



CITY OF \_\_\_\_\_  
**MURPHY**  
LIFE LIVED AT YOUR PACE

# Annual Budget

Approved  
Fiscal Year 2011

This budget will raise more total property taxes than last year's budget by \$412,877 or 5.2%, and of that amount \$158,493 is tax revenue to be raised from new property added to the roll this year.

City Council

Bret M. Baldwin, Mayor  
John Daugherty, Mayor Pro-Tem  
Colleen Halbert, Deputy Mayor Pro-Tem  
Mike Daniel  
Scott Bradley  
Dennis Richmond  
David Brandon

City Manager

James Fisher

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## *Murphy's Vision Statement*

*Murphy will remain a vibrant, family-oriented, distinctive city that fosters a strong sense of community and connection between its local government and citizens.*

# *Murphy's Economic Strategic Vision*

*Murphy seeks to remain a vibrant, family oriented community that fosters a strong communications link between its local government and citizens.*

*We are dedicated to ensuring that the city remains a highly desirable place in which to live and raise a family. Our leaders strive to support a proactive city that:*

- Is safe and secure*
- Keeps its citizens informed*
- Encourages civic involvement and community activities*
  - Upholds quality building standards*
  - Provides access to inviting parks and trails*
- Maintains solid relationships with neighboring communities*
- Strengthens business and economic vitality.*



August 9, 2010

Mayor Bret Baldwin  
Murphy City Council  
206 N Murphy Road  
Murphy, TX 75094

Dear Mayor Baldwin:

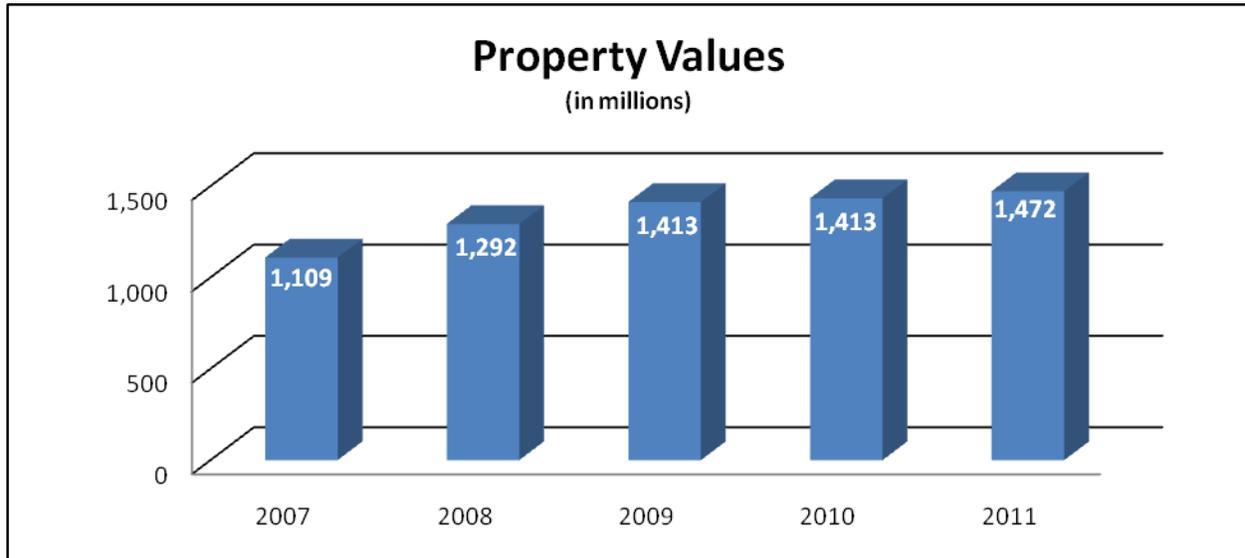
I am pleased to submit the FY11 Annual Budget for the period of October 1, 2010 through September 30, 2011. The FY11 Annual Budget reflects the anticipated revenues and proposed expenditures for municipal services. The FY11 Annual Budget has been prepared in accordance with our financial policies and Section 7.02 of the City Charter for the City of Murphy.

The FY11 Annual Budget is a bold, strong, conservative budget that reflects the bright future for our community. The City Council and staff began preparation of this budget in March during the annual City Council retreat. At this retreat, we looked at the FY10 Budget and had an honest assessment of how we are doing as a City. We discussed expectations of our citizens and how we are going to meet them. We reviewed our Five Year Capital Plan and discussed how we could fund the various items and the priority of the items listed. We discussed goals, priorities, and concerns for the upcoming year and directed staff to incorporate these in the development of FY11 Annual Budget. The proposed budget reflects the conservative fiscally responsible leadership established by the City Council, while progressively meeting the needs and expectations of our community.

I am excited about Murphy's future and as you review the following sections of this letter regarding the budget, I believe you will see that Murphy has a solid foundation to continue to build upon a great community. It is also a great place to work, raise a family, and operate a business.

## Property Values

The total assessed property value for the FY11 Budget is \$1,471,745,649. This is an increase of approximately 0.25 percent over the current year. The City has seen an increase in residential building permits this year and has seen several new businesses open. Since 2006, the City has seen a steady increase in property tax valuations and that is likely to continue through residential and commercial build out.



## Revenues

The City of Murphy receives approximately 49.2% of the budgeted revenues from property taxes. The City's property taxes are divided into two components: maintenance and operations (M&O) and debt service. The M&O portion funds the daily operations of City government, such as administration, fire, parks, police, streets and sanitation. Debt service is the portion that pays for debt the City has incurred to provide essential services to our community. The proposed tax rate for FY11 is \$0.5650 per \$100 valuation. The M&O rate is \$0.317442 (decrease of \$0.016647) and the debt service rate is \$0.247558 (an increase of \$0.043242). The reason for the increase in the debt service rate is because the City issued \$4.8 million of the \$16 million Bond Initiative for parks, street rehabilitation, land acquisition, and median beautification. The City also issued debt for a new ambulance and fire engine for public safety.

The average single family home is currently valued at \$251,303 and would pay approximately \$1,419.86 in city property taxes.

Sales tax generates approximately 9.4 percent of the General Fund revenue and this number should increase due to new businesses opening and a recovering economy. Solid waste generates approximately 8.5 percent in General Fund revenue, followed by the franchise tax at 7.8 percent, permits and licenses at 6.6 percent, miscellaneous revenue at 5.8 percent and Municipal Court revenue at 4.0 percent. The

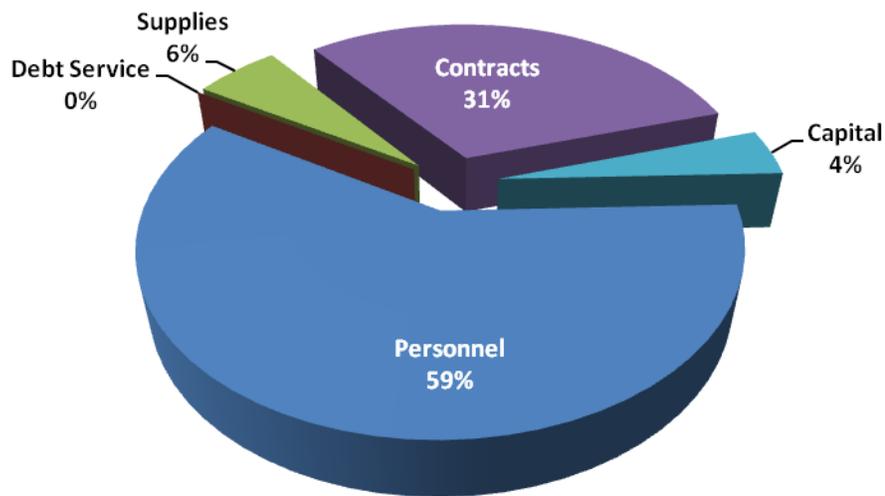
General Fund also receives an \$850,000 transfer from the City's Utility Fund to offset expenses incurred in the General Fund for Utility Fund issues.

As you can see the City is heavily dependent on property taxes for General Fund revenue. The City also receives 6.6 percent in revenue from permits and licenses and that number will decrease as we get closer to build out in 2018. The City must continue to diversify our revenue sources by increasing the commercial businesses that generate sales tax. However, we must be careful in the area of economic development. The City should encourage businesses that are unique and compliment our community. They should not only increase sales taxes but also increase property values for them and surrounding neighbors.

### **Expenditures**

The greatest asset of the City of Murphy is our employees. They are the ones that provide the exceptional service that our citizens expect and deserve. Personnel costs represent approximately 59% of the proposed expenditures. This is a significant cost in the General Fund and one that must be examined closely every year. This year, I am recommending pay increases for a percentage of our employees while others will get a one-time payment. This will allow the City to develop a pay plan that shows market ranges for employee positions and serves as a good budgeting tool for future decisions. Currently the City studied neighboring cities and developed a market range of salaries from minimum to maximum ranges. The City of Murphy employee salaries are all over the board and this proposed pay plan will create a level playing field. The pay plan will be introduced on October 1, 2010 and phased in over the next two years, with possible pay adjustments occurring every six months. More information about this process has been provided to the City Council in an earlier memo.

Contractual services are the second greatest expenditure line item at approximately 31 percent. This is due to outsourcing janitorial services, right-of-way maintenance, and service contracts for City facilities. Materials and supplies account for 5.6 percent and capital purchases account for 5.3 percent of expenditures.



**Utility Fund**

The Utility Fund accounts for the water and sewer services provided to the residents of the City of Murphy. All activities necessary to provide such service are accounted for in this fund, including construction, financing and related services. No taxes are used to support these services.

The following departments are funded through the Utility Fund:

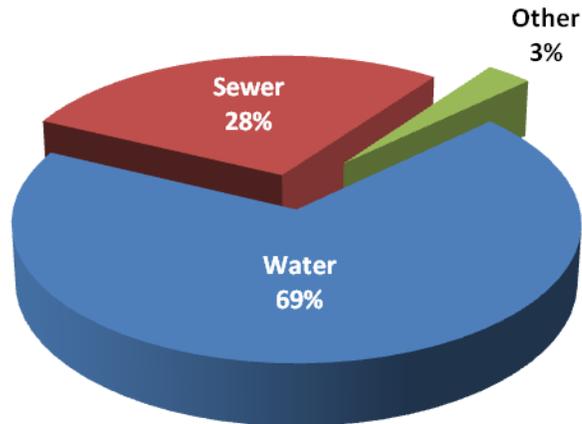
- Water Distribution;
- Wastewater Collection; and
- Water Billing.

The Utility Fund revenues total \$5,343,600 for the FY11 fiscal year budget, an increase of 2.2 percent from the FY10 budget, while expenditures total \$4,450,500, an increase of 2.8 percent. A transfer of \$850,000 to the General Fund is also included in the budget for FY11. The projected unrestricted retained earnings is \$2,133,486, a 47.9% of total expenditures less any transfers which is more than the suggested minimum.

The City of Murphy’s goal is to provide a quality water and sewer system with minimal cost to the residents of Murphy. Currently, the City maintains 90 miles of water lines and 84 miles of sewer lines, as well as 950 fire hydrants. Sewer rates are based on a winter average of water usage (November, January and February) instead of the flat rate that was used. It is anticipated that North Texas Municipal Water District will continue to raise the wholesale rate that the City pays for water.

The main source of revenues for this fund is water and sewer fees for both residential and commercial customers. Revenues from the sale of water are projected at \$3,700,000 for FY11, a 1.4 percent increase from FY10 budget, while sewer sales are projected at \$1,500,000, a 3.4 percent increase. Total revenues are up by

\$112,800 or 2.2 percent from FY10 budget. Below is a breakdown of revenues from each source.



The main focus for the Utility Fund is to maintain current levels of service and to provide services for the continued residential growth and improve commercial development within the City. Total expenditures for the FY11 budget are \$4,450,500 which includes \$1,696,000 for the purchase of water from North Texas Municipal Water District and \$709,800 to North Texas Municipal Water District for the treatment of wastewater.

The City's Utility Fund is our enterprise fund and it should generate enough revenue to cover expenses, current and future. This fund really needs to be examined within the next year to ensure it is meeting expectations.

### **Capital Improvement Fund**

The citizens of Murphy overwhelmingly approved a \$16 million bond program in November 2008. During the past year, the City has had four parks under construction, median beautification project, and will begin street rehabilitation throughout the City this month. Staff has also completed the right-of-way that is necessary for the expansion of North Murphy Road and has also completed architectural renovation drawings for the Old Murphy Schoolhouse. The City anticipates construction to begin this fall and the Old Murphy Schoolhouse will be converted to a Community Center opening in October 2011.

The City will also see the arrival of a new ambulance and fire engine in FY11. These items were purchased in FY10 through tax notes. Also, in FY11, the City's second elevated storage tank will be activated. This item is supported by the Utility Fund debt service account.

In FY11, the City anticipates purchasing two new vehicles for the Police Department, new equipment in parks, Information Technology improvements, and repairs to the Municipal Complex. Staff will continue to follow its Five Year Capital Projects and Purchasing Plan that was discussed during the City Council retreat.

#### **4A Economic Development Fund**

The Murphy Economic Development Corporation (MEDC) was formed in June 2003 following a referendum by the voters of Murphy which permits the Corporation to receive funds from a half-cent sales tax, generated within the city limits, collected for economic development. Sales tax proceeds are used to promote economic growth and give the Corporation flexibility to assist with infrastructure, training and other items of key importance to retain and recruit businesses to Murphy. Total revenues for FY11 are projected at \$453,500.

#### **4B Community Development Fund**

The Murphy Community Development Corporation (MCDC) is a 4B sales tax corporation whose purpose is to promote projects to enhance the community's image through beautification, parks and open space ventures. The MCDC was created in June 2003 by the Murphy City Council and residents who recognized the need to set aside the money for these important public services.

#### **Debt Service Fund**

The total general obligation outstanding is \$49,525,245 payable over the next 20 years. The portion of the debt payable in FY11 is \$2,270,000 in principal and \$1,523,600 in interest. The tax rate necessary to generate the appropriate amount of taxes to pay the debt service requirement is \$0.247558 per \$100 valuation.

#### **Impact Fee Fund**

The Impact Fee fund provides for water and sewer infrastructure projects based strictly on the impact of new development. The use of these funds must only be used for water and sewer projects that are needed to provide the community with such service based on new development. This fund cannot be used for any projects related to maintenance and operation.

#### **Conclusion**

Finally, I would like to thank Linda Truitt, Finance Director, for her long hours in budget preparation and for her expertise in budget recommendations. I would also like to thank the City Council and Leadership Team for their contributions and support in the development of the FY11 Annual Budget.

Sincerely,

James Fisher  
City Manager



CITY OF \_\_\_\_\_  
MURPHY

*LIFE LIVED AT YOUR PACE*

# **General Fund Budget** ***FY2011***

# General Fund

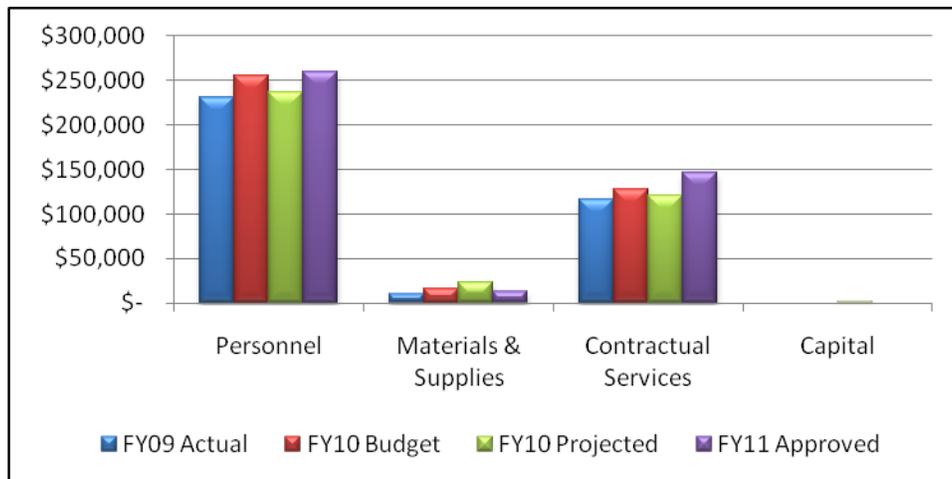
## Summary of Revenues & Expenditures

	FY09 Actual	FY10 Budget	FY10 Projected	FY11 Approved
<b>Beginning Fund Balance</b>	<b>\$ 926,295</b>	<b>\$ 1,122,035</b>	<b>\$ 1,647,613</b>	<b>\$ 2,247,368</b>
<i>Property Taxes</i>	4,790,766	4,857,000	4,961,000	4,741,000
<i>Sales Tax</i>	795,139	750,000	850,000	905,000
<i>Franchise</i>	809,385	760,000	739,800	751,100
<i>Permits</i>	578,888	400,000	655,700	633,700
<i>Fines</i>	445,272	400,000	390,000	390,000
<i>Other</i>	539,557	412,000	541,900	555,700
<i>Solid Waste</i>	738,486	763,000	788,500	816,900
<i>Fund Transfer</i>	850,000	850,000	850,000	850,000
<b>Total Revenues</b>	<b>\$ 9,547,492</b>	<b>\$9,192,000</b>	<b>\$ 9,776,900</b>	<b>\$ 9,643,400</b>
<b>EXPENDITURES</b>				
<i>Administration</i>	356,410	399,700	381,250	419,700
<i>Human Resources</i>	124,623	129,000	127,150	157,950
<i>Info Technology</i>	178,781	215,700	208,100	494,550
<i>City Council</i>	269,532	296,000	280,650	280,000
<i>City Secretary</i>	211,450	163,500	143,120	185,950
<i>Finance</i>	350,015	394,300	375,975	393,200
<i>Fire</i>	1,927,746	1,991,100	1,929,550	2,048,600
<i>Public Works</i>	223,039	244,300	237,800	250,100
<i>Facilities</i>	324,959	322,100	375,200	463,300
<i>Community Dev</i>	487,534	482,900	452,950	477,000
<i>Police</i>	2,607,237	2,621,600	2,788,000	2,838,700
<i>Animal Control</i>	68,406	75,400	63,400	68,400
<i>Parks</i>	767,027	816,800	860,150	946,200
<i>Court</i>	231,020	208,000	210,850	208,650
<i>Solid Waste</i>	609,288	642,000	623,000	655,700
<i>Proposed Additional Capital</i>			120,000	
<b>Total Expenditures</b>	<b>\$ 8,737,068</b>	<b>\$ 9,002,400</b>	<b>\$ 9,177,145</b>	<b>\$9,888,000</b>
<b>Reserves</b>	<b>-</b>	<b>143,000</b>		
<b>Revenues less Expenditures</b>	<b>\$ 810,424</b>	<b>\$ 46,600</b>	<b>\$ 599,755</b>	<b>\$ (244,600)</b>
<i>Transfer Out</i>	89,106	-	-	-
<b>Ending Fund Balance</b>	<b>\$ 1,647,613</b>	<b>\$ 1,168,635</b>	<b>\$2,247,368</b>	<b>\$2,002,768</b>

## City Administration

City Administration is the office of the City Manager. The City Manager is the primary point of contact between the City's departments and the Mayor and City Council. The main function is to lead, guide and provide coordination to the departments as they implement City policies. This office presents the Annual Budget and Capital Improvement Program to City Council and provides accurate, timely information and recommendations regarding city wide policies

<b>Expenditures by Category</b>	<b>FY09 Actual</b>	<b>FY10 Budget</b>	<b>FY10 Projected</b>	<b>FY11 Approved</b>
<b>Personnel</b>	230,384	255,100	236,700	260,400
<b>Materials &amp; Supplies</b>	9,801	16,800	23,000	12,800
<b>Contractual Services</b>	116,225	127,800	120,650	146,500
<b>Capital</b>	-	-	900	-
<b>Total</b>	<b>\$ 356,410</b>	<b>\$ 399,700</b>	<b>\$ 381,250</b>	<b>\$ 419,700</b>

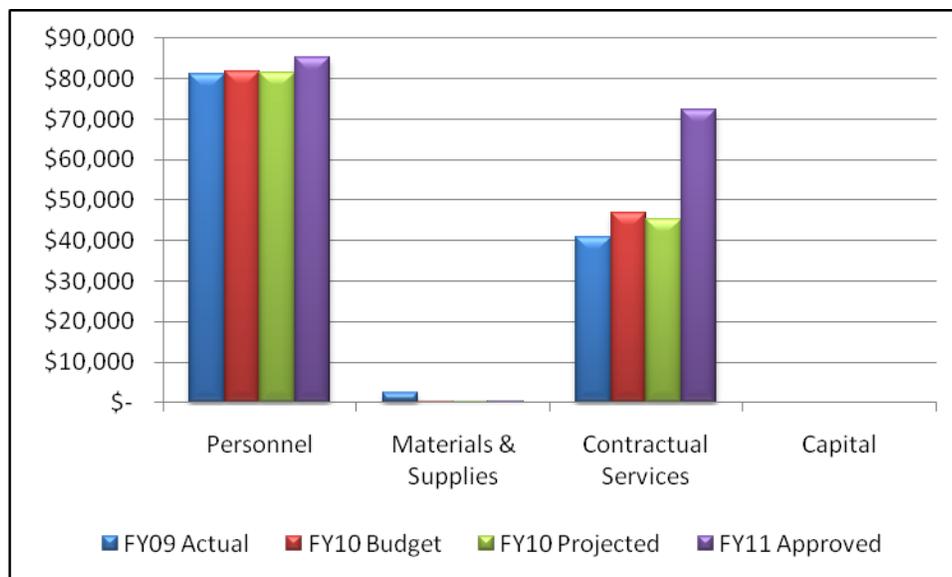


<b>Personnel Breakdown</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>
<b>City Manager</b>	1	1	1
<b>Asst to City Manager</b>	-	.30	.10
<b>Sr Exec Administrative Asst</b>	-	1	1
<b>Executive Assistant</b>	1	-	-
<b>Total</b>	<b>2</b>	<b>2.30</b>	<b>2.10</b>

## Human Resources

The Human Resources Department is responsible for coordinating the recruiting of staff, employee benefits, personnel policies, compensation programs, ensuring compliance with all State and Federal employment laws, training programs and managing risk management for the city.

<i>Expenditures by Category</i>	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b>Personnel</b>	81,286	81,900	81,550	85,250
<b>Materials &amp; Supplies</b>	2,355	300	300	400
<b>Contractual Services</b>	40,982	46,800	45,300	72,300
<b>Capital</b>	-	-	-	-
<b>Total</b>	<b>\$ 124,623</b>	<b>\$ 129,000</b>	<b>\$ 127,150</b>	<b>\$ 157,950</b>

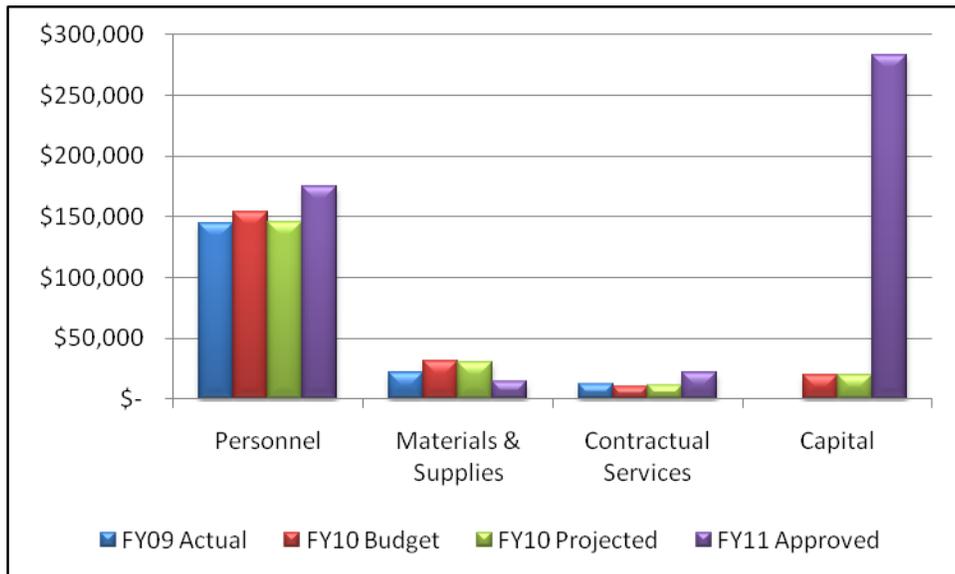


<i>Personnel Breakdown</i>	<i>FY09</i>	<i>FY10</i>	<i>FY11</i>
<b>Human Resources Manager</b>	1	1	1
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Information Technology

Information Technology's primary responsibility includes support and maintenance of hardware and software for the City's computer network infrastructure. Additional responsibilities includes the telephone system, dispatch equipment, security systems, audio/visual equipment in the council chambers, event photos, in-car video for police and the city website.

<i>Expenditures by Category</i>	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b>Personnel</b>	145,108	154,100	146,000	174,850
<b>Materials &amp; Supplies</b>	21,660	31,400	30,700	14,400
<b>Contractual Services</b>	12,013	10,200	11,400	22,000
<b>Capital</b>	-	20,000	20,000	283,300
<b>Total</b>	<b>\$ 178,781</b>	<b>\$ 215,700</b>	<b>\$ 208,100</b>	<b>\$ 494,550</b>

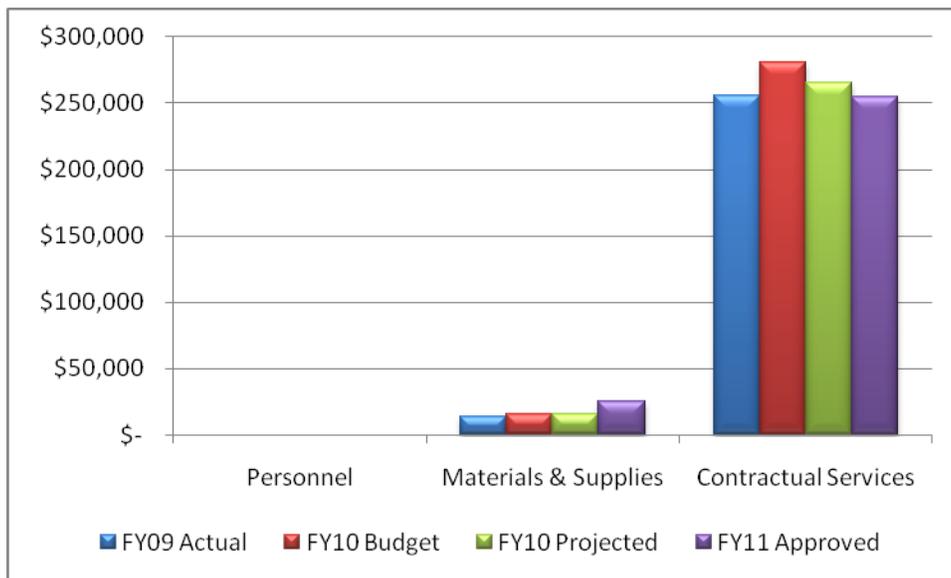


<i>Personnel Breakdown</i>	<i>FY09</i>	<i>FY10</i>	<i>FY11</i>
<b>IT Manager</b>	1	1	1
<b>Network Administrator</b>	1	1	1
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>

## City Council

The City Council is elected at large and is composed of a Mayor and six Council Members. They are responsible for appointing and removing the City Manager, City Secretary, City Attorney, and Municipal Judge. Other responsibilities include adopting the budget and setting the tax rate, legislating policies, establishing administrative departments, making board appointments and approving plans. The City Council must hold at least two meetings monthly and may call special meetings in accordance with State law.

<b>Expenditures by Category</b>	<b>FY09 Actual</b>	<b>FY10 Budget</b>	<b>FY10 Projected</b>	<b>FY11 Approved</b>
<b>Personnel</b>	-	-	-	-
<b>Materials &amp; Supplies</b>	14,043	15,300	15,600	25,300
<b>Contractual Services</b>	255,489	280,700	265,050	254,700
<b>Capital</b>	-	-	-	-
<b>Total</b>	<b>\$ 269,532</b>	<b>\$ 296,000</b>	<b>\$ 280,650</b>	<b>\$ 280,000</b>

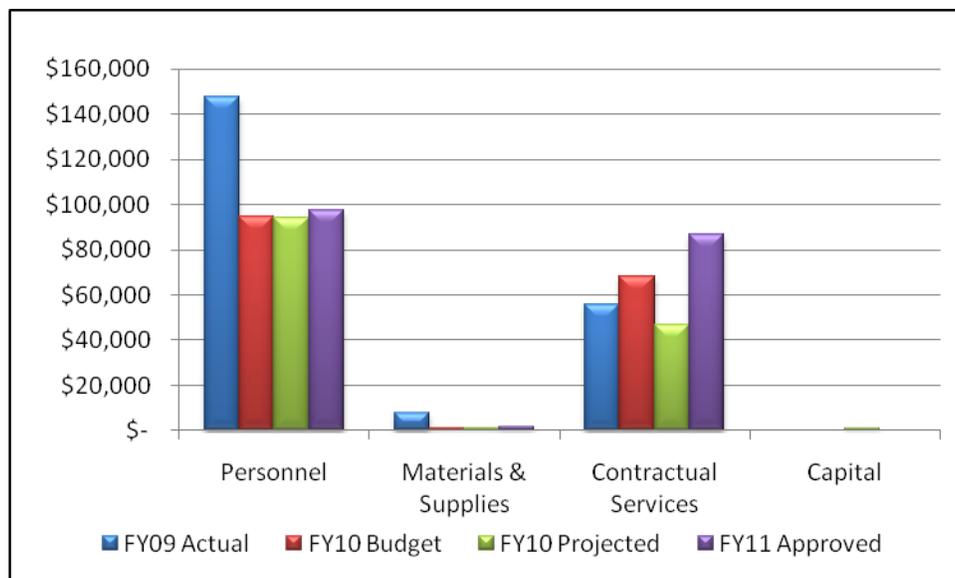


<b>Personnel Breakdown</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>
<b>No Personnel</b>			

## City Secretary

The City Secretary's office strives to provide quality service and information to the citizens, the City Council, and City staff, as well as maintain official city records for historical preservation. This office is responsible for preparing Council agenda packets and information, recording Council meeting minutes, preparing and posting public notices, managing public information requests, and administering City elections.

<i>Expenditures by Category</i>	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b>Personnel</b>	147,977	94,500	94,100	97,550
<b>Materials &amp; Supplies</b>	7,711	1,100	1,120	1,600
<b>Contractual Services</b>	55,762	67,900	47,000	86,800
<b>Capital</b>	-	-	900	-
<b>Total</b>	<b>\$ 211,450</b>	<b>\$ 163,500</b>	<b>\$ 143,120</b>	<b>\$ 185,950</b>

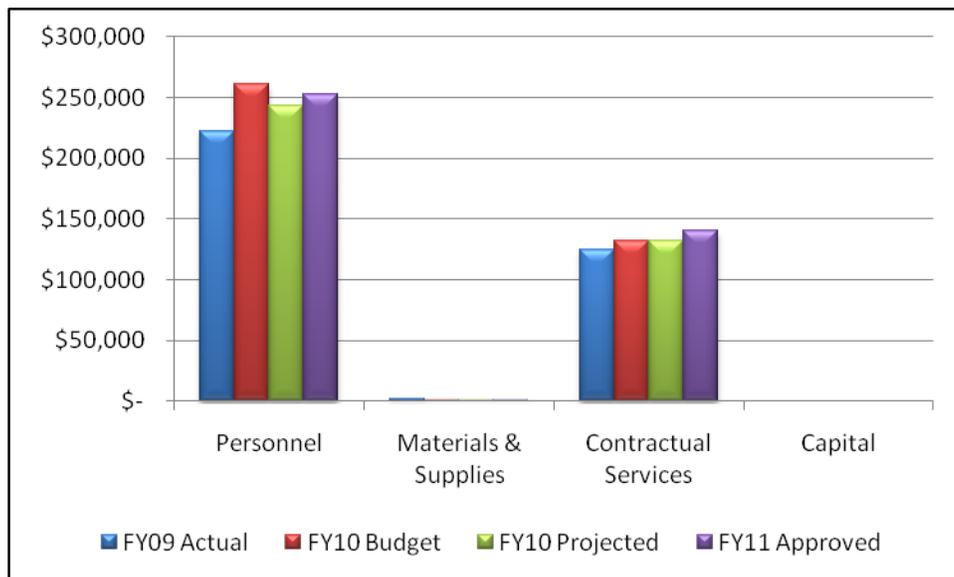


<i>Personnel Breakdown</i>	<i>FY09</i>	<i>FY10</i>	<i>FY11</i>
<b>City Secretary</b>	1	1	1
<b>Admin Asst/Receptionist</b>	1		
<b>Total</b>	<b>2</b>	<b>1</b>	<b>1</b>

## Finance

The Finance Department provides financial management, leadership, oversight and reporting for the City through the collection and recording of revenues and expenditures; preparing, coordinating and monitoring the City's operating and capital budgets. Additional responsibilities include the accurate accounting and financial reporting, overseeing the annual audit and investing of the City's funds.

<b>Expenditures by Category</b>	<b>FY09 Actual</b>	<b>FY10 Budget</b>	<b>FY10 Projected</b>	<b>FY11 Approved</b>
<b>Personnel</b>	222,658	260,900	243,350	252,200
<b>Materials &amp; Supplies</b>	2,222	1,000	1,000	1,100
<b>Contractual Services</b>	125,135	132,400	131,625	139,900
<b>Capital</b>	-	-	-	-
<b>Total</b>	<b>\$ 350,015</b>	<b>\$ 394,300</b>	<b>\$ 375,975</b>	<b>\$ 393,200</b>

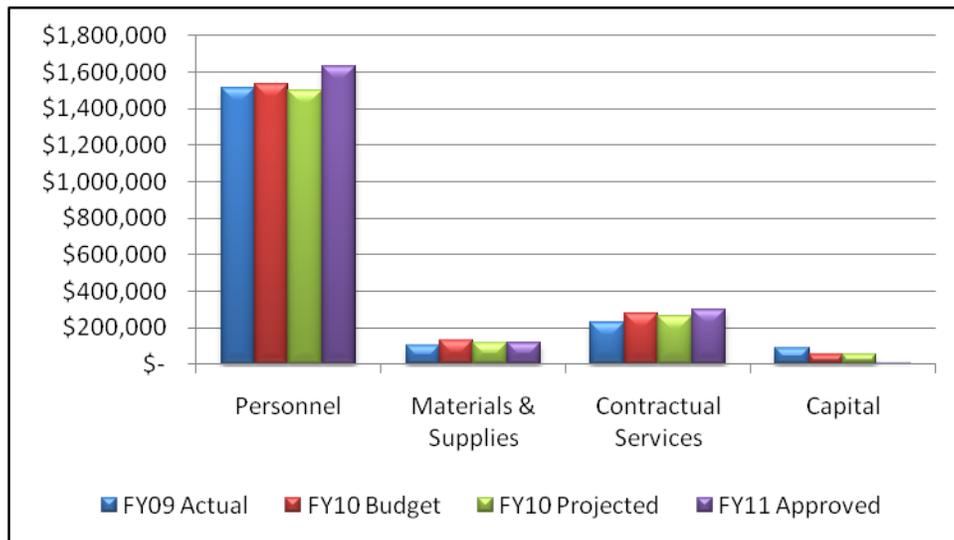


<b>Personnel Breakdown</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>
<b>Finance Director</b>	1	1	1
<b>Finance Manager</b>	.50	-	-
<b>Budget/Financial Analyst</b>	-	1	1
<b>Accounting Assistant</b>	1	1	1
<b>Total</b>	<b>2.50</b>	<b>3</b>	<b>3</b>

## Fire

The Fire Department is responsible for responding to fire and medical emergencies twenty four hours a day, seven days a week. In addition, the Fire Department reviews all commercial and residential building permits for compliance with the adopted fire code. The Fire Department also participates in several community activities.

<i>Expenditures by Category</i>	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b>Personnel</b>	1,510,389	1,534,700	1,501,200	1,628,700
<b>Materials &amp; Supplies</b>	103,470	129,200	115,350	117,000
<b>Contractual Services</b>	227,269	276,700	260,000	296,600
<b>Capital</b>	86,618	50,500	53,000	6,300
<b>Total</b>	<b>\$ 1,927,746</b>	<b>\$ 1,991,100</b>	<b>\$ 1,929,550</b>	<b>\$ 2,048,600</b>

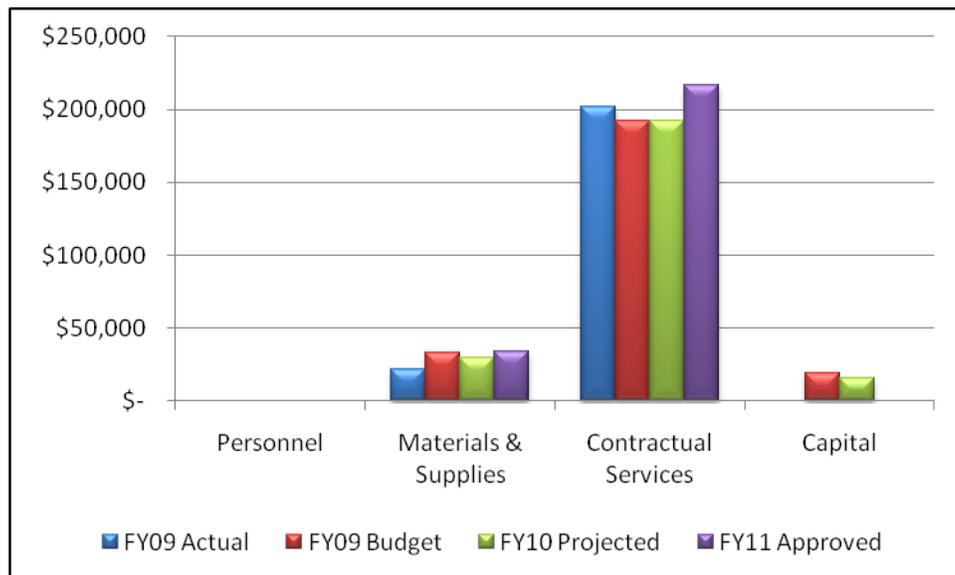


<i>Personnel Breakdown</i>	<i>FY09</i>	<i>FY10</i>	<i>FY11</i>
<b>Fire Chief</b>	1	1	1
<b>Captain</b>	1	1	2
<b>Lieutenant</b>	2	2	2
<b>Administrative Assistant</b>	1	1	1
<b>EMS Coordinator-Part time</b>	1	-	-
<b>Fire Prevention Specialist</b>	1	-	-
<b>Driver/Engineer</b>	3	-	3
<b>Firefighter/Paramedic FT</b>	12	15	12
<b>Total</b>	<b>22</b>	<b>20</b>	<b>21</b>

## Public Works

The Public Works Department is responsible for the construction, maintenance and repairs of streets, sidewalks, signs and school and traffic control devices.

<b>Expenditures by Category</b>	<b>FY09 Actual</b>	<b>FY10 Budget</b>	<b>FY10 Projected</b>	<b>FY11 Approved</b>
<b>Personnel</b>	-	-	-	-
<b>Materials &amp; Supplies</b>	21,507	33,100	30,000	33,500
<b>Contractual Services</b>	201,532	192,000	192,000	216,600
<b>Capital</b>	-	19,200	15,800	-
<b>Total</b>	<b>\$ 223,039</b>	<b>\$ 244,300</b>	<b>\$ 237,800</b>	<b>\$ 250,100</b>

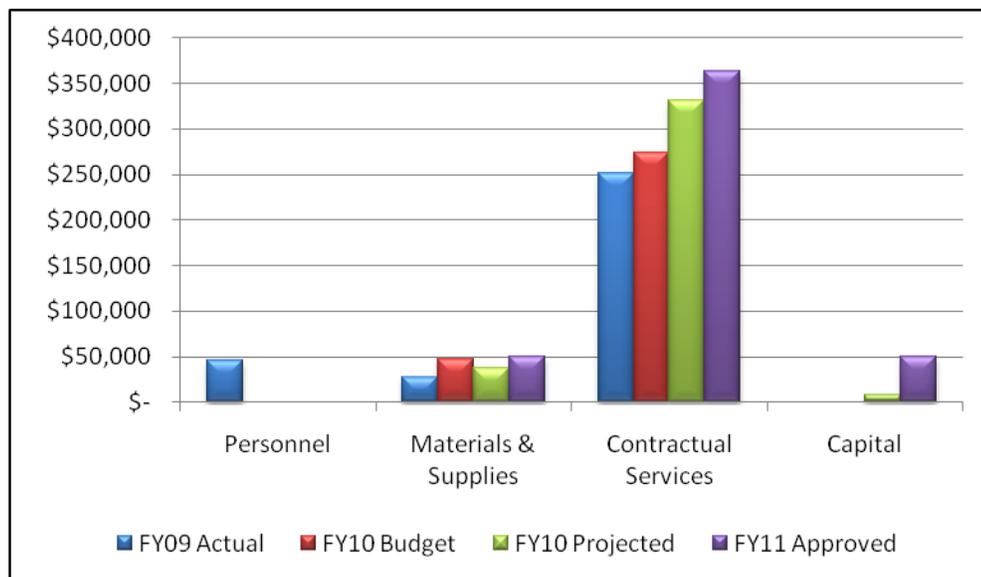


<b>Personnel Breakdown</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>
<b>No Personnel</b>			
<b>Total</b>			

## Facilities

This department is responsible for maintaining the City's Municipal Complex of approximately 90,000 square feet.

<i>Expenditures by Category</i>	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b>Personnel</b>	46,500	-	-	-
<b>Materials &amp; Supplies</b>	27,252	48,000	37,100	50,000
<b>Contractual Services</b>	251,207	274,100	330,600	363,300
<b>Capital</b>	-	-	7,500	50,000
<b>Total</b>	<b>\$ 324,959</b>	<b>\$ 322,100</b>	<b>\$ 375,200</b>	<b>\$463,300</b>

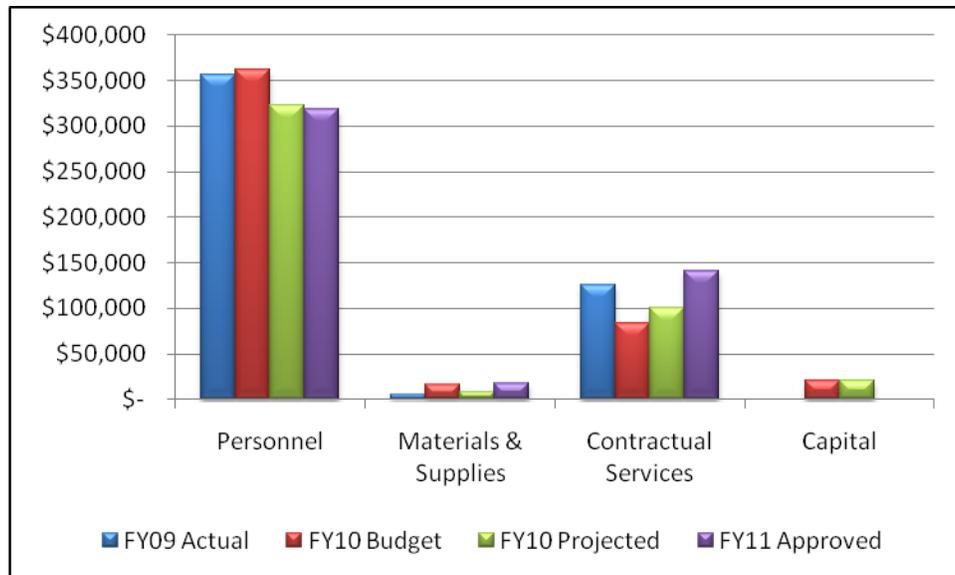


<i>Personnel Breakdown</i>	<i>FY09</i>	<i>FY10</i>	<i>FY11</i>
<b>Facilities Maintenance Manager</b>	1	-	-
<b>Total</b>	<b>1</b>	<b>-</b>	<b>-</b>

## Community Development

This department is responsible for evaluating and updating building and health codes, the Comprehensive Zoning Ordinance, Subdivision Ordinance, planned development districts and other development related ordinances. In addition, the Community Development Department is responsible for issuing permits, conducting inspections and investigating code violations. Staff is responsible for Planning and Zoning agenda packets and recording the minutes, the Board of Adjustment agenda packets and minutes, and working with various other boards.

<b>Expenditures by Category</b>	<b>FY09 Actual</b>	<b>FY10 Budget</b>	<b>FY10 Projected</b>	<b>FY11 Approved</b>
<b>Personnel</b>	356,136	362,000	323,100	318,500
<b>Materials &amp; Supplies</b>	5,598	16,300	8,300	17,500
<b>Contractual Services</b>	125,800	83,600	100,550	141,000
<b>Capital</b>	-	21,000	21,000	-
<b>Total</b>	<b>\$ 487,534</b>	<b>\$ 482,900</b>	<b>\$ 452,950</b>	<b>\$ 477,000</b>

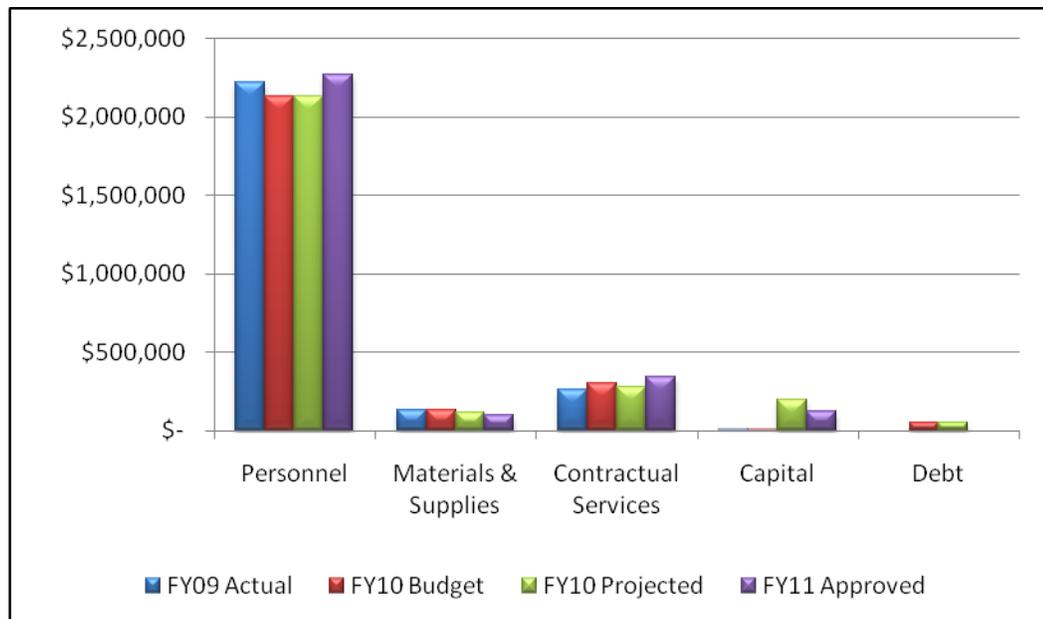


<b>Personnel Breakdown</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>
<b>Assistant City Manager</b>	1	1	1
<b>Executive Administrative Assistant</b>	1	1	1
<b>Building Official</b>	1	1	1
<b>Plans Examiner</b>	1	1	-
<b>Code Enforcement Officer</b>	1	1	1
<b>Total</b>	<b>5</b>	<b>5</b>	<b>4</b>

## Police

The Police Department operates twenty four hours daily and is responsible for enforcing the City's ordinances, investigating complaints, responding to emergency situations, and fostering neighborhood crime watch organizations and programs. In addition, the Police Department is responsible for the Dispatch Center for Murphy 911 for Police and Fire emergency service calls. The Police Department provides a bailiff for all Municipal Court proceedings, as necessary.

<i>Expenditures by Category</i>	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b>Personnel</b>	2,216,283	2,126,900	2,131,200	2,269,000
<b>Materials &amp; Supplies</b>	131,147	132,700	118,100	100,400
<b>Contractual Services</b>	258,525	299,600	282,300	344,300
<b>Capital</b>	1,282	7,500	201,500	125,000
<b>Debt Service</b>	-	54,900	54,900	-
<b>Total</b>	<b>\$ 2,607,237</b>	<b>\$ 2,621,600</b>	<b>\$ 2,788,000</b>	<b>\$ 2,838,700</b>

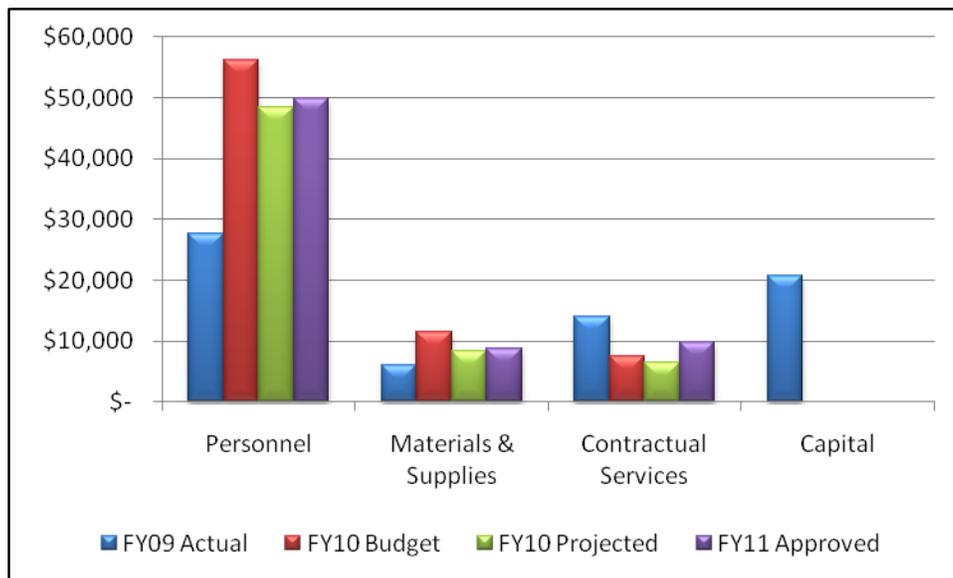


<i>Personnel Breakdown</i>	<i>FY09</i>	<i>FY10</i>	<i>FY11</i>
<b>Police Chief</b>	1	1	1
<b>Executive Administrative Assistant</b>	1	1	1
<b>Records Clerk</b>	1	-	-
<b>Sworn Officers</b>	21	20	21
<b>Communications Officers</b>	8	8	8
<b>Crossing Guards-Part time</b>	7	7	9
<b>Total</b>	<b>39</b>	<b>37</b>	<b>40</b>

## Animal Control

This Animal Control Department is responsible for enforcing City ordinances related to animals.

<i>Expenditures by Category</i>	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b>Personnel</b>	27,578	56,300	48,500	49,900
<b>Materials &amp; Supplies</b>	6,118	11,600	8,400	8,700
<b>Contractual Services</b>	13,968	7,500	6,500	9,800
<b>Capital</b>	20,742	-	-	-
<b>Total</b>	<b>\$ 68,406</b>	<b>\$ 75,400</b>	<b>\$ 63,400</b>	<b>\$ 68,400</b>

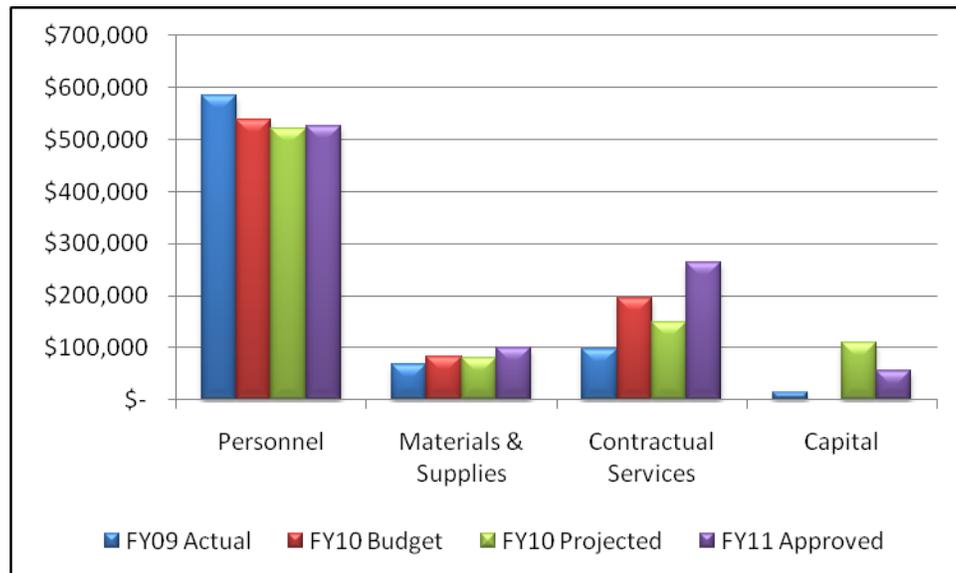


<i>Personnel Breakdown</i>	<i>FY09</i>	<i>FY10</i>	<i>FY11</i>
<b>Animal Control Officer</b>	1	1	1
<b>Total</b>	1	1	1

## Parks & Recreation

This department is responsible for maintaining all parks, thoroughfares/medians, city drainage, easements, and other city owned property and applicable right-of-ways. The department currently maintains 60 acres of non-parkland property and 179 acres in park land which includes 10 developed parks, the Maxwell Creek greenbelt, and other open spaces. In addition, youth and adult recreational activities are provided by the Parks and Recreation Department.

<i>Expenditures by Category</i>	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<i>Personnel</i>	585,627	537,200	521,500	526,000
<i>Materials &amp; Supplies</i>	68,159	83,800	80,600	100,900
<i>Contractual Services</i>	97,995	195,800	147,850	264,300
<i>Capital</i>	15,246	-	110,200	55,000
<i>Total</i>	<b>\$ 767,027</b>	<b>\$ 816,800</b>	<b>\$ 860,150</b>	<b>\$ 946,200</b>

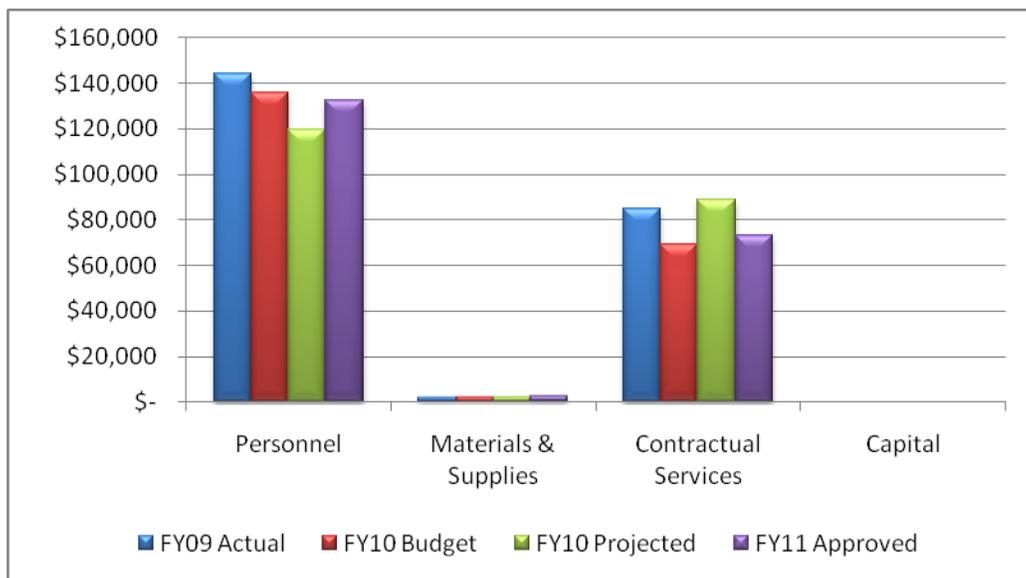


<b>Personnel Breakdown</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>
<b>Community Services Manager</b>	-	.50	.33
<b>Parks Manager</b>	.75	-	-
<b>Parks Supervisor</b>	1	-	1
<b>Parks Crew Leader</b>	1	1	-
<b>Sr. Groundskeeper</b>	-	-	1
<b>Irrigation Technician</b>	1	1	-
<b>Groundskeeper II</b>	-	-	4
<b>Equipment Mechanic</b>	1	1	-
<b>Parks Maintenance Worker</b>	6	6	-
<b>Groundskeeper I</b>	-	-	3
<b>Community Recreation Coordinator</b>	-	-	1
<b>Recreation Specialist-Part time</b>	1	-	-
<b>Recreation Specialist-Full time</b>	-	1	-
<b>Total</b>	<b>11.75</b>	<b>10.50</b>	<b>10.33</b>

## Municipal Court

The Murphy Municipal Court is dedicated to providing customer service in a timely and considerate manner to both internal and external customers. The Municipal Court is responsible for the just resolution of citations, complaints and court appearances involving Class C misdemeanor offenses. This includes the collection of fines and bonds, processing citations and other filed cases for Class C misdemeanors, holding court and issuing warrants. The Court strives to be proactive by using advanced technology and creating a safe and friendly working environment.

<i>Expenditures by Category</i>	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b>Personnel</b>	144,315	136,100	119,900	132,750
<b>Materials &amp; Supplies</b>	1,858	2,400	2,350	2,500
<b>Contractual Services</b>	84,847	69,500	88,600	73,400
<b>Capital</b>	-	-	-	-
<b>Total</b>	<b>\$ 231,020</b>	<b>\$ 208,000</b>	<b>\$ 210,850</b>	<b>\$ 208,650</b>

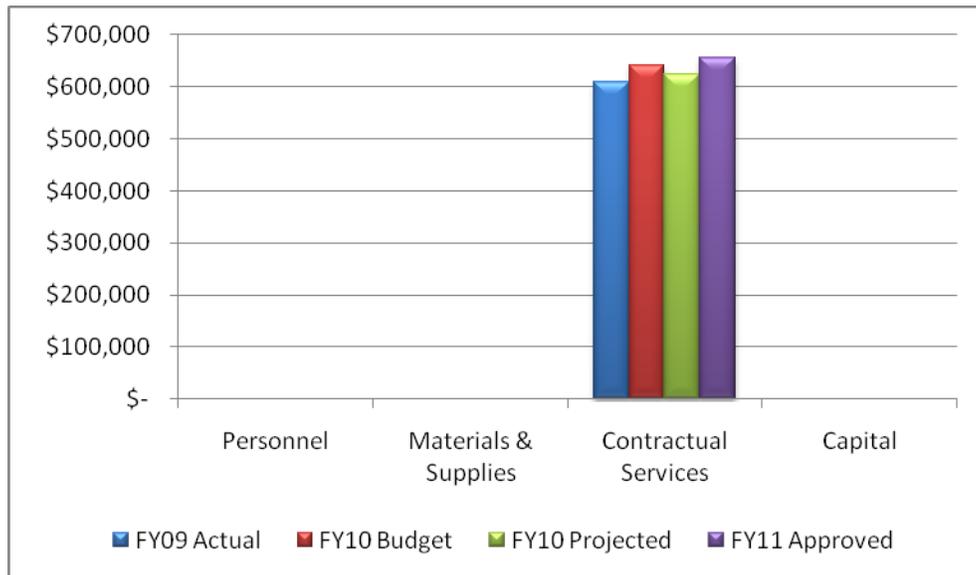


<i>Personnel Breakdown</i>	<i>FY09</i>	<i>FY10</i>	<i>FY11</i>
<b>Court Administrator</b>	.50	-	1
<b>Senior Deputy Court Clerk</b>	1	1	-
<b>Deputy Court Clerk</b>	1	1	1
<b>Total</b>	<b>2.50</b>	<b>2</b>	<b>2</b>

## Solid Waste

This department is responsible for the City's weekly solid waste and recycling services, which is provided by an outside contractor.

<i>Expenditures by Category</i>	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b>Personnel</b>	-	-	-	-
<b>Materials &amp; Supplies</b>	-	-	-	-
<b>Contractual Services</b>	609,288	642,000	623,000	655,700
<b>Capital</b>	-	-	-	-
<b>Total</b>	<b>\$ 609,288</b>	<b>\$ 642,000</b>	<b>\$ 623,000</b>	<b>\$ 655,700</b>



<i>Personnel Breakdown</i>	<i>FY09</i>	<i>FY10</i>	<i>FY11</i>
<b>No Personnel</b>			



CITY OF \_\_\_\_\_  
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**Court Technology Fund  
Building Security Fund  
Judicial Efficiency Fund  
Juvenile Case Mgmt Fund**

***FY2011***

# Court Technology Fund Building Security Fund Judicial Efficiency Fund Juvenile Case Mgmt Fund

## Summary of Revenues & Expenditures

	FY09 Actual	FY10 Budget	FY10 Projected	FY11 Approved
<b>Beginning Fund Balance</b>	<b>\$ 92,557</b>	<b>\$ 103,282</b>	<b>\$ 103,282</b>	<b>\$ 122,582</b>
<b>REVENUE</b>				
Building Security Fund	11,680	12,000	11,500	12,000
Court Technology Fund	15,579	15,500	14,700	14,700
Judicial Efficiency Fund	722	800	900	900
Juv Case Mgt Fund	5,523	16,000	17,000	17,000
<b>Total Revenues</b>	<b>\$ 33,504</b>	<b>\$ 44,300</b>	<b>\$ 44,100</b>	<b>\$ 44,600</b>
<b>EXPENDITURES</b>				
Building Security Fund	7,263	12,500	15,000	27,000
Court Technology Fund	15,366	12,485	9,000	22,000
Judicial Efficiency Fund	150	600	800	800
Juv Case Mgt Fund	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 22,779</b>	<b>\$ 25,585</b>	<b>\$ 24,800</b>	<b>\$ 49,800</b>
<b>Revenues less Expenditures</b>	<b>\$ 10,725</b>	<b>\$ 18,715</b>	<b>\$ 19,300</b>	<b>\$ (5,200)</b>
<b>Ending Fund Balances</b>	<b>\$ 103,282</b>	<b>\$ 121,997</b>	<b>\$ 122,582</b>	<b>\$ 117,382</b>

These funds are created by ordinance, except the Judicial Efficiency Fund which is by State statute, and are used to provide security, technology and bailiff training for the Municipal Court. The revenues are collected by the Court and apply to most convictions. The Judicial Efficiency Fund can be used for judicial training and other expenses related to the Court. The balances of each fund carry over from year to year and are calculated separately in the general ledger.



CITY OF \_\_\_\_\_  
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# **Utility Fund Budget** *FY2011*

# Utility Fund

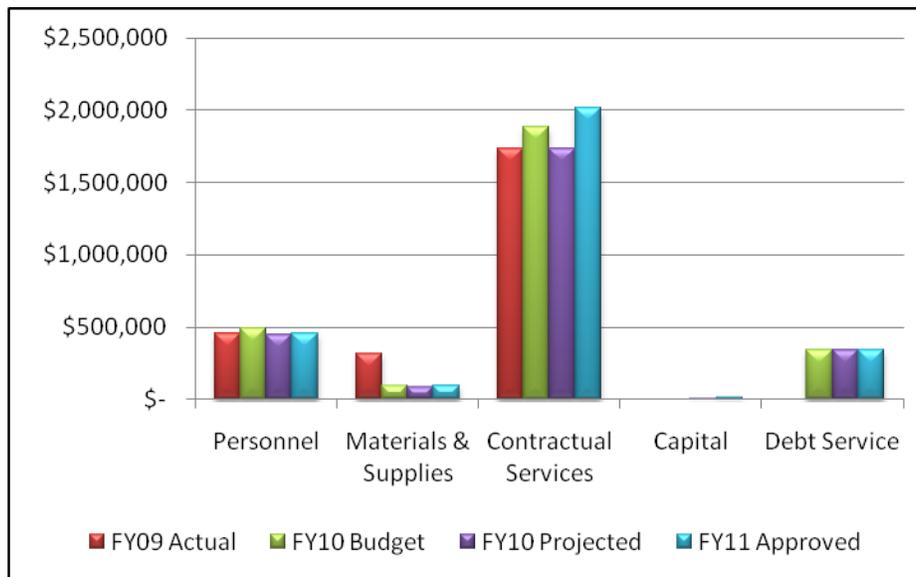
## Summary of Revenues & Expenditures

	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b>REVENUES</b>				
<i>Water</i>	2,820,278	3,650,000	3,600,000	3,700,000
<i>Sewer</i>	1,790,323	1,450,000	1,337,000	1,500,000
<i>Other</i>	177,524	130,800	138,400	143,600
<b>Total Revenue</b>	<b>\$ 4,788,125</b>	<b>\$ 5,230,800</b>	<b>\$ 5,075,400</b>	<b>\$ 5,343,600</b>
<b>EXPENDITURES</b>				
<i>Water Distribution</i>	2,507,646	2,807,400	2,600,800	2,922,400
<i>Wastewater Collection</i>	717,921	1,143,400	1,017,250	1,133,300
<i>Customer Service</i>	373,488	380,400	351,850	394,800
<b>Total Expenditures</b>	<b>\$ 3,599,055</b>	<b>\$ 4,331,200</b>	<b>\$ 3,969,900</b>	<b>\$ 4,450,500</b>
<i>Transfer Out</i>	(850,000)	(850,000)	(850,000)	(850,000)
<b>Revenues less Expenditures</b>	<b>\$ 339,070</b>	<b>\$ 49,600</b>	<b>\$ 255,500</b>	<b>\$ 43,100</b>
<b>Retained Earnings</b>				<b>\$ 2,133,486</b>

## Water Distribution

The Water Distribution Department is responsible for the maintenance and repairs of the City's water distribution system such flushing fire hydrants, chemical application to maintain quality water, etc. Additionally, this department is responsible for the installation, maintenance, reading of meters for billing and repairs of all commercial and residential meters. This department also maintains the "Superior" water supply ranking through the TCEQ guidelines.

<b>Expenditures by Category</b>	<b>FY09 Actual</b>	<b>FY10 Budget</b>	<b>FY10 Projected</b>	<b>FY11 Approved</b>
<b>Personnel</b>	454,699	492,000	445,100	451,700
<b>Materials &amp; Supplies</b>	317,754	96,800	85,200	110,900
<b>Contractual Services</b>	1,735,193	1,881,500	1,732,100	2,020,000
<b>Capital</b>	-	-	1,300	-
<b>Debit Service</b>	-	337,100	337,100	339,800
<b>Total</b>	<b>\$ 2,507,646</b>	<b>\$ 2,807,400</b>	<b>\$ 2,600,800</b>	<b>\$ 2,922,400</b>

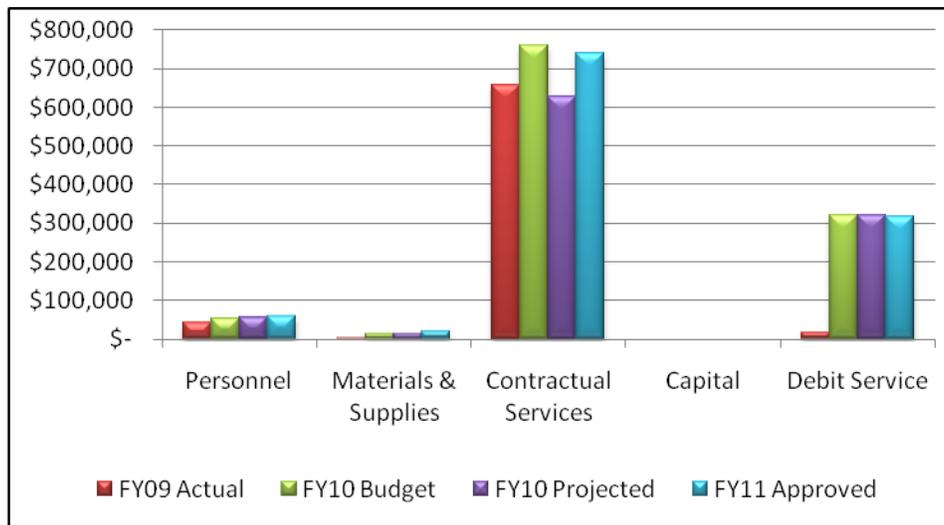


<b>Personnel Breakdown</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>
<b>Community Services Manager</b>	1	1	.34
<b>Public Works Supervisor</b>	1	1	1
<b>Public Works Crew Leader</b>	1	1	-
<b>Equipment Operator</b>	1	1	-
<b>Sr. Maintenance Workers</b>	-	-	1
<b>PW Maintenance Technician</b>	2	2	-
<b>Maintenance Worker II</b>	-	-	2
<b>PW Maintenance Worker</b>	2	2	-
<b>Maintenance Worker I</b>	-	-	3
<b>Utility Inspector</b>	-	-	-
<b>Total</b>	<b>8</b>	<b>8</b>	<b>7.34</b>

## Wastewater Collections

This department is responsible for maintaining the City's wastewater collection system. The City contracts with North Texas Municipal Water District (NTMWD) for the treatment of the City's wastewater.

<i>Expenditures by Category</i>	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b>Personnel</b>	41,624	52,100	55,450	58,000
<b>Materials &amp; Supplies</b>	2,618	12,000	14,450	18,800
<b>Contractual Services</b>	657,475	758,500	626,600	738,700
<b>Capital</b>	-	-	-	-
<b>Debt Service</b>	16,204	320,800	320,750	317,800
<b>Total</b>	<b>\$ 717,921</b>	<b>\$ 1,143,400</b>	<b>\$ 1,017,250</b>	<b>\$1,133,300</b>

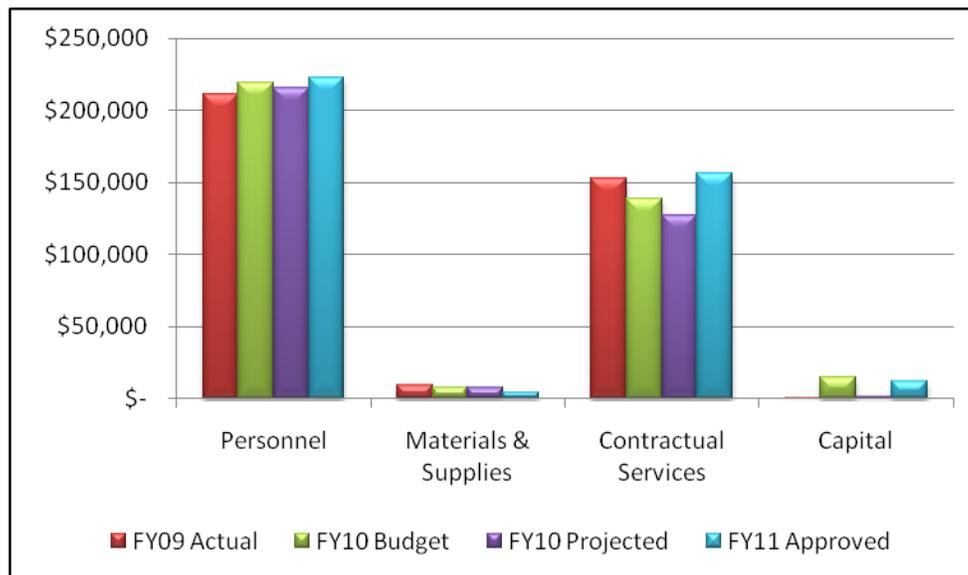


<i>Personnel Breakdown</i>	<i>FY09</i>	<i>FY10</i>	<i>FY11</i>
<b>PW Maintenance Technician</b>	1	1	-
<b>Maintenance Worker II</b>	-	-	1
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Customer Service

This department has been restructured in order to provide service for both utility billing and building permit customers. Services include working with new customers, providing billing and permit information and service calls.

<i>Expenditures by Category</i>	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b>Personnel</b>	211,455	219,300	215,700	222,500
<b>Materials &amp; Supplies</b>	9,213	7,700	7,500	4,400
<b>Contractual Services</b>	152,505	138,400	127,450	155,900
<b>Capital</b>	315	15,000	1,200	12,000
<b>Total</b>	<b>\$ 373,488</b>	<b>\$ 380,400</b>	<b>\$ 351,850</b>	<b>\$ 394,800</b>



<i>Personnel Breakdown</i>	<i>FY09</i>	<i>FY10</i>	<i>FY11</i>
<b>Customer Service Manager</b>	1	1	1
<b>Customer Service Specialist</b>	3	3	3
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>



CITY OF \_\_\_\_\_  
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# **Capital Projects Fund Budget**

## ***FY2011***

# Capital Projects Fund

## Summary of Revenues & Expenditures

	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b>Beginning Fund Balance</b>	<b>\$ 883,455</b>	<b>\$ 631,353</b>	<b>\$ 631,353</b>	<b>\$ 457,553</b>
Miscellaneous Revenue	-	-	1,200	-
TX Parks & Wildlife Grant	-	-	-	-
Collin County Grant	133,300	-	-	-
Interest Income	6,611	6,700	1,500	1,500
Transfer In- 4B Grant	301,000	-	-	-
<b>Total Revenues</b>	<b>\$ 440,911</b>	<b>\$ 6,700</b>	<b>\$ 2,700</b>	<b>\$ 1,500</b>
<b>EXPENDITURES</b>				
Engineering	16,063	-	-	-
Capital Projects	676,950	369,500	176,500	290,000
<b>Total Expenditures</b>	<b>\$ 693,013</b>	<b>\$ 369,500</b>	<b>\$ 176,500</b>	<b>\$ 290,000</b>
<b>Revenues less Expenditures</b>	<b>\$ (252,102)</b>	<b>\$ (362,800)</b>	<b>\$ (173,800)</b>	<b>\$ (288,500)</b>
<b>Ending Fund Balance</b>	<b>\$ 631,353</b>	<b>\$ 268,553</b>	<b>\$ 457,553</b>	<b>\$ 169,053</b>

## ***Capital Projects***

The following is the list of projects funded:

<b>Project Name</b>	<b>Cost</b>	<b>Funding Source</b>	<b>Description</b>
Gables Park	\$ 42,600	Parkland Dedication Fund	Playground equipment, pavilion, landscaping and irrigation.
North Murphy Rd	247,400	Capital Fund Balance	Right-of-way for road improvements.
<b>Total</b>	<b>\$290,000</b>		



CITY OF \_\_\_\_\_  
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# **Capital Construction Fund Budget**

## ***FY2011***

# Capital Construction Fund

## Summary of Revenues & Expenditures

	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b>Beginning Fund Balance</b>	-	\$ 6,953,297	\$ 6,953,297	\$ 9,148,663
<b>REVENUE</b>				
Bond Proceeds	7,900,000	-	5,875,000	4,800,000
Interest	9,667	20,000	12,000	10,000
Transfer from Park Dedication	-	-	141,000	-
Texas Parks WD Grants	-	-	-	750,000
Energy Grant	-	-	-	57,576
Transfer From 4B	-	-	-	25,000
<b>Total Revenues</b>	<b>\$ 7,909,667</b>	<b>\$ 20,000</b>	<b>\$ 6,028,000</b>	<b>\$ 5,642,576</b>
<b>EXPENDITURES</b>				
Contractual Services	516,292	1,724,300	878,563	552,700
Capital Outlay	440,078	3,965,200	2,954,071	11,673,765
<b>Total Expenditures</b>	<b>\$ 956,370</b>	<b>\$ 5,689,500</b>	<b>\$ 3,832,634</b>	<b>\$ 12,226,465</b>
<b>Revenues less Expenditures</b>	<b>\$ 6,953,297</b>	<b>\$ (5,669,500)</b>	<b>\$ 2,195,366</b>	<b>\$ (6,583,889)</b>
<b>Ending Fund Balance</b>	<b>\$ 6,953,297</b>	<b>\$ 1,283,797</b>	<b>\$ 9,148,663</b>	<b>\$ 2,564,774</b>

## Capital Construction Projects

The following is the list of projects funded:

Project Name	Cost	Funding Source	Description
N Murphy Road	\$ 657,600	2009 General Obligation Bond Proceeds	Right-of-way and other road enhancements.
Various Streets	1,275,200	2009 General Obligation Bond Proceeds	New construction, repair and upgrade of various streets.
Community Center	3,158,250	2009 General Obligation Bond Proceeds	Architectural plans and enhancements.
Various Parks	1,000,000	2009 General Obligation Bond Proceeds	Design and construction of various parks within the City.
Public Safety Radio System	734,240	2009 General Obligation Bond Proceeds	Construction of new public safety radio system in conjunction with Plano, Allen and Wylie.
Ambulance	178,000	2010 Tax Notes	Purchase of ambulance and equipment
Streetscape/Medians	894,375	2009 General Obligation Bond Proceeds	Enhancing, landscaping and irrigation of select medians.
Trails	1,851,200	2009 General Obligation Bond Proceeds	Trail system master plan and trail construction.
Land Acquisition	1,457,600	2009 General Obligation Bond Proceeds	Land acquisition as needed.
Fire Truck	870,000	2010 Tax Notes	Purchase of fire truck and equipment.
<b>Total</b>	<b>\$ 12,076,465</b>		



CITY OF \_\_\_\_\_  
**MURPHY**

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**Utility Capital  
Construction Fund  
Budget  
*FY2011***

# Utility Capital Construction Fund

## Summary of Revenues & Expenditures

	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b><i>Beginning Fund Balance</i></b>	-	\$ 7,802,396	\$ 7,802,396	\$ 6,291,096
<b><i>REVENUE</i></b>				
<i>Bond Proceeds</i>	8,000,000	-	-	-
<i>Interest</i>	10,519	22,000	19,500	10,000
<b><i>Total Revenues</i></b>	<b>\$ 8,010,519</b>	<b>\$ 22,000</b>	<b>\$ 19,500</b>	<b>\$ 10,000</b>
<b><i>EXPENDITURES</i></b>				
<i>Contractual Services</i>	208,123	212,000	149,800	43,200
<i>Capital Outlay</i>	-	5,430,000	1,381,000	3,368,900
<b><i>Total Expenditures</i></b>	<b>\$ 208,123</b>	<b>\$ 5,642,000</b>	<b>\$ 1,530,800</b>	<b>\$ 3,412,100</b>
<b><i>Revenues less Expenditures</i></b>	<b>\$ 7,802,396</b>	<b>\$ (5,620,000)</b>	<b>\$ (1,511,300)</b>	<b>\$ (3,402,100)</b>
<b><i>Ending Fund Balance</i></b>	<b>\$ 7,802,396</b>	<b>\$ 2,182,396</b>	<b>\$ 6,291,096</b>	<b>\$ 2,888,996</b>

## **Utility Capital Construction Projects**

The following is the list of projects funded:

Project Name	Cost	Funding Source	Description
Elevated Storage Tank	\$647,200	2009 Certificate of Obligations Bond Proceeds	Construction of a one million gallon elevated water storage tank.
Lift Station	316,100	2009 Certificate of Obligations Bond Proceeds	Replace pumps and upgrade Windy Hill Farms sewer lift station.
Sewer Collection Lines	248,900	2009 Certificate of Obligations Bond Proceeds	Design of parallel sewer collection lines from DART Rail to Hensley Lane in Wylie.
Radio Read Meter System	1,466,600	2009 Certificate of Obligations Bond Proceeds	Replace and upgrade water meters to radio read system.
North Murphy Road water and sewer relocations	733,300	2009 Certificate of Obligations Bond Proceeds	Relocation of water and sewer lines during the expansion of North Murphy Road.
<b>Total</b>	<b>\$3,412,100</b>		



CITY OF \_\_\_\_\_  
**MURPHY**

*LIFE LIVED AT YOUR PACE*

**Five Year  
Capital Plan**  
*FY 2011*

	Description	FY 2012	Funding Source
<b>General Fund</b>			
<b>Community Development</b>	Bluebeam software for electronic review of plans and a 11" X 17" color laser printer for the electronic review of plans. \$149.00/per license plus \$0.00 per year upgrade and maintenance per license. Printer - \$2,500	\$ 4,000	General Fund
	Vidor 4430 color scanner and PC to scan full size plans for electronic storage and access to records.	10,500	General Fund
<b>Police</b>	Automated License Plate Reader	5,500	General Fund
	Volunteer in Policing including equipment (radio, overheads)	25,000	General Fund
<b>Animal Control</b>	Construction of new Animal Control facility	500,000	General Fund
<b>Parks and Recreation</b>	11 foot Batwing heavy-duty diesel mower allows for wider, faster cut, doubling staff productivity.	49,600	General Fund
	Retrofit irrigation controllers for City Hall site into central control, weather monitoring system, shutting off when leaks are detected or winds too great.	40,300	General Fund
	Replace Park Maintenance Equipment Trailers	8,000	General Fund
	New Holland TT75A 2WD tractor (replacement) w/turf tires and w/front end loader attachment.	21,280	General Fund
	2 – 4X2 Gators or Mules w/cargo box power lift kit, w/protection package, w/adjustable seat and w/Cayman turf tires	13,200	General Fund
<b>Streets</b>	Bunny Run – S Maxwell Creek Road to end – 1,800' of rock base reconstruction and 2" hot mix asphalt overlay	113,000	General Fund
<b>Finance</b>	Incode Time Entry software which allows departments to enter own time for payroll purposed. Maintenance agreement - \$1,000	6,500	General Fund
<b>IT</b>	Switch replacement/Virtual LANs (FY11-12) – IT would replace half of our network switches in FY11 and the other half in FY12. Our goal is to segregate, secure, and proved redundant network traffic by implementing VLANS (virtual local area networks).	43,500	General Fund
	Computer/Printer replacement program	30,000	General Fund
	<b>Total General Fund Projects</b>	<b>\$ 895,380</b>	

	Description	FY 2012	Funding Source
<b>General Fund</b>	<b>Vehicle Replacement</b>		
<b>Police</b>	2004 Taurus	25,000	General Fund
<b>Fire</b>	Assistant Chief Vehicle	70,000	General Fund
	<b>Total General Fund Vehicle Replacement</b>	<b>95,000</b>	
<b>Total General Fund</b>		<b>\$990,380</b>	
<b>Utility Fund</b>			
<b>Water</b>	24" calm bucket needed – backhoe (replace old 1996 backhoe)	72,546	Utility Fund
	Excavator 3.5 ton w/18" bucket (needed to access backyards and tight areas)	40,485	Utility Fund
<b>Total Utility Fund</b>		<b>\$113,031</b>	
<b>Total Capital</b>		<b>\$1,103,411</b>	

	Description	FY 2013	Funding Source
<b>General Fund</b>			
<b>Fire</b>	Traffic preemption equipment for 8 intersections – Omnicom	\$ 84,000	General Fund
<b>Police</b>	Speed trailer (1)/pole mounted speed monitors (2)	16,000	General Fund
	Automatic license plate reader will be installed on a Volunteer in Policing vehicle (\$4,495 in 2009 dollars)	6,000	General Fund
	LIDAR (Laser Radar)	5,000	General Fund
	Head Cams (17 @ 1,700 each plus \$99 per month per unit)	49,100	General Fund
	Police bicycles (3 @1,500 each plus equipment)	6,000	General Fund
	VIP/COP vehicle and equipment	25,000	General Fund
	Elliptical trainer for PD workout room	5,000	General Fund
	Recumbent cycle for PD workout room	5,000	General Fund
<b>Parks and Recreation</b>	1 – 5’ Zero turn diesel heavy-duty commercial mowers Life span hours double over existing Grasshopper mowers to 2,000 hours or 6 years.	12,000	General Fund
<b>IT</b>	Computer/Printer replacement program	30,000	General Fund
	<b>Total General Fund Projects</b>	<b>\$243,100</b>	
<b>General Fund</b>	<b>Vehicle Replacement</b>		
<b>Police</b>	2 Police patrol vehicles @ \$48,500 each (Tahoes)	97,000	General Fund
	<b>Total General Fund Vehicle Replacement</b>	<b>\$97,000</b>	
<b>Total General Fund</b>		<b>\$340,100</b>	
<b>Utility Fund</b>		-	
<b>Total Utility Fund</b>		-	
<b>Total Capital</b>		<b>\$340,100</b>	

	Description	FY 2014	Funding Source
<b>General Fund</b>			
<b>Facilities</b>	Remodeling and updating City Hall, Police, Courts, Fire and Public Works buildings	\$500,000	General Fund
<b>Police</b>	Personal mobility vehicle (T3 motion) 3 – wheeled Segway	10,000	General Fund
	Crime Eye System (CE 120 pole mounted surveillance system)	8,000	General Fund
	Mobile FLIR (forward looking infrared vehicle mounted)	15,000	General Fund
	Covert radar data collector/analysis system	8,000	General Fund
<b>Parks and Recreation</b>	3 – 5’ Zero turn diesel heavy-duty commercial mowers, Replacements for current inoperable 2002, 2004, 2006 mowers, \$11,800 each; life span hours double over existing Grasshopper Mowers to 2,000 hours or 6 years.	12,000	General Fund
	Replace park maintenance equipment trailers \$8,000	8,000	General Fund
	Passenger van for recreation programs, senior day trips, other city activities	30,000	General Fund
	9 emergency phone towers for Maxwell Creek Hike and Bike Trail - \$2,700 for each land wired phone pedestals or \$4,250 for each wireless phone tower. With 5 towers installed cost would range from \$13,500 to \$21,250	59,000	General Fund
<b>Street</b>	School zone lights – stock (4)	19,200	General Fund
<b>IT</b>	Updating and remodeling of Council Chambers to include new audio, video, control system and rearrange the Council Dias. Maintenance agreement for audio and video portion of the remodel	150,000	General Fund
	Computer/Printer replacement program	30,000	General Fund
	<b>Total General Fund Projects</b>	<b>\$849,200</b>	
<b>General Fund</b>	Vehicle Replacement		
<b>Police</b>	2007 Ford Crown Victoria	48,500	General Fund
	2007 Ford Crown Victoria	48,500	General Fund
<b>Animal Control</b>	2010 Ford F250	30,700	General Fund
	<b>Total General Fund Vehicle Replacement</b>	<b>\$127,700</b>	
<b>Total General</b>		<b>\$976,900</b>	

	Description	FY 2014	Funding Source
<b>Fund</b>			
<b>Utility Fund</b>		-	
<b>Utility Fund</b>	<b>Vehicle Replacement</b>		
<b>Water</b>	2003 Ford F150	19,000	Utility Fund
	2006 Ford F150	19,000	Utility Fund
	<b>Total Utility Fund Vehicle Replacement</b>	<b>\$ 38,000</b>	
<b>Total Utility Fund</b>		<b>\$38,000</b>	
<b>Total Capital</b>		<b>\$1,014,900</b>	

	Description	FY 2015	Funding Source
<b>General Fund</b>			
<b>Fire</b>	Additional Fire Response Company-Tower Ladder. Aerial capabilities in our community must come from outside of the community. Roof lines in our city cannot be accessed with ground ladders, Quint ladders will get us to the eaves, but not beyond	\$ 1,200,000	General Fund
<b>Police</b>	Skywatch System (elevated observation tower that can be utilized to assist traffic control at mass gatherings and deter vehicle thefts and other crimes committed in parking lots in commercial areas.)	90,000	General Fund
	LIDAR (Laser Radar)	5,000	General Fund
	Head Cams (17 @ 1,700 ea. Plus \$99 per month per unit)	20,196	General Fund
	4X4 UTV (John Deere type vehicle)	12,000	General Fund
	Handheld FLIR	8,000	General Fund
<b>Streets</b>	Betsy Lane- The Ranch Phase 3 to McCreary Road-4,700' of two east bound 12' lanes and bridge at Maxwell Creek- <i>matching funds from Collin County \$1,203,500</i>	2,000,000	
<b>Parks and Recreation</b>	9' Emergency Phone Towers for Maxwell Creek Hike and Bike Trail- \$2,700 for each land wired phone pedestal or \$4,250 for each wireless phone tower. With 5 towers installed cost would range from \$13,500 to \$21,250	9,000	General Fund
<b>IT</b>	Installing wireless for internet access for public use in Gables Park, Municipal Complex, and City/Bunny Run/Kinney Parks. Maintenance agreements on the equipment. Also will require a monthly internet service for the public wireless connection. Such as a cable modem.	300,000	General Fund
	Computer/Printer Replacement Program	30,000	General Fund

	Description	FY 2015	Funding Source
<b>Municipal Court</b>	Remodel Court Clerk offices and lobby. Provide quieter intercom system to talk thru at glass windows and partitions between clerk windows for customers. Change configuration of clerk work stations to provide more efficient use of space. Eliminate current countertops, decrease echo in lobby, and possibly enhance appearance of lobby. If any of this may be attributed to building security fund (court) those funds could be used.	10,000	Building Security
	<b>Total General Fund Projects</b>	<b>\$3,684,196</b>	
<b>General Fund</b>	<b>Vehicle Replacement</b>		
<b>Fire</b>	2007 Ford F-150	19,000	General Fund
	2007 Ford Expedition	70,000	General Fund
<b>Police</b>	CID/Staff Vehicle	25,000	General Fund
	<b>Total General Fund Vehicle Replacement</b>	<b>\$ 114,000</b>	
<b>Total General Fund</b>		<b>\$ 3,798,196</b>	
<b>Utility Fund</b>			
<b>Water</b>	2003 Ford F-150	19,000	Utility Fund
	2006 Ford F-150	19,000	Utility Fund
	<b>Total Utility Fund Vehicle Replacement</b>	<b>\$ 38,000</b>	
<b>Total Utility Fund</b>		<b>\$ 38,000</b>	
<b>Total Capital</b>		<b>\$3,836,196</b>	

	Description	FY 2016	Funding Source
<b>General Fund</b>			
<b>Police</b>	Mobile Command Post: Mass gathering and incident command	\$ 300,000	General Fund
	Tasers (Complete System- (4) x26 Tasers w/system needs)	6,500	General Fund
	Head Cams (17 @ 1,700 ea. Plus \$99 per month per unit)	20,196	General Fund
	Treadmill for PD Workout Room	5,000	General Fund
	Crime Eye System (CE 120 Pole Mounted Surveil. Sys)	8,000	General Fund
<b>Streets</b>	McMillen Road- N Murphy Road to Maxwell Creek 2,050' Back to Back of curb concrete road. McMillen Road Bridge at Maxwell Creek 94' of 37' Back-to-Back curb concrete bridge with 6' sidewalks.	2,100,000	2008 Bonds
<b>IT</b>	Computer/Printer Replacement Program	30,000	General Fund
	UPS Battery Replacement (FY 10)- This is a critical component to our network as it provides power to the City's Network Operations Center in the event of a blackout/ brownout outage. My ultimate goal is to work with Facility Services and setup routine testing of our backup power/generator to ensure that our equipment is properly functioning. Replaced in FY 10 has a five year life span	8,000	General Fund
	DNS/DHCP/IPAM Implementation (FY 10)- Our current DNS infrastructure which assigns IP addresses to any device connecting to the network is not setup properly. An Assessment will be performed and we will properly implement a DNS infrastructure according to best practice. This will also provide us with the ability to accept IPv6 traffic which will soon replace IPv4. Replaced in FY10 has 5 year life span	30,000	General Fund
	Internet Filtering (FY11)- Internet filtering would be purchased in FY 11 so that we may begin filtering private and public web related traffic. Replaced in FY11 has five year life span	12,000	General Fund
	Enterprise Wireless-Private-Wireless Access Points would be initially deployed at City Hall and then to other locations based on priority needs. Installed in FY11- needs upgrading	25,000	General Fund

	Description	FY 2016	Funding Source
	<b>Total General Fund Projects</b>	<b>\$2,544,696</b>	
<b>General Fund</b>	<b>Vehicle Replacement</b>		
<b>Police</b>	Police Patrol Vehicle	48,500	General Fund
	CID/Staff Vehicle	25,000	General Fund
	<b>Total General Fund Vehicle Replacement</b>	<b>\$73,500</b>	
<b>Total General Fund</b>		<b>\$ 2,618,196</b>	
<b>Utility Fund</b>			
<b>Total Utility Fund</b>		<b>\$ -</b>	
<b>Total Capital</b>		<b>\$2,618,196</b>	



CITY OF \_\_\_\_\_  
**MURPHY**  
\_\_\_\_\_  
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# **4A Budget**

## ***FY2011***

# 4A Economic Development

## Summary of Revenues & Expenditures

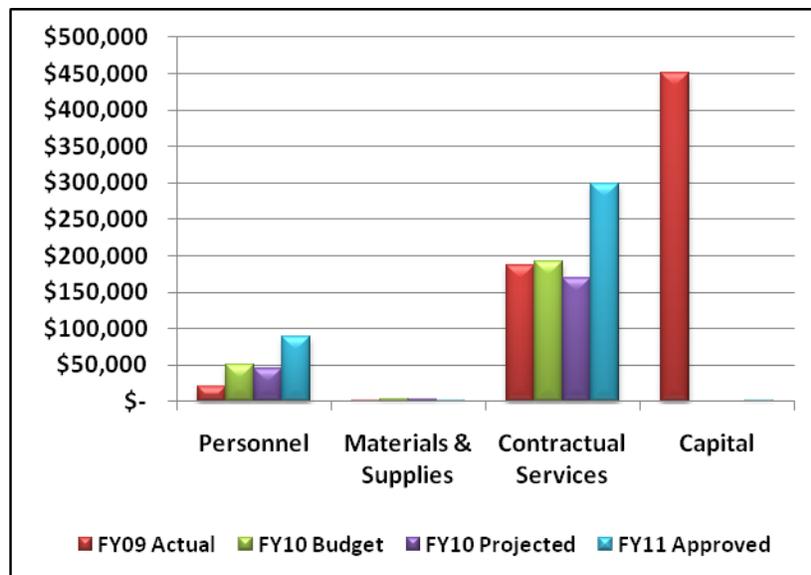
	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b>Beginning Fund Balance</b>	<b>\$ 661,027</b>	<b>\$ 405,014</b>	<b>\$ 405,014</b>	<b>\$ 613,830</b>
<b>REVENUE</b>				
Sales Tax	395,536	375,000	425,000	452,500
Interest	5,761	5,000	1,000	1,000
<b>Total Revenues</b>	<b>\$ 401,297</b>	<b>\$ 380,000</b>	<b>\$ 426,000</b>	<b>\$ 453,500</b>
<b>EXPENDITURES</b>				
Personnel Services	20,062	49,600	45,300	89,550
Materials & Supplies	320	3,400	2,800	1,300
Contractual Services	186,928	191,300	169,084	298,000
Capital Outlay	450,000	-	-	1,000
<b>Total Expenditures</b>	<b>\$ 657,310</b>	<b>\$ 244,300</b>	<b>\$217,184</b>	<b>\$ 389,850</b>
<b>Revenues less Expenditures</b>	<b>\$ (256,013)</b>	<b>\$ 135,700</b>	<b>\$ 208,816</b>	<b>\$ 63,650</b>
<b>Ending Fund Balance</b>	<b>\$ 405,014</b>	<b>\$ 540,714</b>	<b>\$ 613,830</b>	<b>\$ 677,480</b>

## 4A Economic Development Corporation

The 4A Economic Development Corporation's primary purpose is to aggressively market and promote Murphy to attract high quality, aesthetically attractive, environmentally sound businesses to increase the local employment and tax base.

Formed in 2003 by the voters of Murphy, the 4A EDC receives funds from a half-cent sales tax for economic development. A five-member board is appointed by the Murphy City Council.

<i>Expenditures by Category</i>	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b>Personnel</b>	20,063	49,600	45,300	89,550
<b>Materials &amp; Supplies</b>	320	3,400	2,800	1,300
<b>Contractual Services</b>	186,928	191,300	169,084	298,000
<b>Capital</b>	450,000	-	-	1,000
<b>Total</b>	<b>\$ 657,311</b>	<b>\$ 244,300</b>	<b>\$ 217,184</b>	<b>\$389,850</b>



<i>Personnel Breakdown</i>	<i>FY09</i>	<i>FY10</i>	<i>FY11</i>
<b>Economic Development Manager</b>	.50	-	-
<b>Asst to City Manager, Economic Development Manager</b>	-	.70	.90
<b>Administrative Assistant</b>	-	-	.50
<b>Total</b>	<b>.50</b>	<b>.70</b>	<b>1.40</b>



CITY OF \_\_\_\_\_  
**MURPHY**

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# **4B Budget**

## ***FY2011***

# 4B Community Development

## Summary of Revenues & Expenditures

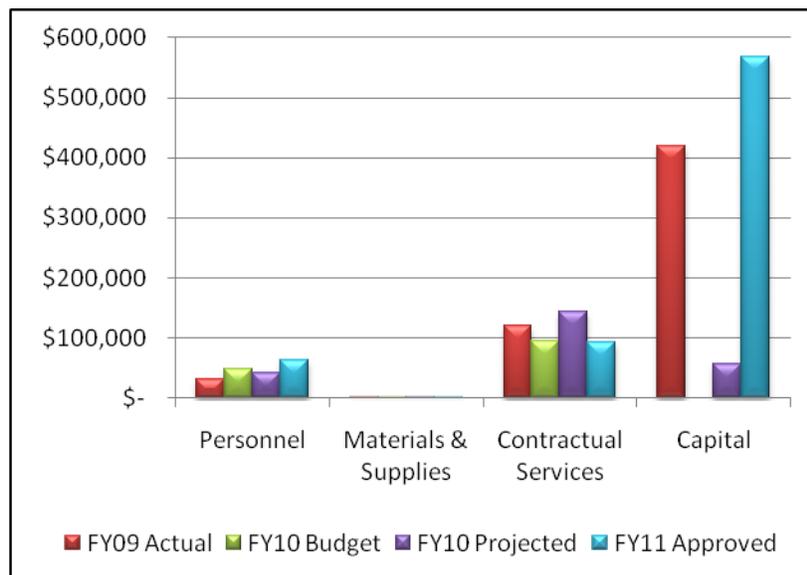
	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b><i>Beginning Fund Balance</i></b>	<b>\$ 740,133</b>	<b>\$ 569,798</b>	<b>\$ 569,798</b>	<b>\$ 754,823</b>
<b><i>REVENUE</i></b>				
<i>Sales Tax</i>	395,535	375,000	425,000	452,500
<i>Interest</i>	6,504	5,000	1,400	1,500
<b><i>Total Revenues</i></b>	<b>\$ 402,039</b>	<b>\$ 380,000</b>	<b>\$426,400</b>	<b>\$ 454,000</b>
<b><i>EXPENDITURES</i></b>				
<i>Personnel Services</i>	31,780	48,500	41,750	62,700
<i>Materials &amp; Supplies</i>	1,078	1,700	1,100	1,450
<i>Contractual Services</i>	120,920	95,000	142,900	93,450
<i>Capital Outlay</i>	418,596	-	55,625	567,500
<b><i>Total Expenditures</i></b>	<b>\$ 572,374</b>	<b>\$ 145,200</b>	<b>\$241,375</b>	<b>\$ 725,100</b>
<b><i>Revenues less Expenditures</i></b>	<b>\$ (170,335)</b>	<b>\$ 234,800</b>	<b>\$185,025</b>	<b>\$ (271,100)</b>
<b><i>Ending Fund Balance</i></b>	<b>\$ 569,798</b>	<b>\$ 804,598</b>	<b>\$ 754,823</b>	<b>\$ 483,723</b>

## 4B Community Development Corporation

4B Community Development Corporation was formed in 2003 by the voters of Murphy and receives funds from the half-cent sales tax for community development projects. The seven-member board is appointed by the Murphy City Council. 4B identifies and authorizes projects to be funded by the sales tax. Expenditures are subject to the provisions of the Development Corporation Act of 1979.

The half-cent sales tax has enabled the City of Murphy to fund several quality-of-life projects such as park improvements and community events.

<i>Expenditures by Category</i>	<i>FY09 Actual</i>	<i>FY10 Budget</i>	<i>FY10 Projected</i>	<i>FY11 Approved</i>
<b>Personnel</b>	31,780	48,500	41,750	62,700
<b>Materials &amp; Supplies</b>	1,078	1,700	1,100	1,450
<b>Contractual Services</b>	120,920	95,000	142,900	93,450
<b>Capital</b>	418,596	-	55,625	567,500
<b>Total</b>	<b>\$ 572,374</b>	<b>\$ 145,200</b>	<b>\$ 241,375</b>	<b>\$ 725,100</b>



<i>Personnel Breakdown</i>	<i>FY09</i>	<i>FY10</i>	<i>FY11</i>
<b>Community Services Manager</b>	-	.50	.33
<b>Parks Manager</b>	.25	-	-
<b>Economic Development Manager</b>	.50	-	-
<b>Administrative Assistant</b>	-	-	.50
<b>Total</b>	<b>.75</b>	<b>.50</b>	<b>.83</b>



CITY OF \_\_\_\_\_  
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# **Debt Service Fund Budget**

## ***FY2011***

# Debt Service Fund

## Summary of Revenues & Expenditures

	FY09 Actual	FY10 Budget	FY10 Projected	FY11 Approved
<b>Beginning Fund Balance</b>	\$ 778,357	\$ 935,694	\$ 935,694	\$ 1,022,294
<b>REVENUE</b>				
Property Taxes	2,636,183	3,059,850	3,054,000	3,694,000
Interest	83,784	12,000	36,000	31,000
Bond Proceeds	3,015,000			
<b>Total Revenues</b>	<b>\$ 5,734,967</b>	<b>\$ 3,071,850</b>	<b>\$ 3,090,000</b>	<b>\$ 3,725,000</b>
<b>EXPENDITURES</b>				
Issuance Costs	26,226	-	-	-
Principal	2,965,000	1,565,000	1,565,000	2,270,000
Interest	1,147,106	1,435,200	1,435,200	1,523,600
Agent Fee	2,546	3,200	3,200	3,300
<b>Total Expenditures</b>	<b>\$ 4,140,878</b>	<b>\$ 3,003,400</b>	<b>\$ 3,003,400</b>	<b>\$ 3,796,900</b>
Transfers	1,436,752			
<b>Revenues less Expenditures</b>	<b>\$ 157,337</b>	<b>\$ 68,450</b>	<b>\$ 86,600</b>	<b>\$ (71,900)</b>
<b>Ending Fund Balance</b>	<b>\$ 935,694</b>	<b>\$ 1,004,144</b>	<b>\$ 1,022,294</b>	<b>\$ 950,394</b>



CITY OF \_\_\_\_\_  
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# **Impact Fund Budget**

## ***FY2011***

# Impact Fund

## Summary of Revenues & Expenditures

	FY09 Actual	FY10 Budget	FY10 Projected	FY11 Approved
<b>Beginning Fund Balance</b>	\$ 1,046,049	\$ 911,563	\$ 911,563	\$ 486,313
<b>REVENUE</b>				
Miscellaneous Revenue	34,132	-	-	-
Water Impact Fee	183,683	50,000	105,000	94,600
Sewer Impact Fee	364,997	136,000	285,400	258,000
Interest	7,958	2,500	1,500	1,300
<b>Total Revenues</b>	<b>\$ 590,770</b>	<b>\$ 188,500</b>	<b>\$ 391,900</b>	<b>\$ 353,900</b>
<b>EXPENDITURES</b>				
Contractual Services	-	-	250	-
Capital Projects	725,256	796,500	816,900	652,100
<b>Total Expenditures</b>	<b>\$ 725,256</b>	<b>\$ 796,500</b>	<b>\$ 817,150</b>	<b>\$ 652,100</b>
<b>Revenues less Expenditures</b>	<b>\$ (134,486)</b>	<b>\$ ( 608,000)</b>	<b>\$ (425,250)</b>	<b>\$ (298,200)</b>
<b>Ending Fund Balance</b>	<b>\$ 911,563</b>	<b>\$ 303,563</b>	<b>\$ 486,313</b>	<b>\$ 188,113</b>

## ***Impact Fee Projects***

The following is the list of projects funded:

<b>Project Name</b>	<b>Cost</b>	<b>Description</b>
Muddy Creek Wastewater Plant	\$ 554,000	Muddy Creek WWTP Phase 1 Bonds.
Muddy Creek Pipeline	98,100	Muddy Creek Outfall Bonds.
<b>Total</b>	<b>\$652,100</b>	



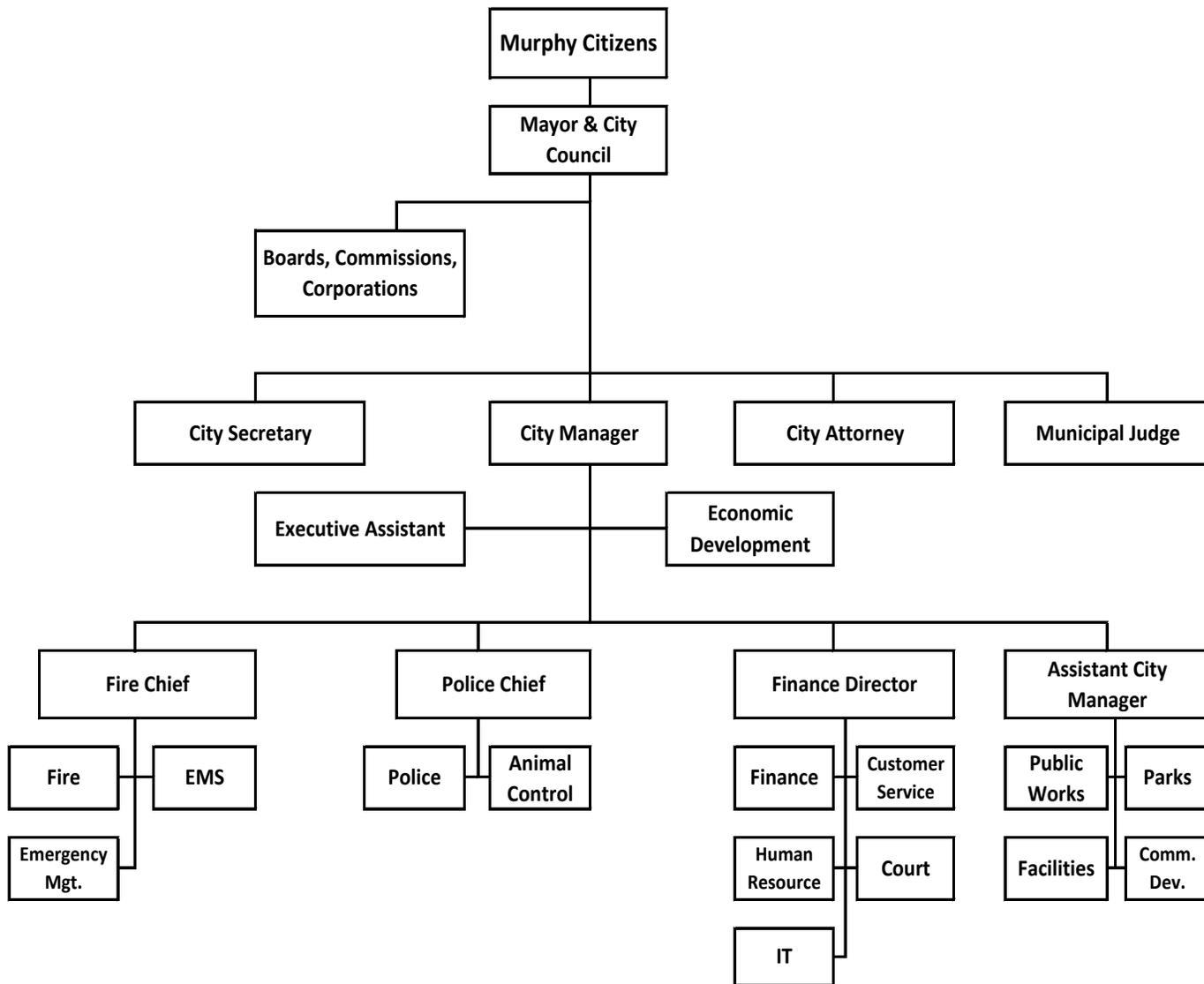
CITY OF \_\_\_\_\_  
MURPHY

*LIFE LIVED AT YOUR PACE*

# **Additional Information**

## ***FY2011***

## City of Murphy Organizational Chart





CITY OF \_\_\_\_\_  
**MURPHY**

*LIFE LIVED AT YOUR PACE*

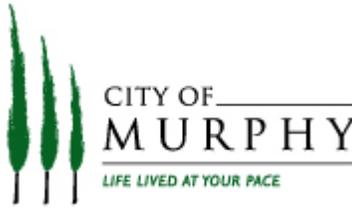
# **Personnel Schedule**

***FY2011***

<b>DEPARTMENT/POSITION TITLE</b>	<b>FY 10</b>	<b>FY 11</b>
<b>CITY MANAGER</b>		
City Manager	1	1
Asst to City Manager	.30	.10
Sr. Executive Administrative Assistant	1	1
<b>TOTAL FULL-TIME</b>	<b>2.30</b>	<b>2.10</b>
<b>CITY SECRETARY</b>		
City Secretary	1	1
<b>TOTAL FULL-TIME</b>	<b>1</b>	<b>1</b>
<b>HUMAN RESOURCES</b>		
Human Resources Manager	1	1
<b>TOTAL FULL-TIME</b>	<b>1</b>	<b>1</b>
<b>INFORMATION TECHNOLOGY</b>		
IT Manager	1	1
Network Administrator	1	1
<b>TOTAL FULL-TIME</b>	<b>2</b>	<b>2</b>
<b>FINANCE</b>		
Finance Director	1	1
Budget/Financial Analyst	1	1
Accounting Assistant	1	1
<b>TOTAL FULL-TIME</b>	<b>3</b>	<b>3</b>
<b>FIRE</b>		
Fire Chief	1	1
Captain	1	2
Lieutenant	2	2
Administrative Assistant	1	1
Driver/Engineer	-	3
Firefighter/Paramedic-full-time	15	12
<b>TOTAL FULL-TIME</b>	<b>20</b>	<b>21</b>
<b>COMMUNITY DEVELOPMENT</b>		
Assistant City Manager	1	1
Executive Administrative Assistant	1	1
Building Official	1	1
Plans Examiner	1	-
Code Enforcement Officer	1	1
<b>TOTAL FULL-TIME</b>	<b>5</b>	<b>4</b>

<b>DEPARTMENT/POSITION TITLE</b>	<b>FY 10</b>	<b>FY 11</b>
<b>POLICE</b>		
Police Chief	1	1
Executive Administrative Assistant	1	1
Lieutenant	1	1
Sergeant	4	4
Police Officers	15	16
Support Services Manager	1	1
Communications Supervisor	1	1
Communications Officers	6	6
Crossing Guards-part-time	7	9
<b>TOTAL FULL-TIME</b>	<b>30</b>	<b>31</b>
<b>TOTAL PART-TIME</b>	<b>7</b>	<b>9</b>
<b>ANIMAL CONTROL</b>		
Animal Control Officer	1	1
<b>TOTAL FULL-TIME</b>	<b>1</b>	<b>1</b>
<b>PARKS</b>		
Community Service Manager	.50	.33
Parks Supervisor	-	1
Sr. Grounds Keeper	-	1
Grounds Keeper II	-	4
Grounds Keeper I	-	3
Community Rec Coordinator	-	1
Parks Crew Leader	1	-
Irrigation Technician	1	-
Equipment Mechanic	1	-
Parks Maintenance Worker	6	-
Recreation Specialist full-time	1	-
<b>TOTAL FULL-TIME</b>	<b>10.50</b>	<b>10.33</b>
<b>MUNICIPAL COURT</b>		
Court Administrator	-	1
Senior Deputy Court Clerk	1	-
Deputy Court Clerk	1	1
<b>TOTAL FULL-TIME</b>	<b>2</b>	<b>2</b>

<b>DEPARTMENT/POSITION TITLE</b>	<b>FY 10</b>	<b>FY 11</b>
<b>WATER DISTRIBUTION</b>		
Community Service Manager	-	.34
Public Works Manager	1	-
Public Works Supervisor	1	1
Public Works Crew leader	1	-
Equipment Operator	1	-
Public Works Maintenance Technician	2	-
Public Works Maintenance Worker	2	-
Sr. Maintenance Worker	-	1
Maintenance Worker II	-	2
Maintenance Worker I	-	3
<b>TOTAL FULL-TIME</b>	<b>8</b>	<b>7.34</b>
<b>WASTEWATER</b>		
Public Works Maintenance Technician	1	-
Maintenance Worker II	-	1
<b>TOTAL FULL-TIME</b>	<b>1</b>	<b>1</b>
<b>CUSTOMER SERVICE</b>		
Customer Service Manager	1	1
Customer Service Specialist	3	3
<b>TOTAL FULL-TIME</b>	<b>4</b>	<b>4</b>
<b>4A</b>		
Assistant to CM. EDC Manager	.70	.90
Administrative Assistant	-	.50
<b>TOTAL FULL-TIME</b>	<b>.70</b>	<b>1.40</b>
<b>4B</b>		
Community Service Manager	-	.33
Parks Development Manager	.50	-
Administrative Assistant	-	.50
<b>TOTAL FULL-TIME</b>	<b>.50</b>	<b>.83</b>
<b>TOTAL FULL-TIME EMPLOYEES</b>	<b>92</b>	<b>93</b>
<b>TOTAL PART-TIME EMPLOYEES</b>	<b>7</b>	<b>9</b>



## 2010 Budgetary Financial Policies

Financial policies set forth the basic framework for the fiscal management of the City. Policies, which are reviewed and approved by the City Council, will be updated and implemented annually to ensure the City maintains a sound financial position in each of the City's fund and account groups. These policies are developed within the parameters set forth in the City's Charter, Article VII. The policies will provide guidelines for short and long term decision making.

### **A. Operating Funds Budget Policies**

1. Prior to August 10th of each year the City Manager shall prepare and submit to the City Council, the annual budget covering the next fiscal year. A budget message shall be prepared in accordance with City Charter requirements.
2. The City shall operate on a current funding base. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year savings and any transfers.
3. Transfers between funds shall only be permitted to the extent that the basis and justification of the transfer can be quantified. Periodic transfers are made for administrative cost reimbursements to the various funds. In addition, fund transfers may occur when surplus fund balances are used to support non-recurring capital expenses.
4. One-time revenues in operating funds will not be used for funding of ongoing expenditures. One-time revenues shall only be used to fund capital improvements, capital equipment, or other one-time expenditures.

### **B. General Fund Revenue Policies**

1. All new programs or service enhancements shall be implemented according to Council direction as a part of the budget process. In the event additional revenues are required to implement a new program or service enhancement, a cost benefit analysis of the program change will be conducted by the staff to determine if a new revenue source or increase in existing revenue will be needed. The analysis shall include the applicability of user fees as a source of revenue to support the new or expanded program. The maintenance and operation portion of the General Fund ad valorem tax rate shall only be raised after thorough review of other revenue sources.
2. Through the proposed budget the City shall strive to develop a balance in major revenue sources to protect the financial stability of the City in the event of severe fluctuation in the national and/or local economy. This balance will maintain a diversified and stable revenue system. The major revenue sources of the General Fund are Ad Valorem taxes, Sales Tax, Permits and all other charges for fines and services.

3. Charges for services shall be reviewed and updated at least every five years. The review will consider the cost of providing the service and a review of similar charges in comparable cities in the region.

4. Revenues shall be projected based on actual collections from the preceding year and estimated collections of the current fiscal year, while taking into account known circumstances that will impact revenues for the new fiscal year. Revenue projections will be made conservatively.

### **C. Utility Fund Revenue Policies**

1. A cost of service rate study will be conducted to determine rates necessary to fund the utility fund for five years. Annual reviews by staff will be performed and updates to the study will be performed as necessary to ensure that the rates in effect will fund the utility budgets.

2. Capital improvements and participation in the oversizing of utility facilities during the development of the City required as a result of growth should be paid in part through impact fees that are reviewed and adjusted within the requirements of the statute allowing their utilization.

3. Utility Fund revenues are budgeted on the basis of a normal year, not on the basis of forecasted extreme wet or dry years. The City will make every reasonable effort to ensure that an accurate measurement of water purchased and sold is maintained.

4. The City shall consider the appropriateness of using contract revenue bonds issued through the NTMWD when considering the issuance of revenue bonds.

### **D. Debt Service Fund Revenue and Expenditure Policies**

1. The City will issue only multi-year debt and the debt will be used only to fund capital projects that cannot be funded by current revenues except as may be otherwise required by an emergency or other unforeseen circumstance.

2. To minimize interest costs on issued debt, the City will structure debt with maturities not to exceed 20 years. Longer issues may be authorized in the unusual case of a substantially longer life or other extenuating circumstances. The final maturity date for any multi-year debt will not exceed the expected useful life of the capital improvement so financed.

3. An evaluation of existing and projected overlapping and direct debt shall be reviewed by the City Council, City's Financial Advisors, as well as any committee appointed by the Council to develop recommendations for proposed new debt for the City. Estimates of growth shall be conservative and consideration will be given as to the City's future ability to repay the debt and maintain an ability to issue additional unforeseen debt.

### **E. Special Revenue Funds Revenue and Expenditure Policies**

1. Special revenues include funds received for park programs. Funds generated from this source will be used for the expansion of park services.

### **F. Reserve Fund Balance Policies**

1. The proposed General Fund budget shall be submitted to the City Council with a fund balance reserve of not less than 10 percent of total budgeted expenditures for each fiscal year. It is the goal of the Council to accumulate a fund balance of 15 percent of total expenditures.

*Within the Reserve Fund, Replacement Fund shall be created and funded. The Replacement Fund is intended to fund major expenditures that the City will incur as it strives to provide for its citizens. The City*

Council will consider allocating the following percentages of the total General Fund expenditure budget annually during its budget retreat:

- 1% **Fire Department Vehicle and Equipment Replacement Fund;**
- 1% **Vehicle Replacement Fund;**
- 1% **Equipment Replacement Fund; and**
- 2% **Building Renovation and Repair Fund**

2. Debt Service Fund balances shall not have a balance that exceeds five percent of the general obligation debt outstanding principal. Debt service fund balances in excess of this requirement may be drawn down to be used to reduce ad valorem tax revenue for bond principal and interest payments on existing or new debt. Consideration will be given to the impact such use would have on future tax rate calculations. Fund balance requirements shall always be in agreement with bond covenants.

3. All other fund balances shall be maintained at a level necessary to ensure stability in the event of a decline in revenues dedicated to that fund.

4. Fund balances which exceed the minimum levels established for each fund may be used for non-recurring capital projects or programs or in emergency situations.

#### **G. Operating Fund Expenditures**

1. Operating fund expenditures shall be accounted for and budgeted in four major categories:

- a. Personnel Services
- b. Materials and Supplies
- c. Contractual Services
- d. Capital Outlay

2. The operating budgets for all Funds shall be approved by the City Council at the departmental level. **Any change to a department's line item budget more than 25%, the City Manager shall notify the City Council and discuss the change in the next monthly financial report.** Reviews of the operating budgets shall be performed quarterly or as needed and budget amendments shall be presented to City Council when necessary.

3. The proposed budget shall appropriate sufficient funds for operations to maintain existing quality and scope of City services and where appropriate include funds for expanded or new services.

3. The City will regularly examine programs and services in order to reduce operating cost or enhance service levels without cost increases.

4. Personnel service expenditures will reflect the minimum staffing to provide approved quality and scope of City services.

5. The City will provide a competitive compensation and benefit plan to attract and retain quality employees in order to provide high quality service.

6. Supply expenditures shall be sufficient to ensure optimal productivity of City employees. Maintenance expenditures shall be sufficient to ensure a relatively stable level of maintenance expenditures each budget year and to enhance and prolong the life of capital equipment and property.

7. Expenditures for new capital equipment shall be made only to enhance employee productivity, improve quality of service, or expand scope of services.
8. The City will evaluate the methods for providing public services in order to reduce operating expenditures and/or enhance quality and scope of services without increased costs.

#### **H. Capital Project Expenditures**

1. The City will develop a multi-year plan for capital projects, which identifies all projects likely to be constructed within a five-year period. The multi-year plan will reflect for each project the likely funding source and timeframe for completion.
2. Capital projects will be constructed to:
  - a. Protect or improve the community's quality of life.
  - b. Protect or enhance the community's economic vitality.
  - c. Support and service new citizens and development.
  - d. Provide significant rehabilitation of City infrastructure for sustained service.
3. The City will develop and implement a vehicle and equipment replacement program. This program will address the age, mileage/hours, repairs and condition of each vehicle and equipment in order to provide a timely replacement.

#### **I. Budgetary Finance Committee**

*The City Council may appoint a Budgetary Finance Committee in July of each year for a one (1) year term. The Committee will review the City Manager's submitted August Annual Budget, the Audit Financial Report in March, and the Budgetary Financial Policies of the City. Any items of concern or interest shall be brought to the City Council's attention within thirty (30) days of receiving the proposed budget or Audit Financial Report. The Committee shall be comprised of two council members, finance director, and two citizens at large.*

**ORDINANCE NO. 10-09-857**

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF MURPHY, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010, AND ENDING SEPTEMBER 30, 2011; APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF MURPHY, TEXAS, FOR THE 2010-2011 FISCAL YEAR.**

**WHEREAS**, an annual budget for the fiscal year beginning October 1, 2010 and ending September 30, 2011 has been duly created by the City Manager of the City of Murphy, Texas, in accordance with sections 102.002 and 102.003 of the Local Government Code; and

**WHEREAS**, the budget officer for the City of Murphy filed the proposed budget, attached as *Exhibit A*, in the office of the City Secretary on or before August 9, 2010 and the proposed budget was made available for public inspection by the taxpayers in accordance with section 102.005(b) of the Local Government Code; and

**WHEREAS**, section 7.05 of the City of Murphy Home-Rule Charter requires the Public Hearing on the Budget be published at least once in the official newspaper of the City, and on the official City website; and

**WHEREAS**, the budget, attached as *Exhibit A*, for the fiscal year beginning October 1, 2010, and ending September 30, 2011, was duly presented to the City Council by the City Manager and two Public Hearings were ordered by the City Council and a Public Notice of said hearings was caused to be given by the City Council and said notice was published in the Dallas Morning News Newspaper and said Public Hearings were held according to said notice; and

**WHEREAS**, a public hearing was held by the Murphy City Council on August 16, 2010 and September 7, 2010 in accordance with section 102.006 of the Local Government Code and section 7.05 of the City of Murphy Home-Rule Charter at which time all citizens and parties of interest were given the opportunity to be heard regarding the proposed 2010-2011 fiscal year budget.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MURPHY, TEXAS, THAT:**

**Section 1:** That all of the above premises are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

**Section 2:** That the appropriations for the fiscal year beginning October 1, 2010, and ending September 30, 2011, for the support of the General Debt Services of the City of Murphy, Texas, expenditures shown in the City's fiscal year 2010-2011 budget, a copy of which is attached hereto as *Exhibit A*.

**Section 3:** That the budget, as shown in words and figures in *Exhibit A*, and the City's pay plan are hereby approved in all respects and the budget is adopted at the departmental level as the City's budget for the fiscal year beginning October 1, 2010, and ending September 30, 2011.

**Section 4:** That there is appropriated the amount shown in said budget necessary to provide for a sinking fund for the payment of the principal and interest and the retirement of the bonded debt.

**Section 5:** That this Ordinance shall take effect and be enforced from and after its passage.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Murphy, Texas, on this 20th day of September, 2010.

  
\_\_\_\_\_  
Bret Baldwin, Mayor  
City of Murphy

ATTEST:

  
\_\_\_\_\_  
Aimee Nemer, City Secretary  
City of Murphy



APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Wm. Andrew Messer, City Attorney

**ORDINANCE NO. 10-09-858**

**AN ORDINANCE OF THE CITY OF MURPHY, TEXAS, LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MURPHY, TEXAS FOR THE 2010-2011 FISCAL YEAR; PROVIDING FOR APPORTIONING EACH LEVY AND SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID.**

**WHEREAS**, Section 26.05 of the Texas Tax Code requires that the City of Murphy, Texas, adopt a tax rate for the next fiscal year by September 30, 2010; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MURPHY, TEXAS, THAT:**

**Section 1:** That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Murphy for the 2010-2011 fiscal year, upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of **\$0.565000** on each \$100 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

- a. For the maintenance and support of the General Government (General Fund) for the fiscal year 2010-2011, **\$0.317442** on each \$100 valuation of property.
- b. For debt services for the fiscal year 2010-2011, **\$0.247558** on each \$100 valuation of property. THIS TAX RATE WILL RAISE TAXES FOR DEBT SERVICE MORE THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL INCREASE THE TAXES PAID FOR DEBT SERVICE ON A \$100,000 HOME BY APPROXIMATELY \$43.24.

**Section 2:** That taxes levied under this ordinance shall be due October 1, 2010, and if not paid on or before January 31, 2011, shall immediately become delinquent.

**Section 3:** All taxes shall become a lien upon the property against which assessed, and the City Tax Collector, or designee, of the City of Murphy, is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and Ordinances of the City of Murphy, Texas. Shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest and the interest and penalty collected from such delinquent taxes shall be apportioned to the General Fund of the City of Murphy. All delinquent taxes shall bear interest from date of delinquency at the rate as prescribed by State Law.

**Section 4:** That the City Manager or his designee shall put the following notice on the homepage of the City's Internet website:

There is hereby levied and there shall be collected for the use and support of the municipal government of the City of Murphy for the 2010-2011 fiscal year, upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of **\$0. 565000** on each \$100 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

“FOR THE MAINTENANCE AND SUPPORT OF THE GENERAL GOVERNMENT (GENERAL FUND) FOR THE FISCAL YEAR 2010-2011, **\$0. 317442** ON EACH \$100 VALUATION OF PROPERTY..

“IN ADDITION, THE CITY OF MURPHY, TEXAS ADOPTED A TAX RATE OF **\$0.247558** THAT WILL RAISE MORE TAX FOR DEBT SERVICE THAN LAST YEAR’S TAX RATE. THE TAX RATE WILL INCREASE THE TAXES PAID FOR DEBT SERVICE ON A \$100,000 HOME BY APPROXIMATELY \$43.24.”

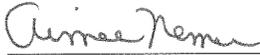
**Section 5:** That this Ordinance shall take effect and be enforced from and after its passage.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Murphy, Texas, on this 20th day of September, 2010.

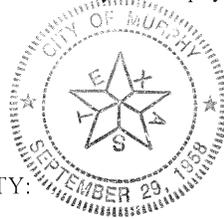


Bret M. Baldwin, Mayor  
City of Murphy

ATTEST:



Aimee Nemer, City Secretary  
City of Murphy



APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Wm. Andrew Messer, City Attorney