***\$5,000 plus life span of more than one (1) year**

**City of Murphy – General Fund**

*Exhibit A*

Proposed Operational Capital Projects *		
FY 2018		
Department	Description of item/project	Amount
<b>IT</b>	Computer / Printer Replacement Program	\$ 30,000
	Replace Enterprise Tier1 Data Storage (City Hall)	35,000
	<b>Total</b>	<b>65,000</b>
<b>Fire</b>	AED Replacement x 4 - O&M	6,000
	Mattresses x 10 - O&M	8,000
	Replace SCBA x 15	150,000
	Replace 1 Staff Vehicle - Asst Fire Chief	85,000
	<b>Total</b>	<b>249,000</b>
<b>Facilities</b>	Replace Roof on Police	98,000
	Replace Roof on City Hall	126,000
	<b>Total</b>	<b>224,000</b>
<b>Police</b>	Universal Gym for PD Fitness Room	10,000
	Automatic License Plate Reader	20,000
	Radio Replacement Program (all mobiles, HH, consolettes, etc.)	514,000
	2 Complete Taser Systems	3,000
	2 Patrol Vehicles @ 57,500 ea.	115,000
	<b>Total</b>	<b>662,000</b>
<b>Parks</b>	Replacement Batwing Mower	65,000
	Additional Ventrac Tractor	32,000
	F-250 Truck for replacement of Truck #117 (2003 F-150)	26,000
	<b>Total</b>	<b>123,000</b>
<b>Recreation</b>	Passenger Van	40,000
	Murphy Activity Center Renovation	850,000
	Construction of more Outdoor Athletic Fields	100,000
	Construction of Amphitheater Cover/Roof	300,000
	Consession stand renovation at Central Park	300,000
	<b>Total</b>	<b>1,590,000</b>
<b>Total General Fund</b>		<b>\$2,913,000</b>

\*\$5,000 plus life span of more than one (1) year

*Exhibit A*

**City of Murphy – Utility Fund  
Proposed Operational Capital Projects \*  
FY 2018**

<b>Department</b>	<b>Description of item/project</b>	<b>Amount</b>
<b>Water Distribution</b>	Replace Truck 118 F-350 Diesel flatbed with light bar	\$ 40,000
	Bunny Run Drive Water Line Loop. From end of Bunny Run Dr. to Exist 20" W.L.** Engineer Quote - 2014 Project #5	66,000
	Replace 2100' 8" asbestos water main on Murphy Rd from FM544 to Briar Oak Dr** Engineer Quote - 2014 Project #2	757,000
	<b>Total</b>	<b>863,000</b>
<b>Wastewater Collection</b>	Smoke Testing & Rehab for sewer main leaks	100,000
	<b>Total</b>	<b>100,000</b>
	<b>Total Utility Fund</b>	<b>\$ 963,000</b>

\*\$5,000 plus life span of more than one (1) year

*Exhibit A*

**City of Murphy – General Fund  
Proposed Operational Capital Projects \*  
FY 2019**

<b>Department</b>	<b>Description of item/project</b>	<b>Amount</b>
<b>Fire</b>	Ambulance Replacement	\$250,000
	AED Replacement – O&M	6,000
	<b>Total</b>	<b>256,000</b>
<b>Facilities</b>	Replace Roof on Public Works and Pumpstation Buildings	68,000
	<b>Total</b>	<b>68,000</b>
<b>Police</b>	Elliptical Trainer	5,500
	3-Wheel Segway (patrolling linear park and events) (Move 2019)	8,000
	Covert Radar Data Collector/Analysis System	10,000
	2 Patrol Vehicles	115,000
	<b>Total</b>	<b>138,500</b>
<b>Parks</b>	F-250 Truck - replacement for Truck #117 (2003 F-150)	26,000
	Replacement Batwing Mower	65,000
	Replacement Toro ZTR Mower	13,500
	<b>Total</b>	<b>104,500</b>
<b>Recreation</b>	Construction of more Outdoor Athletic Fields	100,000
	Construction of Amphitheater Cover/Roof	300,000
	Concession stand renovation at Central Park	300,000
	<b>Total</b>	<b>700,000</b>
<b>Total General Fund</b>		<b>\$493,000</b>

\*\$5,000 plus life span of more than one (1) year

*Exhibit A*

City of Murphy – Utility Fund Proposed Operational Capital Projects * FY 2019		
Department	Description of item/project	Amount
<b>Customer Service</b>	\$1,500 x 6 workstations	\$ 9,000
	<b>Total</b>	<b>\$ 9,000</b>
<b>Water Distribution</b>	Valve machine trailer	20,000
	Replace Cast Iron Water Main on Kinney Drive (from S Maxwell/Kinney Dr. to Ridgeview/Kinney Drive)** Engineer Quote - 2014 Project #6	616,000
	S Maxwell Creek Road to Ridgeview Drive Water Loop** Engineer Quote - 2014 Project #7	150,000
	Betsy Lane Elevated Storage Tank - Internal Paining	365,000
	<b>Total</b>	<b>1,151,000</b>
<b>Wastewater Collection</b>	Smoke Testing & Rehab for sewer main leaks	100,000
	<b>Total</b>	<b>100,000</b>
<b>Total Utility Fund</b>		<b>\$ 1,260,000</b>

\*\$5,000 plus life span of more than one (1) year

*Exhibit A*

<b>City of Murphy - General Fund</b>		
<b>Proposed Operational Capital Projects *</b>		
<b>FY 2020</b>		
<b>Department</b>	<b>Description of item/project</b>	<b>Amount</b>
<b>Water</b>	North Maxwell Creek Road Waterline Replacement **	
<b>Distribution</b>	Quote 2014 Project #3	\$ 247,000
	South Maxwell Creek Road Waterline Replacement **	
	Quote 2014 Project #4	716,000
	<b>Total</b>	<b>963,000</b>
	<b>Total General Fund</b>	<b>\$ 963,000</b>

\*\$5,000 plus life span of more than one (1) year

*Exhibit A*

<b>City of Murphy - Utility Fund</b>		
<b>Proposed Operational Capital Projects *</b>		
<b>FY 2020</b>		
<b>Department</b>	<b>Description of item/project</b>	<b>Amount</b>
<b>Fire</b>	Replace 1 Staff Vehicle - Fire Chief	\$ 90,000
	Certified Physical Ability Test w/ Trailer	60,000
	<b>Total</b>	<b>150,000</b>
<b>Police</b>	1 Staff Car (CID) @ 26,000 (Unit 40)(Move to 2020)	26,000
	Replace 3 patrol units @ \$57,500 each	115,000
	2 Tasers @ \$1,500 each	3,000
	Handheld Replacement Program 2 HH @ \$5,000 each	10,000
	<b>Total</b>	<b>154,000</b>
<b>Total General Fund</b>		<b>\$ 304,000</b>

\*\$5,000 plus life span of more than one (1) year



CITY OF \_\_\_\_\_  
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# **Court Restricted Funds**

**(Building Security Fund**

**Judicial Efficiency Fund**

**Juvenile Case Management Fund Budgets)**

*Fiscal Year 2017*

Exhibit A

Court Restricted Fund

Summary of Revenues & Expenditures

	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Approved
<b>Beginning Fund Balance</b>	<b>\$ 101,372</b>	<b>\$ 88,458</b>	<b>\$ 88,458</b>	<b>\$ 63,758</b>
<b>Revenue</b>				
Building Security Fund	8,003	9,000	5,700	6,000
Court Technology Fund	10,665	11,000	8,000	8,000
Judicial Efficiency Fund	518	900	500	500
Juv Case Mgt Fund	15,770	15,000	12,000	12,000
<b>Total Revenues</b>	<b>34,956</b>	<b>35,900</b>	<b>26,200</b>	<b>26,500</b>
<b>Expenditures</b>				
Building Security Fund	12,832	16,700	14,700	14,700
Court Technology Fund	5,038	5,200	5,200	5,200
Judicial Efficiency Fund	-	1,000	1,000	1,000
Juv Case Mgt Fund	30,000	30,000	30,000	17,000
<b>Total Expenditures</b>	<b>47,870</b>	<b>52,900</b>	<b>50,900</b>	<b>37,900</b>
<b>Revenues less Expenditures</b>	<b>(12,914)</b>	<b>(17,000)</b>	<b>(24,700)</b>	<b>(11,400)</b>
<b>Ending Fund Balances</b>	<b>\$ 88,458</b>	<b>\$ 71,458</b>	<b>\$ 63,758</b>	<b>\$ 52,358</b>



# **Community Events**

*Fiscal Year 2017*

**Community Events**

The City of Murphy holds numerous community events annually including Arbor Day, two Recycle/Shredding days, Rainbow Trout Roundup, Moonlight Movies, Sounds at Sundown, Experience Murphy. Our biggest annual event is Murphy Maize Days and 5k; anticipated attendance is 10,000 to enjoy the vendors, Kids Zone, bounce houses, various performers, and the Grand Finale Show which includes fireworks. Murphy has a strong community spirit which continues to grow through these community events.

**Community Events**

**Summary of Revenues & Expenditures**

	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
<b>Beginning Fund Balance</b>	<b>\$-</b>	<b>\$ 79,208</b>	<b>\$ 79,208</b>	<b>\$ 93,008</b>
<b>Revenue</b>				
Donations/Fees	28,317	10,000	10,000	10,000
Transfers from MCDC	200,500	309,600	309,600	242,500
<b>Total Revenues</b>	<b>228,817</b>	<b>319,600</b>	<b>319,600</b>	<b>252,500</b>
<b>Expenditures</b>				
Community Events	149,609	309,600	305,800	295,300
<b>Total Expenditures</b>	<b>149,609</b>	<b>309,600</b>	<b>305,800</b>	<b>295,300</b>
<b>Revenues less Expenditures</b>	<b>79,208</b>	<b>10,000</b>	<b>13,800</b>	<b>(42,800)</b>
<b>Ending Fund Balance</b>	<b>\$ 79,208</b>	<b>\$ 89,208</b>	<b>\$ 93,008</b>	<b>\$ 50,208</b>



# **Murphy Cable TV PEG**

*Fiscal Year 2017*

*Exhibit A*

**Murphy Cable TV PEG**

The state issued cable service or video franchise requires that the cable services and video service provider pays directly to each city in which it provides service a franchise fee of 5% of its gross revenue (a defined term in Chapter 66), even if the incumbent cable provider is paying a smaller percentage or on different gross revenue base amount. Pro rata and 1% payment in lieu of in-kind PEG/I-Net facilities (Section 66.006): Chapter 66 also provides that if the incumbent cable provider pays any cash payments to the city in support of public educational, governmental channels or to support an institutional network, those cash payments are matched by the state-issued franchise holder as calculated by the city on a per subscriber basis. After the expiration of the incumbent cable franchise, all the state-issued franchise holders pay, at the cities choice, either an additional PEG capital support fee equal to 1% of its gross revenue or a fee equal to the per subscriber cash payments that were made under the expired incumbent's cable franchise.

**Murphy Cable TV PEG**

**Summary of Revenues & Expenditures**

	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
<b>Beginning Fund Balance</b>	<b>\$ 12,765</b>	<b>15,026</b>	<b>15,026</b>	<b>8,026</b>
<b>Revenue</b>				
Cable TV	5,246	5,200	6,000	6,000
<b>Total Revenues</b>	<b>5,246</b>	<b>5,200</b>	<b>6,000</b>	<b>6,000</b>
<b>Expenditures</b>				
Software Maintenance	2,985	5,200	13,000	13,000
Total Expenditures	-	5,200	13,000	13,000
<b>Revenues less Expenditures</b>	<b>2,261</b>	<b>-</b>	<b>(7,000)</b>	<b>(7,000)</b>
<b>Ending Fund Balance</b>	<b>15,026</b>	<b>15,026</b>	<b>8,026</b>	<b>1,026</b>



CITY OF \_\_\_\_\_  
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# **Utility Fund Budget**

*Fiscal Year 2017*

Exhibit A

City of Murphy  
 FY 17 Proposed Budget Summary

	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Proposed
<b>Water/Sewer Fund</b>				
<b>REVENUES</b>				
Other Revenue	\$ 198,437	\$ 178,500	\$ 175,900	\$ 193,000
Water Revenue	5,337,825	4,700,000	5,600,000	6,038,500
Sewer Revenue	2,810,777	3,013,700	2,805,000	3,430,520
<b>TOTAL REVENUES</b>	<b>8,347,039</b>	<b>7,892,200</b>	<b>8,580,900</b>	<b>9,662,020</b>
<b>DEPARTMENT</b>				
Water Distribution	5,047,023	4,729,100	4,986,200	5,190,600
Wastewater Collection	1,366,295	2,033,100	2,302,400	2,640,900
Customer Service	692,635	790,800	681,550	803,500
<b>Total Department</b>	<b>7,105,953</b>	<b>7,553,000</b>	<b>7,970,150</b>	<b>8,635,000</b>
Transfer to General Fund	850,001	850,000	850,000	850,000
<b>Total Expenses</b>	<b>7,955,955</b>	<b>8,403,000</b>	<b>8,820,150</b>	<b>9,485,000</b>
<b>Revenues less Expenses</b>	<b>\$ 391,085</b>	<b>\$ (510,800)</b>	<b>\$ (239,250)</b>	<b>\$ 177,020</b>

*Exhibit A*

**Water Distribution**

The Water Distribution division operates, maintains and repairs the city’s water distribution system. The crews are responsible for the safe delivery of high-quality potable water within the City of Murphy, by conducting daily sampling of water, flushing fire hydrants, monitoring all water facilities, visual inspections and responding to citizen requests. The system includes a pump station, 3 ground storage tanks and 2 elevated storage tanks.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personnel Services	\$ 530,865	\$ 652,100	560,400	715,900
Materials & Supplies	1,061,715	136,600	124,800	128,900
Contractual Services	3,008,753	3,563,600	3,957,700	3,907,600
Capital Outlay	-	136,500	103,000	201,500
Debt Services	445,690	240,300	240,300	236,700
<b>Total</b>	<b>\$5,047,023</b>	<b>\$ 4,729,100</b>	<b>4,986,200</b>	<b>5,190,600</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
Director of Public Services	0.5	0.5	0.5
Public Works Superintendent	1	1	1
Sr. Maintenance Worker	1	1	1
Maintenance Worker II	3	3	3
Maintenance Worker I	4	4	4
Administrative Assistant	0.5	0.5	0.5
<b>Total</b>	<b>10</b>	<b>10</b>	<b>10</b>

*Exhibit A*

**Wastewater Collection**

The Wastewater division maintains and repairs the wastewater system to ensure efficient disposal of wastewater within the City. The crews perform routine and emergency cleaning, line stoppage removals, sewer taps, manhole repairs and clean-out installation and repairs. The system includes a lift station.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personnel Services	45,238	65,600	60,200	67,700
Materials & Supplies	9,735	63,700	49,900	62,800
Contractual Services	1,071,046	960,200	1,248,700	1,448,200
Capital Outlay	-	-	-	130,000
Debt Services	240,276	943,600	943,600	932,200
<b>Total</b>	<b>\$1,366,295</b>	<b>\$2,033,100</b>	<b>\$2,302,400</b>	<b>\$2,640,900</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
Maintenance Worker II	1	1	1
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>

**Customer Service**

**Exhibit A**

The Customer Service Center for the City of Murphy is committed to delivering superior customer service that meets and strives to exceed the needs of our residents, business owners, and others with unsurpassed professionalism, politeness, and promptness. Our Customer Service Center is uniquely positioned to handle a variety of demands including, but not limited to, building projects, water, sewer and solid waste issues. This allows our department to be the center of customer service needs.

The Customer Service Center oversees many aspects of utility billing and building projects. Not only does this department manage the City's billing for water, wastewater, recycling, and trash service. It is also responsible for overseeing the permitting and building project process which includes handling commercial, residential and health permits along with building inspections request.

<b>Expenditures by Category</b>	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Proposed</b>
Personnel Services	\$348,877	\$383,200	359,000	383,800
Materials & Supplies	111,588	150,200	66,900	114,500
Contractual Services	232,170	227,700	225,950	278,400
Capital Outlay	-	29,700	29,700	26,800
<b>Total</b>	<b>\$692,635</b>	<b>\$790,800</b>	<b>\$681,550</b>	<b>\$803,500</b>

<b>Personnel Breakdown</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>
Customer Service Manager	1	1	1
Assistant Customer Service Manager	1	1	1
Customer Service Specialist	3	3	3
Meter Tech	1	1	1
<b>Total</b>	<b>6</b>	<b>6</b>	<b>6</b>



CITY OF \_\_\_\_\_  
**MURPHY**

*LIFE LIVED AT YOUR PACE*

# **Capital Improvement Fund Budget**

*Fiscal Year 2017*

Exhibit A

**Capital Improvement Fund**  
*Summary of Revenues & Expenditures*

	<b>FY15</b>	<b>FY16</b>	<b>FY16</b>	<b>FY17</b>
	<b>Actual</b>	<b>Budget</b>	<b>Projected</b>	<b>Proposed</b>
<b>Beginning Fund Balance</b>	<b>\$ 252,192</b>	<b>\$ 252,260</b>	<b>\$ 252,192</b>	<b>\$ 253,092</b>
<b>Revenues</b>				
Miscellaneous Revenue	7,000	-	-	-
Interest Income	267	300	600	600
<b>Total Revenues</b>	<b>7,267</b>	<b>300</b>	<b>600</b>	<b>600</b>
<b>Expenditures</b>				
Capital Outlay	7,199	-	-	-
<b>Total Expenditures</b>	<b>7,199</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenues Over (Under) Expenditures</b>	<b>68</b>	<b>300</b>	<b>600</b>	<b>600</b>
<b>Fund Balance</b>	<b>\$ 252,260</b>	<b>\$ 252,560</b>	<b>\$ 253,092</b>	<b>\$ 253,692</b>



# **Capital Construction Fund Budget**

*Fiscal Year 2017*

*Exhibit A*  
**Capital Construction Fund**  
*Summary of Revenues & Expenditures*

	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Approved
<b>Beginning Fund Balance</b>	<b>\$3,174,583</b>	<b>\$1,705,449</b>	<b>\$1,705,449</b>	<b>\$1,895,035</b>
<b>Revenue</b>				
Interest	4,230	2,000	3,500	3,000
Texas Parks WD Grants	-	-	-	-
Collin County Grant	463,797	-	52,798	-
State of Texas - RTR	1,788,415	-	-	-
Safe Routes To School	563,442	-	389,838	-
Collin County Betsy	-	-	-	1,045,000
Transfer from MMDD	-	-	-	-
Misc Revenue	-	-	1,800,000	-
Donations	5,000	-	-	-
<b>Total Revenues</b>	<b>2,824,883</b>	<b>2,000</b>	<b>2,246,136</b>	<b>1,048,000</b>
<b>Expenditures</b>				
Contractual Services	134,792	20,000	24,000	20,000
Capital Outlay	4,159,226	2,670,800	2,032,550	1,500,000
<b>Total Expenditures</b>	<b>4,294,017</b>	<b>2,690,800</b>	<b>2,056,550</b>	<b>1,520,000</b>
<b>Revenues less Expenditures</b>	<b>(1,469,134)</b>	<b>(2,688,800)</b>	<b>189,586</b>	<b>(472,000)</b>
<b>Ending Fund Balance</b>	<b>\$1,705,449</b>	<b>\$ (983,351)</b>	<b>1,895,035</b>	<b>1,423,035</b>



CITY OF \_\_\_\_\_  
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# **Utility Capital Construction Fund Budget**

*Fiscal Year 2017*

Exhibit A

Utility Capital Construction Fund

Summary of Revenues & Expenditures

	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Proposed
<b>Beginning Fund Balance</b>	\$ 1,066,656	\$ 1,058,433	\$ 1,058,433	\$ 343,333
<b>Revenue</b>				
Interest	3,373	1,200	6,500	1,200
Bond Proceeds	-	-	-	-
<b>Total Revenues</b>	<b>3,373</b>	<b>1,200</b>	<b>6,500</b>	<b>1,200</b>
<b>Expenditures</b>				
Contractual Services	11,596	300,000	50,000	50,000
Capital Outlay	-	1,291,000	403,600	750,000
<b>Total Expenditures</b>	<b>11,596</b>	<b>1,591,000</b>	<b>718,600</b>	<b>800,000</b>
<b>Revenues less Expenditures</b>	<b>(8,223)</b>	<b>(1,589,800)</b>	<b>(715,100)</b>	<b>(798,800)</b>
<b>Ending Fund Balance</b>	<b>\$ 1,058,433</b>	<b>\$ (531,367)</b>	<b>\$ 343,333</b>	<b>\$ (455,467)</b>



# **Municipal Development District Budget**

*Fiscal Year 2017*

### ***Municipal Development District***

The Murphy Municipal Development District (MMDD) was created through an election for an additional sales tax by the City of Murphy's voters, similar to 4B EDC. Formed in April 2012 by the voters of Murphy, the MMDD replaced the Murphy Economic Development Corporation (4A). The MMDD receives funds from a half-cent sales tax generated within the city limits, and a five-member Board is appointed by the Murphy City Council.

The MMDD's primary purpose is to manage a development project fund in which the MMDD must deposit the half-cent sales tax proceeds into the fund. The revenues may be used to pay costs associated with development projects in the MMDD such as promoting economic growth, carrying out programs related to community development, and promoting new and expanded business enterprises.

The goals of the MMDD include promoting and retaining businesses that are unique to Murphy that will enhance the quality of life with family oriented activities, encouraging organizations and residents to reinvest in their community and strengthening the economic base with businesses that generate sales tax revenue.

Exhibit A

Murphy Municipal Development District

Summary of Revenues & Expenditures

	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Proposed
<b>Beginning Fund Balance</b>	\$ 1,235,640	\$ 1,755,582	1,755,582	1,198,572
<b>Revenue</b>				
Sales Tax	869,734	931,500	940,000	953,500
Other Revenue	22,269	2,800	76,090	5,000
<b>Total Revenues</b>	<b>892,002</b>	<b>934,300</b>	<b>1,016,090</b>	<b>958,500</b>
<b>Expenditures</b>				
Contractual Services	244,058	405,800	438,400	499,200
Capital Outlay	-	53,500	1,006,500	15,500
Debt Service	128,002	131,200	128,200	129,100
<b>Total Expenditures</b>	<b>372,060</b>	<b>590,500</b>	<b>1,573,100</b>	<b>643,800</b>
<b>Transfer to Capital Construction</b>	-	-	-	-
<b>Revenues less Expenditures</b>	<b>519,943</b>	<b>343,800</b>	<b>(557,010)</b>	<b>314,700</b>
<b>Ending Fund Balance</b>	<b>\$ 1,755,582</b>	<b>\$ 2,099,382</b>	<b>\$ 1,198,572</b>	<b>\$ 1,513,272</b>



CITY OF \_\_\_\_\_  
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# **Community Development Corporation Budget**

*Fiscal Year 2017*

**Community Development Corporation**

The Murphy Community Development Corporation was formed in 2003 by the voters of Murphy and receives funds from the half-cent sales tax for community development projects. The seven-member board is appointed by the Murphy City Council. Community projects are identified and funded by sales tax. Expenditures are subject to the provisions of the Development Corporation Act of 1979.

The half-cent sales tax has enabled the City of Murphy to fund several quality-of-life projects such as park improvements and community events.

**Murphy Community Development Corporation**

**Summary of Revenues & Expenditures**

	<b>FY15 Actual</b>	<b>FY16 Budget</b>	<b>FY16 Projected</b>	<b>FY17 Approved</b>
<b>Beginning Fund Balance</b>	<b>\$ 454,709</b>	<b>\$ 498,726</b>	<b>\$ 498,726</b>	<b>\$ 239,976</b>
<b>Revenue</b>				
Sales Tax	886,706	931,500	940,000	953,500
Interest	391	300	600	500
<b>Total Revenues</b>	<b>887,097</b>	<b>931,800</b>	<b>940,600</b>	<b>954,000</b>
<b>Expenditures</b>				
Personnel Services	47,437	100,400	78,600	70,900
Materials & Supplies	200,283	344,000	343,400	243,000
Contractual Services	133,576	278,900	254,150	151,000
Capital Outlay	132,939	189,500	189,000	37,000
Debt Service	328,846	334,200	334,200	339,000
<b>Total Expenditures</b>	<b>843,081</b>	<b>1,247,000</b>	<b>1,199,350</b>	<b>840,900</b>
<b>Revenues less Expenditures</b>	<b>44,016</b>	<b>(315,200)</b>	<b>(258,750)</b>	<b>113,100</b>
<b>Ending Fund Balance</b>	<b>\$ 454,709</b>	<b>\$ 183,526</b>	<b>\$ 239,976</b>	<b>\$ 353,076</b>



CITY OF \_\_\_\_\_  
**MURPHY**  
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# **Debt Service Fund Budget**

*Fiscal Year 2017*

Exhibit A

Debt Service Fund

Summary of Revenues & Expenditures

	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Proposed
<b>Beginning Fund Balance</b>	<b>\$ 836,120</b>	<b>\$ 860,379</b>	<b>\$ 835,979</b>	<b>\$ 860,379</b>
<b>Revenue</b>				
Property Taxes	3,837,171	3,874,600	3,874,600	3,980,700
Delinquent Property Taxes	(1,461)	8,000	8,000	8,000
Interest	8,715	13,000	13,000	13,000
Other Revenue	1,551	2,000	6,200	2,000
<b>Total Revenues</b>	<b>3,845,976</b>	<b>3,897,600</b>	<b>3,901,800</b>	<b>4,003,700</b>
<b>Expenditures</b>				
Principal	2,680,000	2,795,000	2,680,000	2,960,000
Interest	1,163,817	1,079,600	1,163,900	1,020,700
Agent Fee	2,300	2,800	2,800	2,000
<b>Total Expenditures</b>	<b>3,846,117</b>	<b>3,877,400</b>	<b>3,877,400</b>	<b>3,982,700</b>
<b>Revenues less Expenditures</b>	<b>(141)</b>	<b>20,200</b>	<b>24,400</b>	<b>21,000</b>
<b>Ending Fund Balance</b>	<b>\$ 836,120</b>	<b>\$ 880,579</b>	<b>\$ 860,679</b>	<b>\$ 881,379</b>



CITY OF \_\_\_\_\_  
MURPHY

*LIFE LIVED AT YOUR PACE*

# **Impact Fund Budget**

*Fiscal Year 2017*

Exhibit A

Impact Fund

Summary of Revenues & Expenditures

	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Proposed
<b>Beginning Fund Balance</b>	<b>\$ 647,150</b>	<b>\$ 584,216</b>	<b>\$ 584,216</b>	<b>\$ 492,216</b>
<b>Revenue</b>				
Water Impact Fee	77,742	58,400	90,000	72,000
Sewer Impact Fee	222,992	163,000	281,000	176,500
Interest	518	400	1,500	1,500
<b>Total Revenues</b>	<b>301,252</b>	<b>221,800</b>	<b>372,500</b>	<b>250,000</b>
<b>Expenditures</b>				
Capital Projects	364,186	373,800	464,500	374,000
<b>Total Expenditures</b>	<b>364,186</b>	<b>373,800</b>	<b>464,500</b>	<b>374,000</b>
<b>Revenues less Expenditures</b>	<b>(62,934)</b>	<b>(152,000)</b>	<b>(92,000)</b>	<b>(124,000)</b>
<b>Ending Fund Balance</b>	<b>\$ 584,216</b>	<b>\$ 432,216</b>	<b>\$ 492,216</b>	<b>\$ 368,216</b>

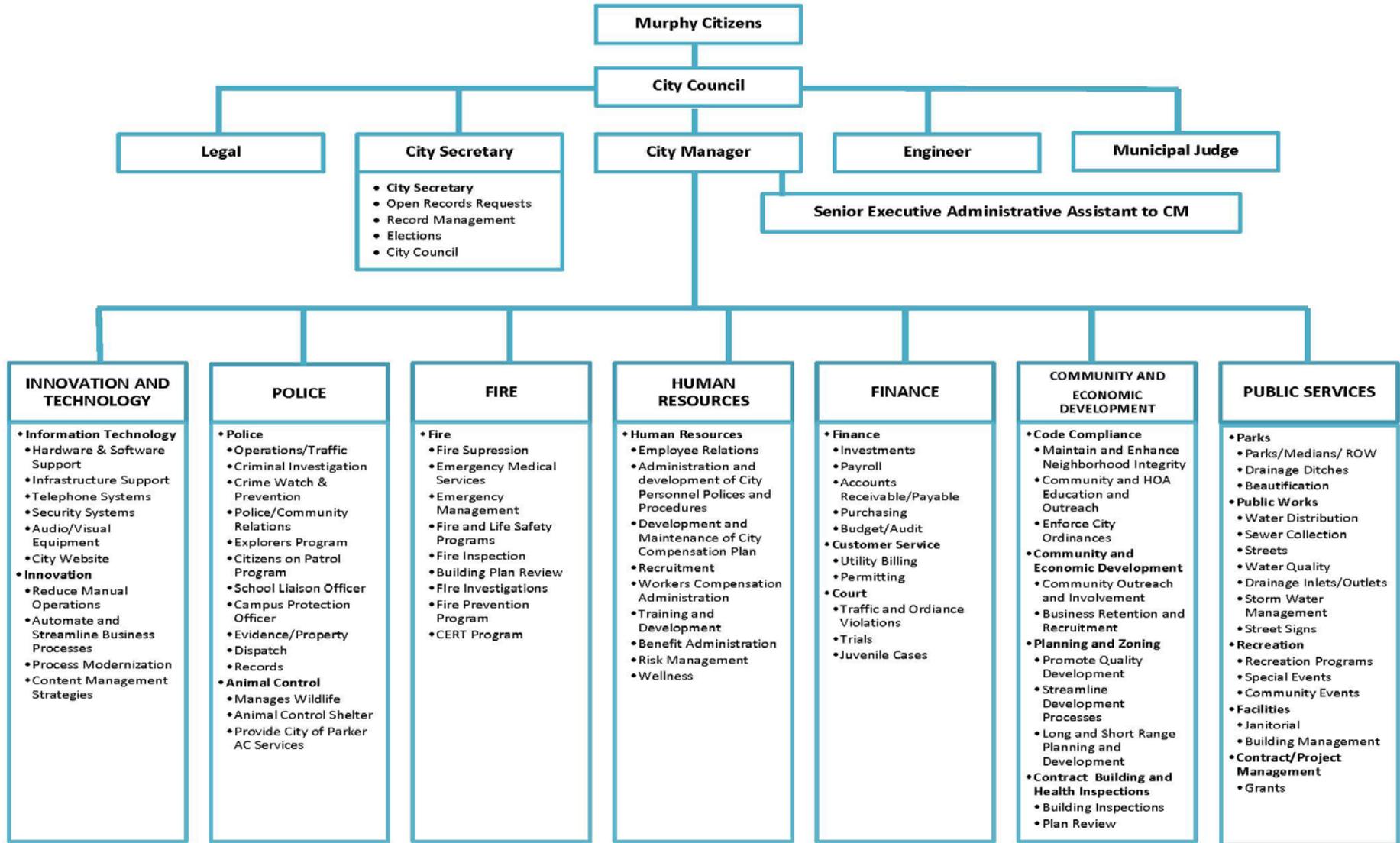


CITY OF \_\_\_\_\_  
**MURPHY**  
LIFE LIVED AT YOUR PACE

# **Additional Information**

*Fiscal Year 2017*

Exhibit A





CITY OF \_\_\_\_\_  
**MURPHY**  
LIFE LIVED AT YOUR PACE

# **Personnel Schedule**

*Fiscal Year 2017*

*Exhibit A*

**PERSONNEL SCHEDULE  
FISCAL YEAR 2017**

<b>DEPARTMENT/POSITION TITLE</b>	<b>FY16</b>	<b>FY17</b>
<b>City Manager</b>		
City Manager	1	1
Executive Assistant to the City Manager	1	1
<b>TOTAL FULL - TIME</b>	<b>2</b>	<b>2</b>
<b>Human Resources</b>		
Human Resources Manager	1	1
<b>TOTAL FULL - TIME</b>	<b>1</b>	<b>1</b>
<b>Information Technology</b>		
IT Manager	1	1
Network Analyst	1	1
Web Admin/Support Analyst	1	1
IT Business Analyst	1	1
GIS Analyst	1	1
<b>TOTAL FULL - TIME</b>	<b>5</b>	<b>5</b>
<b>City Secretary</b>		
City Secretary	1	1
<b>TOTAL FULL - TIME</b>	<b>1</b>	<b>1</b>
<b>Finance</b>		
Finance Director	1	1
Assistant Finance Director	1	1
AP/Payroll Specialist II	1	1
AP/Payroll Specialist I	1	1
<b>TOTAL FULL - TIME</b>	<b>4</b>	<b>4</b>
<b>Fire</b>		
Fire Chief	1	1
Assistant Fire Chief	1	1
Fire Marshall	1	1
Lieutenant	3	3
Administrative Assistant	1	1
Driver/Engineer	3	3
Firefighter/Paramedic	15	15
<b>TOTAL FULL - TIME</b>	<b>25</b>	<b>25</b>

*Exhibit A*

**PERSONNEL SCHEDULE  
FISCAL YEAR 2017**

<b>DEPARTMENT/POSITION TITLE</b>	<b>FY16</b>	<b>FY17</b>
<b>Facilities</b>		
Facilities Superintendent	1	1
Custodian	2	2
Maintenance Technician	1	1
<b>TOTAL FULL - TIME</b>	<b>4</b>	<b>4</b>
<b>Community Services</b>		
Administrative Assistant	0.6	0.6
Code Compliance Supervisor	1	1
Code Compliance Officer	2	2
Director Of Community & Economic Development	0.6	0.6
<b>TOTAL FULL - TIME</b>	<b>4.2</b>	<b>4.2</b>
<b>Economic Development</b>		
Director of Community & Economic Development	0.4	0.4
Administrative Assistant	0.4	0.4
Economic Development Coordinator	1	1
<b>TOTAL FULL - TIME</b>	<b>1.8</b>	<b>1.8</b>
<b>Police</b>		
Police Chief	1	1
Executive Administrative Assistant	1	1
Lieutenant	1	1
Sergeant	4	4
Police Officers	16	16
School Campus Protection Officer	1	1
School Resource Officer	1	1
Support Services Manager	1	1
Communications Supervisor	1	1
Communications Officer	8	8
Crossing Guards - PART TIME	11	11
<b>TOTAL FULL - TIME</b>	<b>35</b>	<b>35</b>
<b>TOTAL PART - TIME</b>	<b>11</b>	<b>11</b>
<b>Animal Control</b>		
Animal Control Officer	2	2
<b>TOTAL FULL - TIME</b>	<b>2</b>	<b>2</b>

*Exhibit A*

**PERSONNEL SCHEDULE  
FISCAL YEAR 2017**

<b>DEPARTMENT/POSITION TITLE</b>	<b>FY16</b>	<b>FY17</b>
<b>Recreation</b>		
Manager of Recreation Services	1	1
Recreation Specialist II	1	1
Recreation Specialist I	1	1
Recreation Specialist - PART TIME	4	4
<b>TOTAL FULL - TIME</b>	<b>3</b>	<b>3</b>
<b>TOTAL PART - TIME</b>	<b>4</b>	<b>4</b>
<b>Parks</b>		
Director of Public Services	0.5	0.5
Parks Superintendent	1	1
Sr. Grounds Keeper	1	1
Grounds Keeper II	4	4
Grounds Keeper I	4	4
Administrative Assistant	0.5	0.5
<b>TOTAL FULL - TIME</b>	<b>11</b>	<b>11</b>
<b>Municipal Court</b>		
Judge	1	1
Court Administrator	1	1
Juvenile Case Manager	1	1
Deputy Court Clerk	1	1
<b>TOTAL FULL - TIME</b>	<b>4</b>	<b>4</b>
<b>Water Distribution</b>		
Director of Public Services	0.5	0.5
Public Works Superintendent	1	1
Sr. Maintenance Worker	1	1
Maintenance Worker II	3	3
Maintenance Worker I	4	4
Administrative Assistant	0.5	0.5
<b>TOTAL FULL - TIME</b>	<b>10</b>	<b>10</b>
<b>Waste Water Collections</b>		
Maintenance Worker II	1	1
<b>TOTAL FULL - TIME</b>	<b>1</b>	<b>1</b>

*Exhibit A*

**PERSONNEL SCHEDULE  
FISCAL YEAR 2017**

<b>DEPARTMENT/POSITION TITLE</b>	<b>FY16</b>	<b>FY17</b>
<b>Customer Service</b>		
Customer Service		
Manager	1	1
Assistant Customer Service		
Manager	1	1
Customer Service		
Specialist	3	3
Meter Tech	1	1
<b>TOTAL FULL - TIME</b>	<b>6</b>	<b>6</b>
<b>Murphy Community Development Corporation</b>		
Special Events		
Coordinator	1	1
<b>TOTAL FULL - TIME EMPLOYEES</b>	<b>1</b>	<b>1</b>
<b>TOTAL FULL - TIME EMPLOYEES</b>	<b>121</b>	<b>121</b>
<b>TOTAL PART - TIME EMPLOYEES</b>	<b>15</b>	<b>15</b>

## *Exhibit A*

### 2017 Budgetary Financial Policies

Financial policies set forth the basic framework for the fiscal management of the City. Policies, which are reviewed and approved by the City Council, will be updated and implemented annually to ensure the City maintains a sound financial position in each of the City's fund and account groups. These policies are developed within the parameters set forth in the City's Charter, Article VII. The policies will provide guidelines for short and long term decision making.

#### **A. Operating Funds Budget Policies**

1. Prior to August 10th of each year the City Manager shall prepare and submit to the City Council, the annual budget covering the next fiscal year. A budget message shall be prepared in accordance with City Charter requirements.
2. The City shall operate on a current funding base. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year savings and any transfers.
3. Transfers between funds shall only be permitted to the extent that the basis and justification of the transfer can be quantified. Periodic transfers are made for administrative cost reimbursements to the various funds. In addition, fund transfers may occur when surplus fund balances are used to support non-recurring capital expenses.
4. One-time revenues in operating funds will not be used for funding of ongoing expenditures. One-time revenues shall only be used to fund capital improvements, capital equipment, or other one-time expenditures.

#### **B. General Fund Revenue Policies**

1. All new programs or service enhancements shall be implemented according to Council direction as a part of the budget process. In the event additional revenues are required to implement a new program or service enhancement, a cost benefit analysis of the program change will be conducted by the staff to determine if a new revenue source or increase in existing revenue will be needed. The analysis shall include the applicability of user fees as a source of revenue to support the new or expanded program. The maintenance and operation portion of the General Fund ad valorem tax rate shall only be raised after thorough review of other revenue sources.
2. Through the proposed budget the City shall strive to develop a balance in major revenue sources to protect the financial stability of the City in the event of severe fluctuation in the national and/or local economy. This balance will maintain a diversified and stable revenue system. The major revenue sources of the General Fund are Ad Valorem taxes, Sales Tax, Permits and all other charges for fines and services.

## *Exhibit A*

3. Charges for services shall be reviewed and updated at least every five years. The review will consider the cost of providing the service and a review of similar charges in comparable cities in the region.
4. Revenues shall be projected based on actual collections from the preceding year and estimated collections of the current fiscal year, while taking into account known circumstances that will impact revenues for the new fiscal year. Revenue projections will be made conservatively.

### **C. Utility Fund Revenue Policies**

1. A cost of service rate study will be conducted to determine rates necessary to fund the utility fund for five years. Annual reviews by staff will be performed and updates to the study will be performed as necessary to ensure that the rates in effect will fund the utility budgets.
2. Capital improvements and participation in the oversizing of utility facilities during the development of the City required as a result of growth should be paid in part through impact fees that are reviewed and adjusted within the requirements of the statute allowing their utilization.
3. Utility Fund revenues are budgeted on the basis of a normal year, not on the basis of forecasted extreme wet or dry years. The City will make every reasonable effort to ensure that an accurate measurement of water purchased and sold is maintained.
4. The City shall consider the appropriateness of using contract revenue bonds issued through the NTMWD when considering the issuance of revenue bonds.

### **D. Debt Service Fund Revenue and Expenditure Policies**

1. The City will issue only multi-year debt and the debt will be used only to fund capital projects that cannot be funded by current revenues except as may be otherwise required by an emergency or other unforeseen circumstance.
2. To minimize interest costs on issued debt, the City will structure debt with maturities not to exceed 20 years. Longer issues may be authorized in the unusual case of a substantially longer life or other extenuating circumstances. The final maturity date for any multi-year debt will not exceed the expected useful life of the capital improvement so financed.
3. An evaluation of existing and projected overlapping and direct debt shall be reviewed by the City Council, City's Financial Advisors, as well as any committee appointed by the Council to develop recommendations for proposed new debt for the City. Estimates of growth shall be conservative and consideration will be given as to the City's future ability to repay the debt and maintain an ability to issue additional unforeseen debt.

*Exhibit A*

**E. Special Revenue Funds Revenue and Expenditure Policies**

1. Special revenues include funds received for park programs. Funds generated from this source will be used for the expansion of park services.

**F. Reserve Fund Balance Policies**

1. The proposed General Fund budget shall be submitted to the City Council with a fund balance reserve of not less than 10 percent of total budgeted expenditures for each fiscal year. It is the goal of the Council to accumulate a fund balance of 15 percent of total expenditures.

*Within the Reserve Fund, Replacement Fund shall be created and funded. The Replacement Fund is intended to fund major expenditures that the City will incur as it strives to provide for its citizens. The City Council will consider allocating the following percentages of the total General Fund expenditure budget annually during its budget retreat:*

**1% Fire Department Vehicle and Equipment Replacement Fund;**

**1% Vehicle Replacement Fund;**

**1% Equipment Replacement Fund; and**

**2% Building Renovation and Repair Fund**

2. Debt Service Fund balances shall not have a balance that exceeds five percent of the general obligation debt outstanding principal. Debt service fund balances in excess of this requirement may be drawn down to be used to reduce ad valorem tax revenue for bond principal and interest payments on existing or new debt. Consideration will be given to the impact such use would have on future tax rate calculations. Fund balance requirements shall always be in agreement with bond covenants.

3. All other fund balances shall be maintained at a level necessary to ensure stability in the event of a decline in revenues dedicated to that fund.

4. Fund balances which exceed the minimum levels established for each fund may be used for non-recurring capital projects or programs or in emergency situations.

**G. Operating Fund Expenditures**

1. Operating fund expenditures shall be accounted for and budgeted in four major categories:

- a. Personnel Services
- b. Materials and Supplies
- c. Contractual Services
- d. Capital Outlay

## *Exhibit A*

2. The operating budgets for all Funds shall be approved by the City Council at the departmental level. ***Any change to a department's line item budget more than 25%, the City Manager shall notify the City Council and discuss the change in the next monthly financial report.*** Reviews of the operating budgets shall be performed quarterly or as needed and budget amendments shall be presented to City Council when necessary.
3. The proposed budget shall appropriate sufficient funds for operations to maintain existing quality and scope of City services and where appropriate include funds for expanded or new services.
4. The City will regularly examine programs and services in order to reduce operating cost or enhance service levels without cost increases.
5. Personnel service expenditures will reflect the minimum staffing to provide approved quality and scope of City services.
6. The City will provide a competitive compensation and benefit plan to attract and retain quality employees in order to provide high quality service.
7. Supply expenditures shall be sufficient to ensure optimal productivity of City employees. Maintenance expenditures shall be sufficient to ensure a relatively stable level of maintenance expenditures each budget year and to enhance and prolong the life of capital equipment and property.
8. Expenditures for new capital equipment shall be made only to enhance employee productivity, improve quality of service, or expand scope of services.
9. The City will evaluate the methods for providing public services in order to reduce operating expenditures and/or enhance quality and scope of services without increased costs.

### **H. Capital Project Expenditures**

1. The City will develop a multi-year plan for capital projects, which identifies all projects likely to be constructed within a five-year period. The multi-year plan will reflect for each project the likely funding source and timeframe for completion.
2. Capital projects will be constructed to:
  - a. Protect or improve the community's quality of life.
  - b. Protect or enhance the community's economic vitality.
  - c. Support and service new citizens and development.
  - d. Provide significant rehabilitation of City infrastructure for sustained service.
3. The City will develop and implement a vehicle and equipment replacement program. This program will address the age, mileage/hours, repairs and condition of each vehicle and equipment in order to provide a timely replacement.

*Exhibit A*

**I. Budgetary Finance Committee**

*The City Council may appoint a Budgetary Finance Committee in July of each year for a one (1) year term. The Committee will review the City Manager's submitted August Annual Budget, the Audit Financial Report in March, and the Budgetary Financial Policies of the City. Any items of concern or interest shall be brought to the City Council's attention within thirty (30) days of receiving the proposed budget or Audit Financial Report. The Committee shall be comprised of two council members, finance director, and two citizens at large.*