

Permit Application –

The following information must be completed on the permit application before submittal for a permit:

The project address (including Suite number, if applicable).

- Legal description including Lot number, Block and Subdivision (if available).
- Names, addresses and phone numbers for the property owner and general (building) contractor.
- Names, addresses, phone numbers for the electrical, plumbing and mechanical contractors (if applicable).
- Class of work (i.e. – new, addition, alteration, repair, move or demolition).
- Description of work.
- Plan number (if applicable).
- TDLR (Texas Department of Licensing and Registration) Project Number (if commercial project with valuation of more than \$50,000).
- Breakdown of square footage (i.e. – garage, porches, patios and total under roof).
- Water Meter size.
- Number of fireplaces, metal or masonry.
- Number of stories.
- Number of dwelling units (if applicable).
- Valuation of work.
- Signed and dated by Owner or Authorized Agent.
- All contractors including sub contractors must be currently registered to do work in The City of Murphy before permit will be released.

Note –

- Permit Holder is responsible for requesting and completing all required inspections.
- Permit package must be posted on job site at the time of an inspection.
- Any incomplete Permit Applications will not be processed and will be returned to the Applicant.

New Single-Family Residential Permits

Please Submit: Completed permit application

- 3 sets of plans
- 3 plot plans
- 3 foundation plans with engineer's seal
- 3 copies of the engineer's letter
- \$ 430 check for water = \$ 330.00 for a 3/4 inch water meter + \$100.00 refundable deposit*
*(to be paid to the Customer Service Department)

Customer Service Department

206 North Murphy Road • Murphy, Texas 75094 • Tel: 972.468.4100 • Fax 972.468.4127
Email: customerservice@murphytx.org Website: www.murphytx.org

- Separate check for permit fees (according to following fee schedule) to be paid to the Customer Service Department when permit is submitted
- A third check for Impact Fees (if applicable, please see Impact Fee Ordinance)

Fee Schedule for New Residential Projects:

- All Single Family Residences are under the 2006 International Residential Code adopted by the City in March 2009.
- New, Repair, and/or Remodel Permit Fee

Section 2.100 Building/Construction Plan Review Fees

- Minimum fee for any permit is \$75.00.
- All Fees (Building Permit, Impact Fee, Meter, etc.) will be paid prior to each building permit being issued
- Work started without a permit: Permit fee \$ x 2.
- Permit Replacement: \$15.00
- Re-stamp Fee: \$30.00/hour (minimum \$15.00)
- Addendum Review Fee: \$30.00/hour (minimum \$15.00)
- Structure Demolition: \$10.00 per \$1000 (minimum \$100.00)
- Interior Finish Demolition: \$10.00 per \$1000 (minimum \$100.00)
- Structure Moving Permit: \$10.00 per \$1,000 (minimum \$100.00). If applicable, plumbing, electrical and mechanical permits are required. For Bond information see Section 66-42 of the Code of Ordinances.
- Fence Permit: Residential: \$75.00 Commercial: \$150.00
- 100% of any Outside Service Cost will be charged.

Residential One and Two Family Dwellings: New, Additions, Remodels

- Building Permit: \$0.64 per total square feet of structure. (minimum \$75.00) Calculate the permit fee by multiplying \$0.64 x square footage.
- New Additions, Remodels, Alterations: \$10.00 per \$1,000 valuation of work (minimum \$75.00)
- Service Inspection Certificate fee of \$30.00 for each single family residence permit.
- Mechanical, Electrical, Plumbing Fees for Trade Permits: \$75.00.
- Residential Irrigation: \$150.00
- Residential accessory structures: if applicable, plumbing, electrical and mechanical permits are required
- Less than 500 square feet: \$75.00
- 500 square feet and greater: \$10.00 per \$1,000 (minimum \$75.00)
- Expired Permits or Change in Ownership/Name: \$500.00

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Commercial Projects: New, Addition, Alteration, or Interior Finish and Multi-family Dwellings

Building Permit: \$10.00 per \$1,000 valuation of work. (minimum \$75.00).

Calculate the Building Permit fee by multiplying the valuation of work by .010.

When applicable, add mechanical, electrical, plumbing fees to building permit. MEP fees are calculated by the addition of the following for each trade:

Calculated by Square Footage per Trade

1 – 3,000 square feet	\$60.00
3001 – 10,000 square feet	\$80.00
10,001 – 100,000 square feet	\$100.00
Over 100,000 square feet	\$120.00

Mechanical, Electrical, Plumbing Fees for Single Trade Permits \$75.00.

Commercial irrigation: \$250.00.

Health Plan Review Fee: \$300.00.

Health Inspection for Foster Care: \$100.00

Residential and Commercial

- 100% of Outside Service Cost will be charged
- All Fees (Plan review, Permit, Impact, etc.) will be paid prior to each building permit being issued
- Plans that are rejected after the initial review may be resubmitted with corrections and incur a \$50.00 fee. Any subsequent reviews will incur a fee equal to the appropriate fee from the schedule below plus an additional fee of \$100.00.

Section 2.200 Building, Construction and Trades Inspection Fees

Applicable to Fire Alarms, Fire Sprinkler Supply Line and Fire Sprinkler Re-inspections; not applicable to Fire Safety Inspections – see applicable section.

Re-inspection fees are charged for all failed inspections.

- Re-Inspection Fees – to be paid prior to requesting a re-inspection
 - \$75 for first failed inspection
 - \$100 for second failed inspection
 - \$150 for third and each additional failed inspections
- Same Day Inspection called in after cut off time specified by Customer Service Department is \$60; due prior to inspection request being made.
- Requested same day re-inspection . . . \$100 + re-inspection fee, due prior to inspection request being made.

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Section 2.300 Certificate of Occupancy Permits

- A certificate of occupancy is required prior to any commercial structure being occupied by a new business and/or new management.
- A separate permit is required for all Certificate of Occupancies: \$75.00.
- All final inspections are to be completed and inspection fees paid prior to the Occupancy Inspection.
- Clean and Show: \$75.00
- In-Home Day Care Certificate of Occupancy: \$75.00

Section 2.400 City Payment Charges

- \$25.00 for any returned check
- \$2.00 for each online and telephone credit card payment for Municipal Court and Building Permits.

Section 2.500 Contractor Registration Fees

Annual registration is to be renewed upon expiration date assigned by the City. Photo ID, Proof of Liability Insurance, and any required State issued licenses must be presented in person by the *license holder* at the time of registration. Fire Alarm Installers and Fire Sprinkler installers who are properly registered with the State Fire Marshal are exempt from this registration requirement as a matter of state law. Only persons properly registered may submit plans or perform installations of fire alarms or fire sprinklers.

- | | |
|----------------------|----------|
| • General Contractor | \$100.00 |
| • Sub contractor | \$100.00 |
| • Electrical Master | \$100.00 |
| • Plumbing Master | \$0.00 |
| • Mechanical Master | \$100.00 |

Water Meter Fees

- | | |
|----------------------------------|------------|
| • ¾ inch (Residential Standard): | \$330.00 |
| • 1 inch: | \$420.00 |
| • 1 ½ inch: | \$950.00 |
| • 2 inch Turbine: | \$1,125.00 |
| • 2 inch Compound: | \$1,615.00 |

A price quote will be given by the Public Works Department for meters over 2 inches.

*Note: Builders will be charged same rates for Water and Sewer as Residential Customers. No garbage service or garbage fee will be billed to builders. Builders will receive a monthly water bill. Water Deposit is \$100.

Sewer Connection Fees

- 4 inch tie-in: \$150.00
- 6 inch tie-in: \$300.00
- 8 inch tie-in: \$500.00

Sewer Taps and Water Taps

100% of Cost for Installation + Sewer Connection Fee + Meter Fee

Water and Wastewater Impact Fee's

City	Meter Size	Irrigation Water	Wastewater	Domestic Total
Murphy	3/4 inch	\$883.43	\$2,715.22	\$3,598.65
	1 inch	\$2,208.58	\$6,788.05	\$8,996.63
	1 1/2 inch	\$4,417.15	\$13,576.10	\$17,993.25
	2 inch Compound	\$7,067.44	\$21,721.76	\$28,789.20
	2 inch Turbine	\$8,834.30	N/A	\$8,834.30
	3 inch Compound	\$14,134.88	\$43,443.52	\$57,578.40
	3 inch Turbine	\$21,202.32	N/A	\$21,202.32
	4 inch Compound	\$22,085.75	\$67,880.50	\$89,966.25
	4 inch Turbine	\$37,104.06	N/A	\$37,104.06
	6 inch Compound	\$44,171.50	\$135,761.00	\$179,932.50
	6 inch Turbine	81,275.56	N/A	\$81,275.56
	8 inch Compound	70,674.40	\$217,217.60	\$287,892.00
	8 inch Turbine	\$141,348.80	N/A	\$141,348.80

*Domestic Meters require both water & wastewater fees to be paid.

*Irrigation Meters require only a water fee to be paid.

Hydrant Meter Rental

- Deposit \$1500.00, refundable upon return of meter in working condition
- Water Fee - \$100.00 + \$3.00 per 1000 gallons used
- Water readings will be given to the City Customer Service Department on a weekly basis or a \$500 penalty may result.

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Single Family Residence Inspections

T-Pole

Plumbing Rough (Form Survey required at Plumbing Rough inspection)

Foundation

Inspection for electrical rough, mechanical rough, and plumbing top-out must be called in together.

Frame

Third party insulation inspection (*in accordance with the 2006 International Energy Conservation Code)

Sheetrock

Flatwork

Meters* This includes Gas & Electric Meters

(*meters are released by the City of Murphy after inspection has been passed)

Final

(* must furnish a letter from third party certifying compliance with 2006 International Energy Conservation Code and a Drainage Survey with a licensed surveyor or registered professional engineer's seal)

Please include the following information when calling for an inspection:

Builder's name

Contact person name & phone number

Inspection Address

Permit #

Subdivision Name

Inspection requested

The site is assumed ready for inspection at the time of your inspection request unless otherwise noted. Please specify if you are requesting a re-inspection when calling. Inspections will not be made when work is in progress. **The inspection request line is accessible 24 hours a day by calling (972) 468 – 4050.** The inspection line is dedicated solely for inspection requests, all other calls should be made to Customer Service at 972-468-4100.

Questions for the Building Inspector may be directed to Customer Service Department at 972-468-4100 or by email at customerservice@murphytx.org.

Business Hours are 8 a.m. to 5:00 p.m. Monday – Friday.

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